



COMMUNITY DEVELOPMENT DEPARTMENT

TEMPORARY / SEASONAL USE APPLICATION

FOR CITY USE ONLY			
Date Received:	Date Determined Complete:	Fees Paid:	Receipt #:
Fees: \$50			

PROJECT NAME: _____

APPROXIMATE PROJECT ADDRESS: _____ CURRENT ZONE: _____

PROPOSED USE / DESCRIPTION: _____

BEGINNING DATE: _____ ENDING DATE: _____

PROPERTY OWNER or the AUTHORIZED REPRESENTATIVE: _____

ADDRESS: _____

PHONE #: _____ EMAIL ADDRESS: _____

APPLICANT: _____

ADDRESS: _____

PHONE #: _____ EMAIL ADDRESS: _____

NAME OF PROPERTY OWNERS:

I (WE) HAVE READ THE APPLICATION AND HEREBY CERTIFY THAT THE INFORMATION IS CORRECT TO THE BEST OF MY (OUR) KNOWLEDGE.

SIGNATURE OF APPLICANT(S):

SIGNATURE OF APPLICANT(S):

SIGNATURE OF APPLICANT(S):



Review and Approval Procedures (10-16-4)

- 1) The procedures for the review and consideration of a Temporary Use Application are identified by Figure 16-1, herein.
- 2) An application to establish a Temporary Use shall be determined complete by the Zoning Administrator, as provided by 10-12-7, herein. For Temporary Use Applications determined to be incomplete, the Zoning Administrator shall comply with the requirements of 10-12-8, herein.
- 3) The Zoning Administrator is authorized to render a decision on the issuance of a Temporary Use permit upon a finding that the proposed use is identified as a Temporary Use in the Table of Uses, and will be conducted in compliance with all requirements of this Ordinance, Building Codes, as adopted, and all Health Codes, as applicable.

Allowed Temporary Uses (10-16-5)

The following uses and activities may be permitted by the Zoning Administrator with a finding that the Temporary Use will be conducted in compliance with all the requirements of this Ordinance:

- 1) A Temporary Use proposed shall be established for a maximum period of 45 days, such use being discontinued after the expiration of 45 days.
- 2) Special Events, for a period not to exceed 45 days, including:
 - a) Non-Profit Fund-raising Activities conducted by a registered Non-Profit Organization.
 - b) Organized Events, Educational, Historic, Religious and Patriotic Displays or Exhibits, including concerts, athletic or recreational events, festivals, arts and crafts fairs, and other organized events.

Site Plan Requirements (10-16-7)

All Temporary Use Applications shall include and provide the following Site Plan information:

- 1) A completed Temporary Use Application, as provided by Roy City.
- 2) Two (2) 11x17 size copies of a Site Plan with the proposed building(s) drawn at a scale as required by the City Engineer, identifying the following:
 - a) The location and dimension of the property boundaries and all proposed uses and buildings, and existing buildings or other structures located on the property.
 - b) The proposed setbacks and exterior dimensions of all proposed buildings and structures.
 - c) The location of roads and streets serving the site, or proposed to serve the site.
 - d) The location and dimension of all existing and proposed ingress and egress points and off-street parking.

Sign Allowances

- 1) No temporary signs are allowed
- 2) Signs can only be attached to the main temporary structure and not any secondary OR storage containers.

Figure 15-1 – Temporary Use Application Procedures

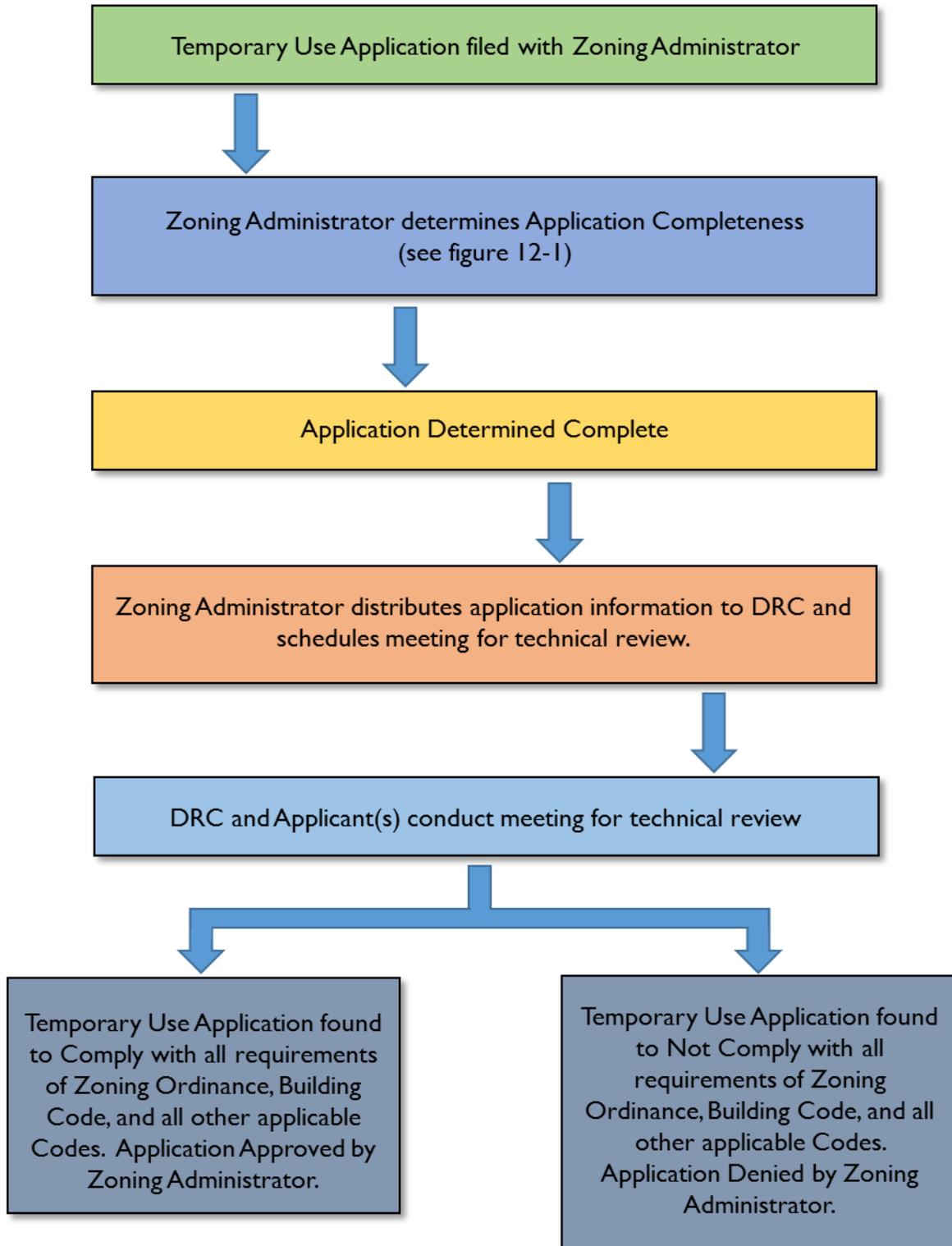


Figure 12-1 – Determination of Application Completeness Procedures

