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## ROY CITY COUNCIL MEETING AGENDA

**MAY 5, 2020 – 5:30 P.M.**

**ZOOM WEBINAR WITH LIVE STREAMING ON YOUTUBE**

### **A. Welcome & Roll Call**

Mayor Dandoy called the meeting to order and took roll.

### **B. Moment of Silence**

The audience observed a moment of silence led by Councilmember Saxton.

### **C. Pledge of Allegiance**

Council Member Saxton led the audience in reciting the Pledge of Allegiance.

### **D. Consent Items**

1. Approval of new Business Advisory Board Members Ryan Dahl, Heather Schwitzer, Chris Limburg, and Janel Hulbert, and Sean Henderson.
2. Sale of fixed assets (1997 Jacobsen HR-15 Hydro, serial number 7052).

Councilmember Wilson welcomed the new BAB members.

Staff then explained that the 16-footer lawnmower was 23 years old. He explained that the City had gotten some good work from this lawnmower but that it had become too prone to be needing repairs. As the result, he continued, he recommended the sale of the item.

**Councilmember Paul moved to approve the consent items. Councilmember Saxton seconded the motion. All Councilmember voted “Aye.” The motion passed.**

### **E. Action Items**

1. **Ordinance 20-7** an Ordinance granting to Questar Gas Company, dba, Dominion Energy Utah a Franchise for the Construction, Operation and Maintenance of a Gas Distribution System in Roy City, Weber County, State of Utah.

City Attorney, Andy Blackburn, stated that he was glad the ordinance was finalized. He explained that this ordinance approved a franchise for Questar to allow them to distribute their gas. When it came to utilities, he continued, it was easier to use ordinances then resolutions. He added that this ordinance was a contract allowing Questar to place their infrastructure. The ordinance he continued included guidelines on how to construct and maintain the infrastructure as well as insurance. He concluded that he recommended that the Council approve the agreement.

**Councilmember Paul moved to approve Ordinance 20-7. Councilmember Jackson seconded the motion. A roll call vote was taken. All Councilmember voted “Aye.” The motion passed.**

2. Consideration of Resolution 20-10 approving and authorizing the Mayor to execute a professional services agreement with Randy Sant, dba RS Contract Management Services



City Manager, Matt Andrews, stated that the resolution was a service agreement between Roy City and Randy Sant, the owner of the company. He explained that there was a \$1,500 retainer paid to Mr. Sant every month. This contract he continued, benefitted all parties as Mr. Sant was paid by the hour: a wage of \$150 per hour. He explained that many cities had an economic development officer full time and pointed that this agreement would bridge the gap for Roy. He highlighted that there had been a termination of the convenience clause with a 30-day termination window. He continued that Mr. Sant did not charge for minimal services such as phone calls under 15 min and did not charge for mileage. He continued that Mr. Sant would provide detailed accounting record for his services. He concluded by recommending the approval of the contract.

Councilmember Wilson stated she was new to the Council and therefore new to Mr. Sant's services. She asked to be explained what his services consisted of. Mr. Andrews explained what the Redevelopment Agency's role was. He continued that Mr. Sant had helped create two CRAs. He added that he communicated with developers on how to come to Roy City and advised them. Mr. Andrews further pointed that the packet provided to the Council had a list of potential services Mr. Sant could provide, including feasibility studies, retail leakage studies, market analysis, etc. The services were all centered on economic development, he continued. Councilmember Wilson asked whether Mr. Sant brought business to the City. Mr. Andrews stated that Mr. Sant would recommend for specific businesses to come to Roy but did not go to solicit them.

Councilmember Saxton stated that Mr. Sant had been instrumental in helping with the Intermountain Roy Clinic. He explained that Mr. Sant had sat on these meetings and added that there was a direct correlation between Mr. Sant's services and economic growth. Councilmember Paul explained Mr. Sant had also helped in getting the small business loan program started. Councilmember Saxton asked whether Mr. Sant could provide a quarterly report to the Council.

Mr. Sant thanked the Council for the opportunity to work on Roy's economic development. He explained that he would make sure to provide monthly report on the progress. He continued that he would work on what the Council and the Administration wished him to work on. He added that he could work on recruiting businesses as well as economic studies.

**Councilmember Wilson moved to approve Resolution 20-10. Councilmember Paul seconded the motion. A roll call vote was taken. All Councilmember voted "Aye." The motion passed.**

#### **F. Public Comments**

##### 1. Kevin Homer

Mr. Homer asked whether there was an update in the house to house sale. Secondly, he wanted to voice some concerns about the contract responsibilities of Mr. Sant. He pointed that Mr. Sant was to coordinate and manage the RDA revolving fund program. He explained that there might be some specific responsibilities for this role in the contract but explained that it would be appropriate for the City to have some accountability for the fund as it was a third party managing monies on behalf of the City. Mr. Homer advocated for oversight.

Mr. Andrews explained that the Board had to approve any type of loan activity, which was the oversight Mr. Homer was advocating for. He added that he was specifically looking at the building and alcohol ordinance and continued he was working on a comprehensive package and added that if the Council felt there was a need, this could be split in different pieces.

It was noted that in addition to the revolving loan fund with Mr. Sant, the Finance Office was also involved with the building portion: they were responsible for invoicing. Mr. Sant's role was more administrative

#### **G. Presentations**

##### 1. Budget Proposal FY 2021—Camille Cook

Ms. Cook presented the proposed FY 2021 Budget. She began by sharing her screen with the Council. She thanked the Council for the opportunity to present the Budget and pointed that it was a collaboration between Mr. Andrews and all his department directors. She explained that the needs of the City had been balanced with projected revenues. She added that the budget was balanced. She continued that the 2021 Budget had been unique due to the uncertainty caused by COVID-19 and added that the health and safety of employees had been a priority while the budget was being decided. She explained that Staff had relied on subject matter experts to prepare the budget in a way that responded to the socio-economic situation. She further explained that the total FY 2021 general fund budget, including class C roads as well as transportation and infrastructure funds, totaled \$17,801,711.00 which was a decrease of 4.23% from the prior modified budget. She explained that most of the revenues were projected to stay flat when compared to FY 2020, though a few revenues were projected to decrease. The largest decrease, she pointed, would occur in the sales tax revenue, a tax group that accounted for 68% of revenues. Pointing to a graph, she explained sales tax were projected to decrease 9.14% from the prior fiscal year. She added that there was a two months delay in receiving tax data, therefore the sales tax commission was working on providing the March sales information as soon as possible. This information, she continued, would be provided by May 11, 2021. April sales tax information would, however, not be available to calculate this budget as it would not be available until June 20, 2021. She explained that advice had been sought from the State, the Tax Commission, and from economic experts in order to predict the decrease amount of sales tax. She continued that Staff believed the number was reasonable, but adjustments would likely need to be made. Over half of the general fund budget, she continued, was allocated to Public Safety as it accounted for 51% of the budget. The remaining 49% of the budget, she added, as broken down between the various departments. Ms. Cook explained that the funding for Class C road funds and transportation infrastructure was restricted to these uses and were not available to be used for wages.

Ms. Cook explained that every department had been asked to make reductions to their Fiscal year 2021 budget due to the ongoing crisis caused by COVID-19. She further explained that for each department, employees were the greatest asset to maintaining the level of services: maintaining the Step system was vital to keeping good employees. She continued by explaining the Step System, which consisted of a 2 to 2.5% merit pay increase for general employees. Public Safety personal, on the other hand, received a 3.75% merit increase. She explained that the program was included in the proposed budget and recognized that this program was important to stay competitive with other cities. At this time, due to the uncertainty caused by the virus to City revenues, Staff proposed to suspend the Step program until January 2021, at which point the program would be reinstated and retroactive to July 1, 2020. This would allow the City time to look at the economic impact of the virus and make necessary adjustments. The budget, she continued, included a 4.5% increase in health insurance premiums. She explained that the City covered 85.5% of insurance premiums. The only change to the current plan, she added, was an increase in deductibles from \$750 to \$1000. She explained this figure was competitive with industry standards and kept the increase to a minimum. She continued that a high deductible option had been added to the choice of insurance plans. This allowed employees more choices in terms of what was best for them and their families and more control over healthcare costs. More information would be provided as part of the open enrollment process later in the month, she continued. The Utah Retirement System Rates, Ms. Cook explained, were set by the legislators every year. The prior year, she explained, there had been a 1/10 increase to the Tier 1 Firefighters rate, that rate, she continued, had decreased back to its 2019 level. She mentioned an increase to the Tier Two Public Safety Retirement rate where the City would contribute 2% to the increase while employees would be responsible for another 2.27% of the increase.

Ms. Cook explained there were several personnel changes as well as capital projects ones along with equipment requests. All these requests, she explained, had been eliminated to maintain the Step Program for employees. The only personnel change in the budget was a title change for the City's HR technician. This was a better reflection of the responsibilities of this particular position, she added. She continued that each department had had reductions in their line items due to COVID-19 and uncertainty in revenue. As a result, the legislative budget had decreased by \$67,000. This decrease included election expenses which had been removed as this was a non-municipal election year. The amount, she clarified, would go back up the following year. She continued that the City was responsible for this cost. She pointed that there had been a decrease in contribution to non-profit agencies and pointed there also was a decrease in tuition assistance to employees. The employee summer party was also one of the proposed cancellations. She added that she did not anticipate that employees could get together. The Police Department budget

had also decreased by \$73,000, she explained. She added that only so much could be cut out of each line item until employees and their positions could no longer be supported. Employees needed equipment and supplies in order to perform their duties and with approximately 70% of the General Fund budget going to personnel it was difficult to cut too much out of the budget without impacting staffing level: maintaining staffing levels was necessary in order to maintain the level of services provided. She continued that the PD was proposing leaving a sworn officer position open until after the economy stabilized. The Fire Department budget increased, she continued, due to a State ambulance assessment of \$30,000. There was also an increase on overtime to cover training time. The transportation infrastructure funding, she continued, would be used to widen 4800 South and Midland Drive at the canal crossing.

Ms. Cook explained that due to the health and safety of citizens and employees, the following changes were being proposed when it came to recreation facility and recreational events. Staff was recommending decreasing the recreation complex budget by \$49,000 based on recommendations to postpone opening the Complex until September 1, 2020. With the current State and local Health Department's recommendations, she continued, occupancy was limited and there were no swimming lessons and group exercise classes allowed. She continued that there were a number of people in the most vulnerable population groups who used services at the Complex. As a result, Staff believed September 1, 2020, was a reasonable time to re-open. The Aquatic Center budget, she went on, had been decreased by \$335,000. This, she explained, was based on a recommendation to keep the Aquatic Center closed for the remainder of the 2020 season. She continued that the focus was on the safety of citizens and employees, and the current restrictions only allowed lap pools with lanes. This decision, she continued, was fiscally responsible as there was a fixed cost to opening the Center and limited patronage would force the Center to operate at a deficit. Other outdoor pools in the area were of a similar mindset. Both the Complex and Aquatic centers would utilize their Staff elsewhere in the City until the respective facilities reopened. The FY 2021 budget, she continued, did not include any funding for Roy Days. She pointed that permits for mass gathering were required two months in advance and she did not anticipate that a mass gathering permit would be granted in June for 10,000 to gather at the beginning of August. She further added that Roy Days relied on donations from businesses, which were currently unavailable as businesses had been impacted as well. She explained that Staff were deeply saddened by this recommendation and pointed that other cities had also canceled their own celebrations. She added that the City would honor the Miss Roy scholarship awards from prior pageants and would consider other ideas to bring the community together when it would be safe to do so.

Ms. Cook explained that \$185,000 had been set aside each year for the purchasing of Fire and Police equipment and apparatus. She explained that the budget proposed to use \$225,000 of these funds to replace an ambulance in the FD. This would leave \$600,000 set aside for future fire equipment needs. She continued that any interests gained on the capital projects accounts would go back to the fund balance to be set aside for future allocations.

Ms. Cook explained that the FY 2021 Utility Enterprise fund budgets did not include any fee changes as it was not a good time to increase fees for residents. The fee changes would be re-evaluated in January 2021. She continued that the Water and Storm Sewer utility funds totaled about \$10,000,000, which was a 1.8% increase from FY 2020. Switching water meters, she explained, would be the priority for FY 2021 along with continuing the water replacement on 2600 West, the sewer main line rehabilitation project, and the replacement of the generator on 4300 West. The Storm Sewer and Solid Waste Utility Fund, she explained, had decreased from FY 2020 despite these budgets being funded by fees from users: Staff had been conservative in the budget. Capital Equipment in the Storm Utility Fund, she continued, would be \$95,000 with no capital proposal for the solid waste utility funds.

Ms. Cook explained that the Internal Service Fund serviced the internal needs of City employees. She explained that it had decreased compared to FY 2020 which allowed for less money to be transferred from the general fund. The IT budget, she continued, included the Police laptop rotation, additional AC units for the servers in Public Works, as well as backup storage and security. She continued that with the earthquake earlier in the year, the importance of backup storage had become evident. The Special Revenue Funds, she added, were being funded by impact fees which were generated by building permits. The Storm and Sewer Development Fund was the same budget as FY 2020. She added that the funds would be used for the 4800 South storm drain project. She went on stating that the Park Development Budget was to be used through a grant from Weber County and would be distributed as followed:

\$25,000 of that grant would be used at West Park for the trail, \$1,800 for the Emma Russell fence topper, \$24,000 for security cameras at multiple locations, \$25,000 for demolition at Roy West Park, and \$60,000 for park amenities at multiple locations.

Ms. Cook explained that the cemetery perpetual fund was being used to account for monies held to expand and maintain the current cemetery. The City, she continued, retained 20% for the sale of each lot for future use and all the plots in the current cemetery had been sold. The City, she went on, was currently looking into options to add an additional cemetery in the future.

Ms. Cook concluded that this was the budget being presented and mentioned that a lot of thought had been put into it. She stated that this budget was meant to move towards a healthy FY 2021.

Mayor Dandoy opened the floor for the Council's comments.

Councilmember Saxton asked whether sales tax revenues should come in higher than what had been projected in the budget. He further asked whether Roy Days could be turned into a day long celebration. Mr. Andrews explained that if the City got more funds than anticipated, it could allocate them to a project like Roy Days. He added that the issue with Roy Days was the mass gathering it required. He added that the planning stages were upon them.

Mayor Dandoy pointed that the City was waiting for guidance from the Weber County Health Department. He continued that as things evolved and money was available, there could be some opportunities. He pointed that there might be time during the Halloween period to create a celebration.

Councilmember Paul asked about the replacement of water meters. Ross Oliver answered that out of 10,000 meters, 7,000 were close to being installed and that all could be installed by January.

Councilmember Wilson explained that she was disappointed to see the DARE program disappear as she knew her grandchildren loved this program. She asked whether the program would be back in FY 2022. Mr. Andrews explained that the program would be replaced by one called NOVO, which was the program the rest of the School district would do. He pointed that DARE had become cost ineffective as the cost kept increasing to recertify officers. Councilmember Jackson commented that this was standard with what other schools were doing.

Councilmember Jackson explained that the departments had been good at suspending the increase in funding until January. She added that one of the reasons the City was able to keep its employee was the stability of working for government. She added it was important to note that employees had been wonderful staying out to work.

Mayor Dandoy stated he would like to receive a copy of Ms. Cook's presentation. He continued that there would be a hard copy budget document that all councilmembers needed to review. Mr. Andrews explained that the hard copies should be printed and shared soon and added that he would email the information and put the tentative budget on the City's website.

Councilmember Wilson asked whether the Aquatic Center was scheduled to stay closed. Mayor Dandoy explained that the Council would need to make that decision based on the experts' guidance. He explained that to keep the Center compliant with health guidelines, only six people would be allowed in the Center. Councilmember Wilson stated that she did not wish to go against health recommendations. Mayor Dandoy stated that the Council would soon have a hard copy of the budget. He continued that the budget would be discussed and workshopped on June 2, 2020, during a Council meeting. He continued that the budget would then need to be approved during the next Council meeting in June. Councilmembers agreed.

Councilmember Paul thanked Staff for their work and Departments for the sacrifices they had made. Mayor Dandoy added that as the data changed, Mr. Andrews would need to revisit the budget and make modifications: adjustments would likely be presented later during the calendar year. He asked for the Council's input as to where the budget was at now.

Mr. Andrews thanked the Staff and added that it had been a difficult year. He explained that numbers had been pushed back as far as possible to get an accurate budget. Mayor Dandoy stated that during June, a balanced budget would be approved.

Mr. Parr presented some information. He introduced the Business Advisory Board and explained that the Board's mission was to help the City be more business friendly and attract more businesses into the City. He pointed that the Board aimed to remove roadblocks preventing businesses from moving into the City and added that he had opened businesses in multiple cities and states. He thanked the five new members for joining. He explained that the goal was to adjust the basic city code and bring ideas to the Council. He added that the Board had examined the City's website to ensure it was user friendly and commented that some changes needed to be made. He continued that he would provide ideas on how to promote the existing businesses in the City.

Mr. Parr discussed the Shop Roy Local page which was meant to help local businesses encourage shopping in town as opposed to out of town. He added that free advertisement was given through the FB page, though COVID-19 had stalled these efforts. He pointed that shortly after opening the Facebook page, 400 people had joined which gave the City the ability to advertise for free. He pointed to the Roy magazine spread highlighting a different business each month and added that there also were the "Shop Roy Local" stickers that businesses could be placed in store windows, indicating that businesses were members of the group. He went on stating that there was a plan to place banners downtown, particularly across 1900 West.

Mr. Parr explained that the last 60 days, he had looked at the City's website. He discussed the Layton website, which, he commented, was a good example to follow. He explained that information about zoning and licenses was difficult to locate on Roy's website. The last few months, he explained, had shown that information had to be available remotely. He continued that there was no online business application. He showed some examples of online applications and payment pages. Such tools, he added, would reduce the need for in-person visits. Fire Department permits, he continued, could also be done online.

Mr. Parr explained that when it came to codes, the issue was more complex. Trying to rewrite codes, he continued, was challenging. Mayor Dandoy suggested that the group focus on ideas and explained that a lot of codes were out of date. Mr. Parr added that he would like to see changes made based on neighboring cities such as Riverdale, which had been successful. He added that the group was open to feedback from the Council and the Mayor as direction was needed.

Mayor Dandoy asked if there were any questions about the BAB. Councilmember Saxton commented that the board had done great work. He added that looking at the current budget, all could see how important sales tax revenue was to any and all residents. He continued that this group was important and added that he was excited to be their liaisons with new members. He added looking forward to the banner campaign. He concluded that the BAB could really help the City and assist in keeping dollars inside the community and bringing businesses that complement existing businesses.

Councilmember Paul explained that he appreciated the efforts of the BAB. He added he was grateful for efforts to build the community.

Councilmember Jackson thanked Mr. Parr for his presentation and the energy he brought to the City.

## **H. Discussion Items**

### **1. Recreation and Summer Events pertaining to COVID-19**

Mr. Andrews explained that the department hurt the most was the recreation department. He chose to go through line items on the topic. He explained that Roy Days and movies in the park would be postponed until the next physical year due to the danger of mass gatherings during the recovery phase. He continued that there would be a lack of PPE

for attendees as well as a lack of sponsors to help with the cost of the festivities. He continued with the issue of the Aquatic Center, which would not open this calendar year. He explained that the number of people allowed inside would not make it cost efficient. He continued that there also could not be any lifeguard training and that opening the Aquatic Center would create a deficit. The Complex, he continued, would not reopen until September 1, 2020 as long as PPE was available. He continued that all outside reservations for sporting fields should be closed to increase safety and added that there should be no contact team sports scheduled by the City, therefore organized leagues should not be allowed. He went on that it would be safer to keep the Splash Pad closed because of the small number of people that would be allowed at one time as well as the kind of bathroom cleaning that would be required. Furthermore, he continued, in the interest of safety, playgrounds would remain closed. In July, these topics could be re-addressed. The dog park would be open, he continued, as would be the Meadow Creek pond. Mr. Andrews recommended opening the different courts such as pickle ball and tennis along with the Skate Park. Any issue, he clarified, would force the City to close them again which required time and funds.

Councilmember Paul stated he appreciated the work done and asked that the information needed to be posted on the City's website and Facebook page. Mr. Andrews stated that now that he had the Council's input, it would be done. Councilmember Jackson clarified which courts would be open. Mr. Andrews added that there would be signs recommending no contact sports, no scrimmage, and no doubles. Mr. Andrews explained that the golf course was open but that it was modifying the amount of people allowed. It was then stated that increased signage would be placed recommending the Health Department's guidelines. He added that at the proper point in time, if people did not abide by the guidelines, the facilities would be closed.

Mayor Dandoy asked whether the Council supported the recommendations. The Council stated they were in support. Councilmember Saxton stated that the proposed changes needed to be put forth. He asked whether the activity center in the municipal park would be closed to the public. Mr. Andrews explained that it would fall under the category of playgrounds and would be opened until the Health Department deemed playgrounds safe.

Councilmember Jackson asked if Fall co-ed ball games could be scheduled when things got better. Mr. Andrews explained that there were many talented people trying to maintain activities and that once they became safe, they could be scheduled.

## 2. Class of 2020 Roy High Seniors

Mr. Andrews explained that there had been discussions of placing a banner across 1900 West. He continued that such a banner was challenging because of the permitted uses allowed by UDOT. He added that the banner had been ordered and would be placed across the Fire Station. More signs of the kind used for campaigns, he continued, would be placed in participation with the High School. He explained that this was a sensitive time for the graduating class.

Councilmember Wilson explained that six 4x8 banners had been ordered and that they would be placed on fences with other 4x6 which would be placed around the main roads in Roy. She continued that the banners would be up in the next few days after this meeting.

It was noted that some signs were already up on 3500 West 5600 South. The other ones, he continued, would be installed quickly. He explained that the City and the High School had always had a great relationship.

Councilmember Burrell explained that Matt Williams had expressed great appreciation for the support the City had given to the school.

Councilmember Saxton stated that he had shared an idea with Staff to have a graduation ceremony in the Roy High Stadium with the seniors circling the track in cars while names are announced and teachers were posted along the track. Councilmember Wilson stated this idea was not currently supported by the School because of recommendations from the Health Department. She explained that many options had been explored, but none were supported by the Health Department. She added that the celebration might come at a later time. She added that many people were anxious to celebrate the seniors, but that safety came first.

Mayor Dandoy explained that it would be easy for the City Council to pass a resolution recognizing the contribution of the students and make it by name. Councilmember Jackson stated this was a beautiful idea that she wholeheartedly supported. Councilmember Paul mentioned that an add could be placed in the Roy Connection Magazine with all the students' names. FERPA was mentioned as potentially preventing this publication. Mayor Dandoy stated that these options would be explored, and the Staff could make recommendations during the next Council meeting.

## **I. City Manager's Report**

- Mr. Andrews stated that a resolution concerning engine brakes had been tabled during the last Council meeting. He added that he had consulted the State where he was told the State did not allow ordinances specifically for muffled brakes.
- Mr. Andrews explained that the food drive had been successful with 2 truckloads full. He thanked all those who participated.
- Mr. Andrews explained that there had been efforts to emphasize Shop Local. He continued that the Recreation Department was working on offering virtual services. Because of the current health concerns, he continued, online efforts would be required.
- Mr. Andrews explained that every year during this time, the cemetery went to its regular hours and began caring for the grass. He added that the following Thursday, maintenance would begin mowing. Flowers, he continued, would be picked up and dropped at the Public Works Department.
- Mr. Andrews explained that at this time of year, residents poured concrete in their driveway. He explained that there was a no fee permit issued by the City to make the sure the pouring was done correctly as the curb was City property. He explained that this was one of the changes that had been done to City ordinances. Mayor Dandoy stated that this was an important piece of information. He explained that if residents wanted changes to the ordinance, there would be a fee and the Council would consider it. Otherwise, the issue could be looked at without a cost.

## **J. Mayor & Council Report**

Councilmember Jackson asked whether the dumps would be opening in the near future. Mr. Andrews explained that he planned on having the dumps open in the Fall. He explained that there was a lot of human interaction involved as well as a cost for the City. He added that the budget showed an increase in solid waste and the City would absorb the cost of the increase. He stated that it was important to keep employees healthy and to keep infrastructure working and added that reopening the dumps might jeopardize employee health.

Councilmember Jackson asked whether local restaurants could be placed in the magazine despite not being able to afford the cost of the advertisement. Mr. Andrews explained that he was hoping to do just that with the BAB via email and Facebook. He continued that a magazine highlight could be created with a different, randomly picked business each month. Councilmember Saxton stated the highlight could be done with a new and an old business with photos. Councilmember Jackson explained that it would be beneficial for businesses to reach out and express their interest in being featured.

Councilmember Wilson explained that she had listened to the Planning Commission meeting and wished to commend the Commission for their strong commitment. She added that there had been a lot of individuals interested in Form Based Code and was wondering if there was an update on the status of the situation. Councilmember Wilson continued that, during the last meeting, several citizens had noted that there was a lack of free-flowing information between Council members. She asked if there was a process that could be created to make sure information was shared. Mayor Dandoy explained that each Council member was associated with important committees. He explained that a lot of issues took place within these assignments, and they might not always be discussed. He



explained that once a quarter, members could spend time discussing the details of their particular assignment. He explained that a notification would be provided to give members time to prepare their presentations. He clarified that questions could be asked anytime but added that providing information might facilitate asking these questions. Councilmember Burrell explained that it would be important to be prepared prior to votes, not in the moment. Mayor Dandoy explained that sometimes information was too sensitive to be discussed in the moment. He gave the example of the cemetery which would not allow for details to be provided but could be inquired about by the Council: not everything could be made public.

Councilmember Jackson asked whether there was a channel for elderly residents to ask for help with yard work or other tasks. Staff explained that they had met with the leadership of the Senior Center. There were fears when it came to opening the Center, he added, though lunches were provided at the drive through. Mayor Dandoy explained that the senior center was working with the Health Department in an attempt to be compliant while opening activities. Councilmember Jackson explained that she was thinking about publishing a number for seniors to call for help. Mayor Dandoy explained that there were many types of help but that the idea of helping senior with day to day tasks could be discussed. He explained that agencies and churches might also be candidates to offer help. Councilmember Jackson explained that the Council needed to make sure they did not overstep their bounds. Mayor Dandoy suggested exploring some ideas and finding sources to place in the magazine. Morgan Langholf stated that the June magazine was already planned out. It was then noted that the Police had a resource called 211 which provided a full list of all the resources in the community.

Councilmember Paul explained that the idea to create a punch card to take around the different local businesses was being explored. He added there could be a raffle associated to it. He expressed seeking input from other Councilmembers. Councilmember Burrell explained such a punch card would show support

Mayor Dandoy reminded those in attendance that UDOT would provide its study during an upcoming Council meeting. He continued that UDOT had already reached out to affected individuals such as businesses on 5600. He explained that everything would be made public during the next Council meeting, which would also be held as a teleconference. He added that there was a 2020 EZ grant application: the commissioners were voting that same day and the City would therefore have an answer soon.

Mayor Dandoy explained that the YCC had requested help from the City. Their Family Crisis Center in Ogden, he added, needed donations, and continued that the question would need to be explored during the budget cycle.

Mayor Dandoy explained that the local transportation fund 2020 application cycle had been suspended. He explained that some of these funds came from gas taxes and since there had been a decrease in gas consumption, revenue was down.

Mayor Dandoy explained that the Form Based Code document was a good one. He explained that Councilmembers Paul and Saxton had been asked to work with Steve Parkinson over the next 30 to 60 days to formulate a new draft document. He mentioned that the language had to be understandable to the lay person. Moreover, he continued, FBC needed to tap into existing ordinances to satisfy the need of what the document was supposed to accomplish. He continued that attention would be shifted to the budget but continued that the FBC document was also important and that any idea and comment should be addressed to Councilmembers Paul and Saxton. Councilmember Burrell noted that while the Council worked on the document, information still needed to be collected from the public.

Mayor Dandoy explained that he appreciated the flashing lights installed on 4800 South. He commented that residents had provided positive feedback. He added that all the main streets going South were covered with the exception of 4000 South. Councilmember Jackson asked if the left turn on 4800 was still scheduled to be cut off. It was clarified that this would be done in August. Mayor Dandoy stated that he would like the engineer's drawings to be shared.

Mayor Dandoy stated he had received positive feedback regarding the speed hump on 5700 South and added that it had made a difference.

Councilmember Saxton stated that there had been lots of positive comments regarding the flashing lights. He added that the person who lived directly West of the new Intermountain Roy Clinic had expressed happiness with Roy City. He continued that there had been questions about how the property would be landscaped and added that some work had been done by Intermountain to meet this goal.

**K. Adjournment**

**Councilmember Jackson moved to adjourn the meeting. Councilmember Burrell seconded the motion. All Councilmember voted “Aye.” The meeting was adjourned at 7:24 PM.**

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Robert Dandoy, Mayor

Attest:

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Morgan Langholf, City Recorder