



ROY CITY
Roy City Council Meeting Minutes
January 19, 2021 – 5:30 p.m.
Roy City Council
Electronic Zoom Meeting

Minutes of the Roy City Council Meeting held electronically via Zoom and YouTube on January 19, 2021 at 5:30 p.m.

Notice of the meeting was provided to the Utah Public Notice Website at least 24 hours in advance. A copy of the agenda was posted.

The following members were in attendance:

Mayor Robert Dandoy	City Manager, Matt Andrews
Councilmember Paul	City Attorney, Andy Blackburn
Councilmember Saxton	
Councilmember Wilson	
Councilmember Jackson	
Councilmember Burrell	

Also present were: Management Services Director, Camille Cook; Police Chief, Carl Merino; Parks and Recreation Director, Travis Flint; Public Works Director, Ross Oliver, Morgan Langholf, Brandon Edwards, Steve Parkinson, Randy Sant; Kevin Homer.

A. Welcome & Roll Call

Mayor Dandoy welcomed those in attendance and noted Councilmembers Jackson, Burrell, Paul, Saxton, Wilson was present.

B. Moment of Silence

Mayor Dandoy invited the audience to observe a moment of silence.

C. Pledge of Allegiance

Mayor Dandoy lead the audience in reciting the Pledge of Allegiance.

Mayor Dandoy read the Mayor's Determination to Hold Electronic Meetings.

D. Consent Items

(These items are considered by the City Council to be routine and will be enacted by a single motion. If discussion is desired on any particular consent item, that item may be removed from the consent agenda and considered separately.)

- 1. Approval of the November 17, 2020 Work Session and December 5, 2020 Roy City Council Meeting Minutes**
- 2. City Council Liaison Assignments**

Councilmember Paul motioned to approve the Consent Items, with changes to minutes as noted. Councilmember Wilson seconded the motion. All Councilmembers voted "aye." The

motion carried.

E. Action Items

1. Employee of the Month

Ryan Britt presented the proposed Employee of the Month. He nominated Adam Taylor, Brandon Wallace, Lee Walstrom, John Nesbit, Preston Robinson, Jesse Sansberry, Carston Young, and Skylar Webster, also known as the Christmas light crew.

The Council expressed their gratitude to the nominees.

Councilmember Burrell motioned to approve the Employee of the month. Councilmember Wilson seconded the motion. All City Councilmembers voted “Aye.” The motion carried.

Councilmember Paul motioned to approve Resolution 20-37 Approving 2021 City Council Meetings Dates. Councilmember Burrell seconded the motion. A roll call vote was taken. All Councilmembers voted “Aye.” The motion carried.

2. Public Hearing- Resolution 21-1 Adopting adjustment to the FY 2021 Budget.

Management Services Director Camille Cook presented the resolution. This proposed the previously approved budget by \$9,000 for the information technology fund. All other amendments involved moving funds around departments not increasing budgets. This also proposed to increase to legislative employee program budget by \$210,842, distributing COVID hazard pay and benefits pay. It also proposed to raise the police budget by \$35,000 to fill a vacant police officer position and restore force to full staffing levels. CARES Act funding had been expended and this resolution would show how it was spent to adjust for costs. Also covered was the use of fund balance reserves for a new vehicle for the information and technologies department to be put into the service rotation.

No Comments were made at this time.

Councilmember Paul motioned to go into Public Hearing. Councilmember Jackson seconded the motion. All Councilmembers voted “aye.” The motion carried.

Councilmember Paul motioned to go out of Public Hearing. Councilmember Jackson seconded the motions. All councilmembers voted “aye.” The motion carried.

Clarification on vehicle maintenance was asked for. Ms. Cook replied that they typically sold vehicles after one year because they could get their money back and not have to do any maintenance except for oil changes which was what they wanted to do with the new IT vehicles.

Councilmember Wilson motioned approve Resolution 21-1 Councilmember Jackson seconded the motion. A roll call vote was taken. All Councilmembers voted “Aye.” The motion carried.

3. **Resolution 21-2** Designating individuals to act on behalf of Roy City in transactions concerning the Public Treasurers Investment Fund

Camille Cook presented this Resolution. This was to certify that individuals authorized to act on Roy City's behalf to access and transact in the Utah Public Treasurers Investment Fund (PTIF), the fund where most of the Fund Balance Reserves were kept. They transferred from this fund into the operating checking account to make transactions on behalf of Roy City. Signers had not changed but Council had approved a change to make their primary bank the Bank of Utah, so they needed to re-certify the authorized individuals to make transfers.

Councilmember Wilson motioned to approve Resolution 21-2. Councilmember Burrell seconded the motion. A roll call vote was taken. All Councilmembers voted "Aye." The motion carried.

4. **Resolution 21-3** Adding one Customer Services/Clerk position in the Management Services Department
5. **Resolution 21-4** Changing one Customer Service Clerk 1/Billing Assistant position into one Billing Assistant/Purchasing Clerk position in the Management Services Department

Camille Cook presented these Resolutions. In 2018, a second customer service clerk position was added and due to turnover one of those positions was vacant. Their recommendation was to approve this to create an entry level clerk position to allow for a tiered structure in the utility office. There were entry level positions in all other departments so this would align these positions more with other positions in the City. Resolution 21-4 retitled the current responsibilities of that position with the addition of purchasing responsibility. Approval was recommended as outlined in the Resolutions. This would be a full-time position. Mayor Dandoy asked what the cost would be to the City. Ms. Cook replied that the hourly wage for the clerk position was \$0.25/hr. less so it would be a slight savings for the City. There was no change in cost for the billing assistant.

Councilmember Wilson motioned that we approve Resolution 21-3. Councilmember Burrell seconded the motion. A roll call vote was taken. All Councilmembers voted "Aye." The motion carried.

Councilmember Paul motioned that we approve Resolution 21-4. Councilmember Saxton seconded the motion. A roll call vote was taken. All Councilmembers voted "Aye." The motion carried.

6. **Resolution 21-5** Approving an Interlocal Cooperation Agreement between Roy City and Weber County for Paramedic Services

Chief Craig Golden presented this Resolution. Paramedic services had been in Weber County for many years and an agreement had been in place for years. The County provided vehicles and certain equipment and they provided the staffing and training and anything else not included in the overall agreement. There had been an increase of \$45,000 allotted to Roy City starting in January of this year. This agreement changed the vehicles from 10-year replacement rotation to a five-year. Specialized equipment had also been entered into a replacement rotation. It was recommended this be approved.

Councilmember Paul motioned that we approve Resolution 21-5. Councilmember Burrell seconded the motion. A roll call vote was taken. All Councilmembers voted “Aye.” The motion carried.

7. **Resolution 21-6** Approving an Interlocal Cooperation Agreement between Roy City and Weber County for Urban Search and Rescue Team

Chief Craig Golden presented this Resolution. The 6 cities of Weber County had established a search and rescue team. These teams were specialty teams. The overall cost of \$285+ was split into multiple different areas: vehicles, annual allowances for training, and contractor and subcontractor stipend. The Commission would see this as a governing body. This was recommended for approval. There was little to no cost to the city except for some of their time. Mayor Dandoy asked if the training would cost the city. Chief Golden said the trainings rotated through and the recurring training costs covered instructors and overtime.

Councilmember Paul motioned that we approve Resolution 21-6. Councilmember Jackson seconded the motion. A roll call vote was taken. All Councilmembers voted “Aye.” The motion carried.

8. **PUBLIC HEARING-** to consider potential projects for which funding may be applied under the CDBG (Community Development Block Grant) Small Cities Program for FY 2021

Because this process would take up to three years it was suggested to table the item for a later date.

Councilmember Jackson motioned to table item 8: PUBLIC HEARING to consider potential projects for which funding may be applied under the CDBG (Community Development Block Grant) Small Cities Program for FY 2021. Councilmember Wilson seconded. All Councilmembers voted “Aye.” The item was tabled.

9. **Ordinance 21-1;** Consider a request to amend the General Plan (Future Land Use Map) from Medium Density, Single-Family Residential to Commercial at approximately 4398 West 5500 South.
10. **Ordinance 21-2;** Consider a request to amend the Zoning Map from R-1-8 (Single-Family Residential) to CC (Community Commercial) at approximately 4398 West 5500 South.

Steve Parkinson presented these Ordinances. He showed a map of the area being discussed. This area was denied an entry point by UDOT because of distance regulations and was unable to be developed as a residential zone. Approval was needed from the appropriate agency to develop along the stream. This item was related to only changing the map, not allowing for certain projects. Planning Commission had recommended approval for both items 7-0. A cross-axis agreement would be required between lots 2 and 3. Lots 1 and 2 were being looked at for a gas station and would not spill over into 3. The applicant was present for questions.

Councilmember Wilson motioned that we approve Ordinance 21-1. Councilmember Jackson seconded the motion. A roll call vote was taken. All Councilmembers voted “Aye.” The

motion carried.

Councilmember Jackson motioned that we approve Ordinance 21-2. Councilmember Wilson seconded the motion. A roll call vote was taken. All Councilmembers voted “Aye.” The motion carried.

E. Public Comments

Kevin Homer stated that he wanted an update on the proposal to enhance the Roy City ordinances relating to door-to-door sales in the City. Andy Blackburn replied that he had been working on it that day and it was a big project and hopefully he would have it ready within the next couple meetings. Mr. Homer said he would like to see the city provide a P&L from the businesses that had participated in loans from the City because he had remembered the City giving a loan to the thrift store that had gone out of business. Mr. Parkinson replied that it was a loan to a different clothing store near Harmon’s, not the thrift store. Councilmember Saxton stated that there had been two loans that had went out and one had been paid off, and the other had been for the other store. Mr. Homer said this was a specific example, but he wanted to know if there was a P&L sheet for the city and if there was not one, could one be available. He would file a GRAMA request if necessary. Mr. Blackburn replied that he would have to make a GRAMA request as a matter of practice. Mr. Homer wanted to see this information on a regular basis. Mayor Dandoy said this dealt with two different entities, the Council, and the RDA Board. An RDA meeting was scheduled for the 2nd of February that Mr. Homer could attend and make his request for information at that meeting.

A. Discussion Items

1. Holiday Home Contest Awards

Morgan Langholf said they had 26 entries of those, Councilmembers submitted their top three votes and an honorable mention. Results were posted to Facebook on Christmas Eve. Winners were Jason Skeen, first place, Rhonda and Linnie Thorp, second place, and Edna Johnson, 3rd place. Honorable mentions went to Steve and Geri Grawlski, Lance Carter, and Stephanie Weir. Winning prizes would be received in the mail due to COVID.

2. Utility Rates

Matt Andrews said it was important to keep their utilities on during the COVID pandemic and he felt that times like these were what the Fund Balances were for. Each fund had a savings account and they thought each of the balances could help subsidize any losses at this time and requested to not ask for an increase in utility fees. There was discussion about fund balances and budgets. Councilmember Wilson asked if they had a fund to help struggling families due to COVID hardships. The City did not have one but there were agencies available for people to request assistance. The legalities of providing personal assistance to residents were discussed.

F. Reports

1. City Manager Report

- The DRNG crossing lights at 6000 were damaged but are on order to be replaced.
- The City was also replacing some soccer goals down at Emma Russel park.
- The Council was meeting on ZOOM today even though they were planning on going to TEAMS, but we will be staying on ZOOM due to streaming capabilities on YouTube.
- Recreation Basketball had started.
- With the CARES funding the City proposed doing something with nonprofits and most of their needs were really hard to come by at that time. Staff did come up with being able to disinfect large areas with a disinfecting gun. There were 150 of the sprayers and all Councilmembers volunteered to help.

2. Mayor and Council Report

There was discussion about City Buffet and Village Inn. There had been a request made to the Mayor to have the pedestrian crossings on 4400 re-striped. The temperature needed to be above 55 degrees for seven consecutive days so once they reached that it would be re-striped. A resident had written in a compliment to the police department for the handling of the runaway semi-tire incident. Vaccine appointments were available that week for individuals over the age of 70 in addition to essential workers and first responders at 3:00 on Thursday. Two requests had been made for a traffic speed check on 6000 South somewhere around 2700 West and 2275 West. This was due to the high school students driving faster than 25 mph.

Councilmember Sexton asked if they could get flashing lights from UDOT near the school where kids crossed. What needed to happen for that was a traffic study needed to happen and meet certain guidelines to approve a crosswalk because it was a state road. It was being watched closely in the spring but then winter hit. The state said it did not meet the requirements for a crosswalk.

Mayor Dandoy brought up forming a safety committee for the schools that could have a dialogue with Council. State law required schools to reach out to the city and they had not done so. A state law specified who had to be on the safety committee and they had never formed one.

No comments were made.

G. Adjournment

Councilmember Jackson motioned to adjourn the City Council meeting at 7:15 p.m. Councilmember Burrell seconded the motion. All Councilmembers voted “Aye.” The motion carried.

Robert Dandoy
Mayor

Attest:

Morgan Langholf
City Recorder

dc: