



ROY CITY COUNCIL MEETING AGENDA (ELECTRONIC)

APRIL 6, 2021 – 5:30 P.M.

No physical meeting location will be available. This meeting will be streamed live on the Roy City YouTube channel. <https://www.youtube.com/channel/UC6zdmDzxdOSW6veb2XpzCNA>

A. Welcome & Roll Call

B. Moment of Silence

C. Pledge of Allegiance

D. Consent Items

(These items are considered by the City Council to be routine and will be enacted by a single motion. If discussion is desired on any particular consent item, that item may be removed from the consent agenda and considered separately)

1. Approval of the January 19, 2021 Roy City Council Work Session Meeting Minutes, February 16, 2021 Roy City Council Meeting Minutes, March 2, 2021 Roy City Council and Work Session Meeting Minutes
2. Approval of a New Business Advisory Board Member

E. Action Items

1. Employee of the Month
2. PUBLIC HEARING- FY 2021 Budget Opening
 - a. Resolution 20-9 Amending the FY 2021 Budget

F. Public Comments *If you would like to make a comment during this portion of our meeting on ANY topic you will need to email admin@royutah.org to request access to the ZOOM chat. Otherwise please join us by watching the live streaming at <https://www.youtube.com/channel/UC6zdmDzxdOSW6veb2XpzCNA>*

This is an opportunity to address the Council regarding concerns or ideas on any topic. To help allow everyone attending this meeting to voice their concerns or ideas, please consider limiting the amount of time you take. We welcome all input and recognize some topics make take a little more time than others. If you feel your message is complicated and requires a lot of time to explain, then feel free to email your thoughts to admin@royutah.org. Your information will be forwarded to all council members and a response will be provided.

G. Discussion Items

1. Establishing an Ordinance/ Resolution to restrict culinary irrigation water usage if necessary
2. Holding a 5-Year Strategic Plan Off-site Meeting with Senior Leaders
3. Plans to bring City Council Meetings back to normal operations

H. City Manager & Council Report

I. Adjournment

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for these meetings should contact the Administration Department at (801) 774-1020 or by email: admin@royutah.org at least 48 hours in advance of the meeting.

Public meetings will be held electronically in accordance with Utah Code Section 52-4-210 et seq., Open and



Public Meetings Act. Pursuant to a written determination by the Mayor finding that conducting the meeting with an anchor location presents a substantial risk to the health and safety of those who may be present due to the infectious and potentially dangerous nature of COVID -19 virus appropriate physical distancing in City Council Chambers is not achievable at this time accordingly, the meeting will be held electronically with no anchor location.

Pursuant to Section 52-4-7.8 (1)(e) and (3)(B)(ii) “Electronic Meetings” of the Open and Public Meetings Law, Any Councilmember may participate in the meeting via teleconference, and such electronic means will provide the public body the ability to communicate via the teleconference.

Certificate of Posting

The undersigned, duly appointed City Recorder, does hereby certify that the above notice and agenda was posted in a public place within the Roy City limits on this 1st day of April. A copy was also provided to the Standard Examiner and posted on the Roy City Website and Utah Public Notice Website on the 1st day of April, 2021.

Morgan Langholf
City Recorder

Visit the Roy City Web Site @ www.royutah.org
Roy City Council Agenda Information – (801) 774-1020



ROY CITY
Roy City Council Work Session
January 19, 2021 – 4:30 p.m.
Roy City Council Chambers
5051 South 1900 West

Minutes of the Roy City Council Work Session held via ZOOM on January 19, 2021 at 4:30 p.m.

Notice of the meeting was provided to the Utah Public Notice Website at least 24 hours in advance. A copy of the agenda was posted.

The following members were in attendance:

Mayor Robert Dandoy
Councilmember Jan Burrell
Councilmember Joe Paul
Councilmember Byron Saxton
Councilmember Diane Wilson
Councilmember Ann Jackson

City Manager, Matt Andrews
City Attorney, Andy Blackburn
City Planner, Steve Parkinson

Also present were: City Recorder, Morgan Langholf; Fire Chief, Craig Golden; Randy Sant,

A. Welcome & Roll Call

Mayor Dandoy welcomed those in attendance and noted Councilmembers Burrell, Paul, Saxton, Jackson, and Wilson were present.

There were 437 active cases of COVID in Roy as of January 15.

Mayor Dandoy read the electronic meeting statement about lack of anchor location.

B. Discussion

1. Proposed Mixed Use in Downtown District

City Planner Steve Parkinson opened the meeting for discussion about the statement for the proposed mixed use in the downtown district. The wording about stimulating City economy and revenue by attracting and incentivizing was brought up. It was suggested that the language be changed to “new and current businesses” in order to support current businesses and their redevelopment. Riverdale was incentivizing businesses to get them into their city and so Roy needed to do something to compete because they were losing to Riverdale.

Councilmember Jan Burrell asked how the incentive program worked. Randy Sant said the incentives would be the tax income and financing and were available to most kinds of businesses. They had discussed an incentive policy that they would bring back to the board, which would be the monetary portion of it. However, there could be other incentives they could look into such as reimbursement of impact fees by a third party or zoning considerations. An economic benefit analysis would be done to determine if businesses were eligible for incentives. Mayor Dandoy explained that when businesses partnered with the city it would give them more power to make decisions.

Councilmember Jan Burrell commented that when incentives had been offered in the past, particularly with big box companies, they had stayed the duration of the incentives and then bailed. Mr. Sant replied that for the Albertson’s project they had a tax participation agreement that required a certain assessed value within the project in order to get the taxes. They had to bring in certain users, which stayed in effect until it was paid off. They look at the return on investment and how long it took them to pay off their initial investment,

which all went into the economic benefit analysis. There could be a time requirement after incentive expiration put into the initial agreement to require businesses to stay. Mayor Dandoy commented about a company that leased an empty space for 13 years to keep competition out. This was bothersome to the City so in order to prevent that in the future they could put out a policy to set the standard or add stipulations to agreements.

The length of the project area was discussed. It had been created for a 20-year period which was the upper limit. The project area had been created but the time clock would not start until they took increment because they did not have a project yet. Councilmember Ann Jackson asked how long the incentives lasted and if there were other ways to expand the incentivization after it expired. Mr. Sant replied that the redevelopment law allowed for them to ask for an extension of an existing project area if they had a project that had a good justification for it. Alternatively, if a new development came in, they could start over in a new project area.

Mr. Sant discussed the benefits to the City from incentivizing and the revenues received. Even after some of the incentives had expired it had still been economically beneficial to the City because of the sales tax that it brought in. The project area for the Iomega was going to sunset in three years.

It was decided to add “current” to the language of the incentivizing statement.

Mayor Dandoy asked for clarification on the statement that referred to graphics, tables, and text. Mr. Sant replied that if there was a conflict, text took priority, and that tables and graphics were just there to help define or explain the text.

Use of the word “incentivizing” was discussed. Encouraging as an alternative was discussed. The incentive policy being proposed would have the process for the incentive and the requirements for an incentive and it would come before the board before they offered an incentive to anyone. It was decided to use both incentivize and encourage.

Mayor Dandoy discussed removing and adding items to page 13-22 sec. 7; removing the word residential and adding the word retail. This was mostly regarding rowhouses or townhouses. The options were to completely remove ‘rowhouse’ from the document or modify the document to have some sort of commercial space. Councilmember Saxton cautioned about losing commercial space. Council agreed that commercial space needed to be protected.

Mr. Sant stated that the redevelopment act required all project areas to put 10% of the tax increment into an affordable housing fund even if there was no affordable housing in the project. This fund could be used anywhere in the City. Developers liked to have a variety of income and housing so any project that had a housing component would probably have some affordable housing.

Mayor Dandoy said that they could take the rowhouses out of the document and project area or require rowhouses to have something other than residential on the ground floor. It was decided to completely remove the language about rowhomes and townhomes out of the document.

The survey was brought up and it had been sent to 6,000 people, 250 had replied and they wanted to get at least 800 responses.

C. Adjournment

Councilmember Burrell Motioned to Adjourn the City Council Work Session meeting at 5:30 p.m. Councilmember Jackson seconded the motion. All Councilmembers voted “aye”. The motion carried.

Robert Dandoy
Mayor

Attest:

Morgan Langholz
City Recorder

dc:



ROY CITY
Roy City Council Meeting Minutes
February 16, 2021 – 5:30 p.m.
Roy City Council
Electronic Zoom Meeting

Minutes of the Roy City Council Meeting held electronically via Zoom and YouTube on February 16, 2021 at 5:30 p.m.

Notice of the meeting was provided to the Utah Public Notice Website at least 24 hours in advance. A copy of the agenda was posted.

The following members were in attendance:

Mayor Robert Dandoy	City Manager, Matt Andrews
Councilmember Paul	City Attorney, Andy Blackburn
Councilmember Saxton	
Councilmember Wilson	
Councilmember Jackson	
Councilmember Burrell	

Also present were: Management Services Director, Camille Cook; Police Chief, Carl Merino; Parks and Recreation Director, Travis Flint; Public Works Director, Ross Oliver, Morgan Langholf, Brandon Edwards, Steve Parkinson, Randy Sant; Kevin Homer.

A. Welcome & Roll Call

Mayor Dandoy welcomed those in attendance and noted Councilmembers Jackson, Burrell, Paul, Saxton, Wilson was present.

Mayor Dandoy read the Mayor's Determination to Hold Electronic Meetings, which stated that the meeting would be held online due to concerns about the substantial health risk of the Covid-19 virus.

B. Moment of Silence

Mayor Dandoy invited the audience to observe a moment of silence led by Councilmember Burrell.

C. Pledge of Allegiance

Councilmember Burrell led the audience in a recitation of the Pledge of Allegiance.

D. Consent Items

(These items are considered by the City Council to be routine and will be enacted by a single motion. If discussion is desired on any particular consent item, that item may be removed from the consent agenda and considered separately.)

1. Approval of the December 15, 2020 Roy City Council Work Session and Meeting Minutes and the January 19, 2021 City Council Meeting Minutes

Councilmember Paul motioned to approve the Consent Items, with changes to minutes as

noted. Councilmember Burrell seconded the motion. All Councilmembers voted “aye.” The motion carried.

E. Presentation

1. Y2 Analytics Survey Results

Y2 Representatives Kyrene Gibb and Danny Howser presented the results of the survey sent out to residents of Roy City. They provided an overview that residents viewed economic development as the City’s top priority. They also stated that the current evaluations of downtown revealed that it was not frequently used except for shopping and eating out, and many residents expressed a desire to update downtown Roy with more attractions.

The representatives said that some residents supported mixed use development, but there was a clear preference for focus on commercial development. Most residents felt that there was already sufficient housing available for people. The Y2 representatives explained that residents’ preferences in regards to the proposed mixed use were based primarily on building height limitations and the atmosphere of the development.

The representatives presented the survey methodology to provide a basis for understanding the statistical significance of the results. They stated that out of the near 6,000 randomly selected residents who were given the survey invitation via email, 814 residents within the Roy City boundaries responded. They also mentioned that they had a statistically insignificant number of responses from local business owners.

The representatives showed that the results were geocoded and participation was evenly spread throughout the City with sample sizes that ranged from 112 to 161. The data was weighted to reflect the population statistics and to ensure that it represented the voting population of the City. The survey was done online in January of 2021, and the margin of error was 3.4%.

The representatives discussed results that pertained to perceptions of Roy City and its downtown area. Most residents recommended Roy as a good place to live, and 81% felt that the City was headed in the right direction. 29% of survey participants felt that economic development was the most important issue, followed in order of importance by housing affordability, maintaining neighborhoods, crime and public safety, and lastly transportation.

The representatives explained that the majority of people who strongly believed that there was too little affordable housing available currently rented or lived with their relatives rent free. Only 34% of homeowners said that there was too little, and instead felt that economic development was the biggest issue. The strong underlying trend was that homeownership drove people’s choices. The representatives revealed that people who owned a home or who lived with their parents were more likely to not know what the housing situation was actually like in Roy, and therefore perceived it differently.

The representatives discussed the survey section that asked residents to answer questions on a likert scale that pertained to their evaluations of downtown. The consensus was that almost 80% of residents wanted to see Roy updated with more attractions. About half of the survey population thought the City had the right types of businesses. 58% disagreed that the downtown area was a destination in the City. People felt ambivalence towards the businesses and job opportunities

available, even though they enjoyed living in Roy. There was a clear desire for newer updated amenities in the business sector. Residents thought of downtown as the commercial center of the City, but had strong preferences for new and more attractive retail, dining, and entertainment amenities. In summary, residents used the shopping and dining options, but did not necessarily like them. 62% of residents indicated that retail and shopping options needed improvement, and 71% indicated that activities and entertainment needed improvement. 48% of individuals said the parking in Roy was good or excellent, while the atmosphere and walkability were rated second tier.

The representatives discussed survey results about the mixed use ordinance proposal, and what drove resident preferences. Residents had no sense of identity to the downtown area, although they were overall happy with the City. 52% of survey participants said that they would at least somewhat support the ordinance, while only 26% said that they would not. Comments in support of the ordinance expressed that Roy was running out of space, it needed more retail and housing options, and that condos should be above commercial space to maximize space usage. Comments in opposition expressed that highrise apartments detracted from the open and inviting feel of the City, they could attract residents who decreased the quality of life and increased traffic and gridlock, and building next to a road would cause a tunnel feeling. Most of the opposition stemmed from the growing pains associated with making downtown more of an attraction. They also did not want to end up like Clearfield, and expressed that they did not live in Salt Lake City for a reason. There was some strong opposition to that increased density. The representatives communicated that used geocoding, and they divided residents into four quadrants to see if there was a geographic correlation to question results. The differences were negligible differences.

The representatives explained that residents were asked about their feelings on multi unit multi story housing downtown. 41% supported it and 42% opposed. Comments offered in support of it referred to the success of Ogden's mixed use space by the megaplex. Residents felt it could be successful and beneficial in Roy with the right design. Most comments offered in opposition felt that the infrastructure could not handle it. The representatives pointed out that there was an interesting theme of residents focused more on if the City could actually afford to increase the capacity for residents before investing in infrastructure. They also felt that it was important to note that the strong opposition category on this question was nearly double the strong support category. They cautioned that if the City forwent commercial development at the expense of multi story multi unit housing, they would likely face an uphill public opinion battle from residents.

The representatives discussed perceptions about the future of downtown Roy. For the most important factors, 35% of participants felt it was economic development and 20% felt it was maintaining the look and feel of the neighborhoods. 51% of residents felt that the least important factor was keeping downtown as is. Residents did not care about preservation of the status quo, and were interested in the aforementioned changes.

The representatives explained that when asked about how they would prefer to see the downtown development divided between residential and commercial development, residents answered primarily with one of three sentiments: exclusively commercial development, a 50/50 split between commercial and residential, and a focus on commercial with some residential.

The representatives explained the science behind a conjoint experiment, and that the approach was used to facilitate a simpler choice in one portion of the survey. Survey participants answered five

questions that asked them to choose between two different combinations of features. Each combination included building appearance, building height, varying uses for the developments, and atmosphere. The overarching conclusion was that building height and atmosphere were the driving factors for resident consideration. Residents preferred shorter buildings and a pedestrian friendly atmosphere with walkable plazas and courtyards.

The representatives explained that in a comparison between chosen combinations, roughly two out of three residents did not find descriptions of the current development and zoning requirements appealing when given an opposing choice. Residents eager to see some sort of downtown change. The most appealing package to residents was one that included commercial space only, buildings up to three stories or no more than 40 feet, and walkable plazas and courtyards incorporated into the developments.

The representatives reviewed the two difference mixed use ordinance proposals referred to as Core A and Core B. Core A included a building height up to 7 stories no more than 80 feet, and received a 48/52 split in result. Core B included a building height of up to 60 feet, and it received a 56/44 split in results. Over half approved of this option if there was an effective, pedestrian friendly atmosphere. A mixed use space with non-street level residential was appealing if executed well. The representative noted that they did not present participants with a map of potential development locations. They then reviewed the demographic of the survey participants, and reiterated that they were weighted to accurately reflect the population of the City as a whole.

Councilmember Paul thought it was interesting that 814 individuals responded out of 6,000 surveys that went out. He expressed that it would have been nice if there was a question about whether residents thought the elected officials were doing a good job. He appreciated all the work that Y2 had done on the survey. The Y2 representative responded that it was actually a good response rate by industry standards. They were confident that it represented the broad base of the population of residents due to the sampling procedure used.

Councilmember Paul was informed that out of 140 businesses who had been sent invitations, they only received responses from 26. Mayor Dandoy was also surprised there were not more responses, and expressed that there might be a lot of residents who liked Roy as is. He asked if they could sense if a person did not participate because they found no need for a survey. The representative said that as survey researchers they always tried to combat that nonresponse bias. She discussed how they tried to mitigate some of the potential affects.

Mayor Dandoy summarized the results that pertained to opinions about the mixed use development ordinance, and it was confirmed that the Harmans Department Store was roughly 40 feet as reference for building height. He noted that the Core A proposal seemed to be more compatible if it were pushed further east.

Councilmember Paul asked if they could appeal to the residents by creating a balanced walkable district with a couple of 70 foot buildings mixed in. The representative said that the creation of an effective pedestrian friendly atmosphere with ample parking could mitigate concerns about tall buildings. Mayor Dandoy agreed with the Councilmember, and he stated the site plan was critical.

The question was asked as to how the data was isolated and reviewed for the Core A and Core B options. The representative clarified the statistical model used to create and understand resident

preferences in each option, and reviewed what features were included in each one. She confirmed that the only difference between the options was the building height, which drove resident choice. Council and the representative discussed how the specific location was not provided in the initial survey.

The representative said that the results would be sent to the Council, and that they were still available for followup questions and to offer helpful interpretations of the data.

Councilmember Wilson asked how they differentiated the size of impact across the different results, and how they calculated their margin of error. The representative explained that margin of error was based on population size and sample size of the survey. She then briefly outlined the statistical modeling used, and simplified that the results were based on a relative comparison to other features included in the combinations. Councilmember Wilson asked for the data from business responses. The representative said they had strong preferences for commercial development only, but it was not statistically significant. Mayor Dandoy expressed sentiments about the data reflecting a desire for change in the downtown area. He noted that even if mixed use was allowed, developers were not mandated to use it.

Councilmember Saxton and the Y2 representative discussed how this survey subject was unique to Roy, but that the anti-highrise sentiment was common in Cities along the Wasatch Front because it harmed their sense of identity. They also discussed that the 81% of survey public thought they were going the right direction was an above average sentiment. It was noted that the context of the 81% was a general sentiment from the City health report card view that reflected that people were overall satisfied with how the City was being run.

Councilmember Jackson agreed with a lot of the survey results, and discussed previous discussions they had had about building heights. Mayor Dandoy talked about the length of the project, and thought that the 81% result reflected that residents were happy with the vision, and were happy that there was actually movement.

The Y2 representative commented that the residents wanted a sense of community, but he did not think that sense of community was tied to the downtown area. Councilmember Wilson asked about statements made about the destination commercial. The representative explained that with destination commercial she meant things that would draw residents to downtown Roy for the activities that they were not currently visiting downtown for. There was a discussion about making downtown a destination for a variety of outings.

There were no more comments, and the presentation was adjourned. Mayor Dandoy, Matt, and Council appreciated the research and in depth analysis of the results.

F. Action Items

1. **Ordinance 21-3** to amend Roy City Municipal Code, Title 10- Zoning Regulations; amending Chapter 6 Establishment of Zoning Districts; Amending Chapter 10- General Property Development Standards; adding Chapter 13 Mixed Use; Amending Chapter 17 Table of Uses, Table 17-2 Non Residential Zoning Districts; amending Chapter 19 Off Street Parking and Loading, Table 19-1 Off Street Parking Requirements; and amending Chapter 31 Definitions

City Planner Steve Parkinson explained that this was about the approval of the mixed use ordinance, and he presented to the Council the specific changes to the entire zoning ordinance.

Steve reviewed the language changes for 21-3. He explained that the RC zone would be removed and replaced with information about the new mixed use zone in six different locations, which he subsequently identified in the document. Chapter 13 would be added. Chapter 10 and Chapter 17 would refer the reader to Chapter 13. New definitions would be added to Chapter 31. He also presented the following changes to the district titles: downtown east (Core A), downtown west (Core B), and downtown gateway.

Steve discussed that 21-4 would change the zoning map to remove RC. He explained the color coding of the proposed map. He communicated that one section of RC was changing to community commercial and discussed the location. Council expressed their support for all of the changes.

Councilmember Wilson motioned to table the Ordinance 21-3. Councilmember Burrell seconded the motion. A roll call vote was taken. Councilmember Saxton voted “yay” Councilmember Wilson voted “yay”, Councilmember Jackson voted “nay”, Councilmember Paul voted “nay”, Councilmember Burrell voted “yay”. The motion carried.

Mayor Dandoy and Council debated whether they had enough information and time from the survey results to effectively vote on the ordinance. Mayor Dandoy urged that they get this ordinance done because they were stopping City progress by stalling a vote on the item. He declared that they would have a work session, in which they would debate height, setback, and commercial. He asked the Council what they wanted to discuss.

There was discussion regarding the importance of thoroughly vetting the survey results and having a civil conversation before they voted, especially with how much citizen money was spent on the survey. There was subsequent discussion regarding an appropriate motion to make on this item.

- 2. Ordinance 21-5 to Repeal Title 3 Chapter 1 and Reenact a New and Updated Title 3 Chapter 1 to the Roy City Code also Enacting a New Section Chapter 10 Title 3 Regarding Residential Solicitation and providing for an effective date**

City Attorney Andy Blackburn presented this Ordinance to the City Council. He mentioned that more visually conducive copies had been sent out to Council that highlighted any changes made.

City Attorney Blackburn explained that it was an update and revision of their business and licensing regulations, with special consideration to change that the appeals process would be handled by an appointed hearing officer instead of by the City Council. He discussed the various points in the document where language was clarified or changed. He specifically noted that inspections were a prerequisite for obtaining a license, and that one of the reasons they could deny or suspend a license was if they failed to report their sales tax documentation to the State tax commission.

City Attorney Blackburn discussed that standard changes were made to the solicitation ordinance

because of constitutional issues, and he subsequently identified them in the document. He explained that they created a separate chapter for adult store business licenses, but for the appeals process the reader was referred back to the information in business licensing. He stated that a solicitation ordinance required a license and fee payment, but there were exceptions for religious or political speech. There was also language protecting people from solicitation whether it was exempt or not. City Attorney Blackburn asked that they removed the last sentence of 3-1-12 (1) in the regular business license ordinance before Council approved.

Mayor Dandoy and City Attorney Blackburn discussed that the variable fees were set and approved by the City Council. There was a discussion about whether Council wanted to review and amend the fee schedule. City Attorney Blackburn noted that fees could not be used for revenue, and that changes to the fee amounts could not be made without conducting a study. He also informed them that they had to go with the recommended changes from said study. The consensus among Mayor Dandoy and Council was that they would adopt the current proposed changes, and then receive further information on the fees to discuss at a later point in time. They could then come back with the fee study, and subsequently adopt a consolidated fee schedule that had the recommended changes.

Mayor Dandoy clarified that the most significant change to the ordinance was that the appeal judgement changed from City to a hearing officer. There was a discussion about the payment of a hearing officer, and Mayor Dandoy confirmed with the Council that they understood it would be paid by the City.

Councilmember Burrell motioned that we approve Ordinance 21-5 with the removal of the last sentence on 3-1-12 (1). Councilmember Jackson seconded the motion. A roll call vote was taken. All Councilmembers voted “Aye.” The motion carried.

E. Public Comments

No Public Comment was made.

A. Discussion Items

F. Reports

1. City Manager Report

City Manager Andrews discussed the roughly \$100,000 in donations from the CARES funds. He relayed that the donations of the Electrostatic guns were mostly delivered the week prior and all of the recipients were very grateful.

Mayor Dandoy mentioned to the Council that federal law stated that they had to do an audit. He imagined they would call a contractor in to conduct it, and then the audit committee would hear and present the results back to the City Council.

2. Mayor and Council Report

Councilmembers expressed their appreciation for both the successful work sessions that had occurred and for support on the City buffet.

Mayor Dandoy brought up the community development block grant that had been tabled on 1/19/21. City Attorney Blackburn explained that the reason it was tabled was because they did not get the notification for the public hearing out in time due to timing changes for qualifications for notifications. He communicated that since the study went for three years, they would bring it up for the 2022 grant.

Mayor Dandoy discussed the dumpster program, and stated that he would have City Manager Andrews come to the City Council with more information. There was a discussion about the requests from different neighborhoods. It was noted that the stormwater policies had been strengthened, and there was a new policy that dumpsters put out required a lid. Mayor Dandoy concluded that they needed to have a community beautification conversation to address issues and costs.

Councilmember Jackson mentioned the voucher program, and Mayor Dandoy informed her that City Manager Andrews would bring it to the Council soon.

Mayor Dandoy and City Attorney Blackburn discussed the difference between dumpsters inside the public works facility and those dropped off on the street on Saturdays. It was said that the biggest variation between public works and roads was that public works had the ability to have it go down into the sewer if it had leakage from rain.

G. Adjournment

Councilmember Paul motioned to adjourn the City Council meeting at 7:56 p.m. Councilmember Burrell seconded the motion. All Councilmembers voted “Aye.” The motion carried.

Robert Dandoy
Mayor

Attest:

Morgan Langholf
City Recorder

dc:



ROY CITY
Roy City Council Meeting Minutes
March 2, 2021 – 5:30 p.m.
Roy City Council
Electronic Zoom Meeting

Minutes of the Roy City Council Meeting held electronically via Zoom and YouTube on March 2, 2021 at 5:30 p.m.

Notice of the meeting was provided to the Utah Public Notice Website at least 24 hours in advance. A copy of the agenda was posted.

The following members were in attendance:

Mayor Robert Dandoy	City Manager, Matt Andrews
Councilmember Paul	City Attorney, Andy Blackburn
Councilmember Saxton	
Councilmember Wilson	
Councilmember Jackson	
Councilmember Burrell	

Also present were: Management Services Director, Camille Cook; Police Chief, Carl Merino; Parks and Recreation Director, Travis Flint; Public Works Director, Ross Oliver, Morgan Langholf, Brandon Edwards, Steve Parkinson, Randy Sant;

A. Welcome & Roll Call

Mayor Dandoy welcomed those in attendance and noted Councilmembers Jackson, Burrell, Paul, Saxton, and Wilson were present.

B. Moment of Silence

Councilmember Ann Jackson invited the audience to observe a moment of silence.

C. Pledge of Allegiance

Mayor Dandoy lead the audience in reciting the Pledge of Allegiance.

Mayor Dandoy noted that Roy City had 98 active cases of COVID-19 and read the Mayor's Determination to Hold Electronic Meetings.

D. Consent Items

(These items are considered by the City Council to be routine and will be enacted by a single motion. If discussion is desired on any particular consent item, that item may be removed from the consent agenda and considered separately.)

- 1. Approval of the December 1, 2020 and February 2, 2021 Roy City Work Session Minutes, the November 17, 2020, and February 2, 2020 Roy City Council Minutes.**
- 2. Sale of Surplus Vehicles**

Councilmember Jackson motioned to approve the Consent Items with the changes made. Councilmember Burrell seconded the motion. All Councilmembers voted “aye.” The motion carried.

E. Presentations

1. Market Study Options- Benj Becker

Benj Becker from Zions Bank presented about retail studies. The purpose of the study was to determine where the money was coming in from and where there were opportunities to improve. He provided examples from other cities. Retail leakage studies showed where there were opportunities, who the top retailers in a city were, and the disbursement of retailers to understand taxable sales and land-use per acreage. He discussed the 19 different retail categories and how they were broken down further into subcategories. The study could show areas where redevelopment could occur to promote certain types of retail uses. He noted it could show trends over time. Mr. Becker stated that it was important to understand the different property types and land-uses and the returns and impacts they had.

Mr. Becker said that understanding the impact of retail versus other uses and the fiscal impact they had on the city was important because it would help determine which businesses would generate the most sales tax for the City. He discussed current retail trends due to COVID-19 and the shift to online shopping. It was projected that there would be a record number of stores closures this year as well as a record number of openings. However, these would happen on a different scale and scope than the closures. The restaurant model was changing to a pick-up or delivery model and less dining space was required and it was a learning process. This study would help show where growth was occurring and what direction to go in and let retailers know where to develop. Retailers were looking for flexibility in initial designs for mixed-use types, both vertical and horizontal.

Mayor Dandoy commented that Roy City had a leakage study done in 2014 but not to the extent that Mr. Becker had talked about. It might be a good time for a new study to provide a template for the City. Councilmember Burrell asked how they would sort out what was feasible for the City from this study. Mr. Becker replied that they needed to see where they were leaking and determine whether or not it was feasible to try to work on that category. Mayor Dandoy asked how long a study would take. Mr. Becker replied it wasn't an overly complicated process to map where the leakage was and that it would take a month or two. Determining the potentials and the problems from the data was where there would need to be time spent. Councilmember Burrell asked about office space with regard to the shift of working from home because of COVID-19. He replied that he was unsure if it would recover or not.

Councilmember Burrell asked how to analyze future trends. Mr. Becker replied that there was no precedence for what was happening so a lot of suggestions were guess work and constantly changing as information became available. Councilmember Saxton asked about the theater industry. Mr. Becker replied that lumping theater into tourism, hotels, and entertainment, that was the industry with the biggest concern. Police Chief Merino asked if there was any information about crime rates provided by the study. Mr. Becker replied yes, that was something they looked at.

Mayor Dandoy stated that in light of this presentation the City should look into an updated leakage

2. **UTA 5 Year Service Plan- Beth Holbrook**

Beth Holbrook from UTA presented. The service plan was designed for the bus system and one of the key things was the extraordinary growth along the Wasatch front. Air quality and the diminishing of congestion and access to economic growth and activity were the things that were going to be critical moving forward.

Laura Hanson, UTA director of planning, stated that they had just adopted their very first five-year service plan and that this was one step in a larger regional plan. Before implementing anything, they would discuss with local leaders and other entities as they went. They had taken a concerted look at systemwide regional connectivity and proposed an implementation of core routes and would like to expand these as time allowed. There had been shifts in travel patterns due to COVID-19. However, a lot of people still depended on public transit, so they were implementing more all-day options for essential workers. They were exploring new modes of transit and laying the foundation for new capital projects.

Ms. Holbrook stated that they were making bus stop improvements, improving frequency and connectivity, and looking at Frontrunner improvements. She presented a map with the phased projects and their long-range transit plan. She briefly discussed where the funding for the projects would come from.

Councilmember Jackson asked how they were making decisions to put extended money into the infrastructure. Ms. Holbrook replied that as they looked at growth patterns there were several elements of funding that could be connected. Councilmember Jackson asked about their timing and how they decided when to implement the project. Ms. Hanson replied that they looked a variety of factors as they planned out projects like this. Regarding timing, it just kind of happened when everything fell together the way they needed it to.

Councilmember Burrell asked if they had the ability to quantify the percentage of riders that came from high density housing. Ms. Holbrook replied that when they looked at density, they looked at the accessibility portion of it. Ms. Hanson stated that they didn't have that kind of data but the more people surrounding transit, the more likely the need for travel and mobility. In a high density area it was desirable to have accessible mixed-use facilities. Councilmember Burrell asked if UTA would provide transport from a housing development to Hill Air Force Base. Ms. Holbrook replied that they were not allowed access to the air force base and had previously been allowed to drop off at the gate, but they found that was not serving the need very well.

Mayor Dandoy commented that a lot of these changes were awaiting legislative approval. He asked Ms. Holbrook to come back and present again after legislative decisions were made. Ms. Holbrook replied that she would be happy to return to talk in detail about what they could see moving forward.

3. **Fire Department- Craig Golden**

Fire Chief Craig Golden discussed promoting the first Battalion Chief in Roy City, Jake Rasch. They were also able to promote Josh Porter to Captain and he would take over the vehicle and equipment programs. They were also able to promote an engineer, Brady King.

F. Action Items

1. **Ordinance 21-3** to amend Roy City Municipal Code, Title 10- Zoning Regulations; amending Chapter 6 Establishment of Zoning Districts; Amending Chapter 10- General Property Development Standards; adding Chapter 13 Mixed Use; Amending Chapter 17 Table of Uses, Table 17-2 Non-Residential Zoning Districts; amending Chapter 19 Off Street Parking and Loading, Table 19-1 Off Street Parking Requirements; and amending Chapter 31 Definitions.

City Planner Steve Parkinson presented the two main changes that were requested to this item. The setbacks were changed from 10 to 15 and the allowed height of buildings was changed.

Councilmember Paul motioned to approve Ordinance 21-3. Councilmember Jackson seconded the motion. A roll call vote was taken. Councilmember Jackson, Burrell and Paul all voted “aye.” Councilmembers Saxton and Wilson voted “nay.” The motion carried.

2. **Ordinance 21-4** to amend the Zoning Map from R-2 Medium Density Residential, R-3 High Density Residential, R-4 High Density Residential and RC (Regional Commercial) to CC (Community Commercial), DT-E (Downtown East), DT-W (Downtown West) and DT-G (Downtown Gateway) for multiple properties located downtown.

Councilmember Jackson motioned to approve Ordinance 21-4. Councilmember Paul seconded the motion. Councilmembers Paul, Burrell, and Jackson voted “aye.” Councilmembers Wilson and Saxton voted “nay.” The motion carried.

E. Public Comments

No requests were submitted to make public comment.

F. Reports

1. City Manager Report

City Manager Matt Andrews reported that the parks and recreation department had been working on the annual Easter egg hunt and were shooting for April 3 at 10:00 am. Social distancing would be practiced, and masks would be required. He talked about road construction that would be done on the secondary water system near the high school on 4700 S which would be notified to affected residents and the school. The ULCT would be having their annual conference and so they should all plan accordingly.

2. Mayor and Council Report

Councilmember Burrell commented that with CARES Act funding Roy had partnered with Allcap and they were ready to deliver the equipment. The director had requested they come to see their facility and would schedule a time that was convenient for most members of Council. Mayor Dandoy suggested scheduling a time when as many of the Council members could attend.

Councilmember Saxton commented that the 7/11 on Midland was open for business. Additionally, there was an eatery inside of Ocean Mart called Spice Chix that was separate from Ocean Mart that had its grand opening the previous week.

Mayor Dandoy commented that they had had their meeting with all of the mayors and most of the other mayors were going full steam with parades and fireworks for the upcoming year. All indications were that they might be going back to normal summer and fall events. Roy Days seemed to be on and they needed to coordinate with the Health Department. Parks and Rec Director Travis Flint commented that they were definitely moving forward with Roy Days activities. Events would be slightly modified based on COVID protocols and there may be some additions and subtractions based on the Health Department's direction.

Mayor Dandoy commented that other institutions were going back to normal. He wanted to make sure they were cautious but wanted to look into a plan for the reopening of Roy City operations to the public. Councilmember Jackson asked when the Roy City dumps would open.

G. Adjournment

Councilmember Burrell motioned to adjourn the City Council meeting at 7:24 p.m. Councilmember Jackson seconded the motion. All Councilmembers voted "Aye." The motion carried.

Robert Dandoy
Mayor

Attest:

Morgan Langholf
City Recorder

dc:



ROY CITY
Roy City Council Work Session
March 2, 2021 – 4:30 p.m.
Roy City Council Chambers
5051 South 1900 West

Minutes of the Roy City Council Work Session held via ZOOM on March 2, 2021 at 4:30 p.m.

Notice of the meeting was provided to the Utah Public Notice Website at least 24 hours in advance. A copy of the agenda was posted.

The following members were in attendance:

Mayor Robert Dandoy	City Manager, Matt Andrews
Councilmember Jan Burrell	City Attorney, Andy Blackburn
Councilmember Joe Paul	City Planner, Steve Parkinson
Councilmember Bryon Saxton	
Councilmember Diane Wilson	
Councilmember Ann Jackson	

Also present were: City Recorder, Morgan Langholf; Randy Sant.

A. Welcome & Roll Call

Mayor Dandoy welcomed those in attendance and noted Councilmembers Burrell, Paul, Saxton, Jackson, and Wilson were present.

Mayor Dandoy read the electronic meeting statement related to COVID-19.

B. Discussion

1. Proposed Mixed Use in Downtown District

Councilmember Burrell led this discussion. She explained that the Council had tasked City Planner, Steve Parkinson, with implementing several revisions to the proposed ordinance. She thanked Mr. Parkinson for undertaking this task. Councilmember Burrell noted that there had been two primary concerns with regard to setbacks versus building backs, as well as height requirements.

Mr. Parkinson first addressed setbacks off of 1900 West. He discussed discrepancies in setback requirements in other areas of the City, and noted that the amendments reflect an effort to have consistent setback requirements in each zone. He stated that 10-15 feet was determined as an appropriate setback requirement. A foot note indicated that Riverdale Road, 1500 West, and 5600 South were exempt from the front build zoning requirements; in these areas, the requirement was zero to 15 feet. Mr. Parkinson explained that setback requirements were determined based on where property lines were located, and this varied depending on the area and surrounding infrastructure such as roads, curb, gutters, and sidewalks.

The Council thanked Mr. Parkinson for his work. There was discussion regarding the importance of having consistent requirements, where possible, throughout the City.

Councilmember Jackson stated that in driving to various neighborhoods, she agreed that the changes proposed by Mr. Parkinson were in the City's best interests. The changes would allow for landscaping and patio furniture, which greatly enhanced the community-feel.

Councilmember Paul stated that similar standards existed in Logan as well. He agreed that the proposed changes made sense.

Councilmember Burrell stated nobody was going to make a document of this nature in the first go-around. Over time, if there are changes that need to be made, they can determine those changes and make them, as necessary.

In response to a question from Councilmember Saxton, Mr. Parkinson provided clarification to the language “back of curb” when determining setback requirements.

Mayor Dandoy commented upon the productivity of the work sessions spent on this item, as well as the public involvement that has also taken place. He stressed the importance of the Councilmembers directing staff on what they wanted done once a final vote was taken, and staff reporting back to Council as progress was made.

C. Adjournment

Councilmember Burrell Motioned to Adjourn the City Council Work Session meeting at 5:00 p.m. Councilmember Jackson seconded the motion. All Councilmembers voted “aye.” The motion carried.

Robert Dandoy
Mayor

Attest:

Morgan Langholf
City Recorder

dc:

REQUEST FOR COUNCIL ACTION



DATE: March 30, 2021
TO: Mayor and City Council
FROM: Camille Cook
RE: Adjustments to the FY2021 Budget

Ordinance **Resolution** **Motion** **Information**

Executive Summary

The following items have been requested for adjustment due to changes in expenditures in the FY2021 budget.

General Fund –

- Increase the Sales & Use Tax revenue by \$497,292 (10% increase) based on actual sales tax amounts collected year-to-date.
- Increase the Miscellaneous Police Grants revenue budget by \$7,500 to recognize a Youth Court grant provided by the Roy Community that Cares Coalition.
- Increase the Police JAG Grants revenue budget by \$6,642 to recognize a JAG grant awarded through the Utah Commission on Criminal and Juvenile Justice.
- Increase Fire EMS Grant revenue by \$4,638 to recognize the annual EMS grant awarded through the Utah Department of Health.

Expenditures:

- Increase the Transfer to Capital Projects budget by \$407,292 for the purchase of current and future capital projects and equipment.
- Increase the Youth Court Supplies budget by \$7,500 to account for expenses related to the operation of a youth court facilitated through the Police Department.
- Increase the JAG Grant budget by \$6,642 to purchase rifle and handgun optics for the Police Department.
- Decrease the Police Department Capital Assets budget by \$61,500 to include in the above transfer to the Capital Projects fund for the purchase of police vehicles.
- Increase the Fire EMS Grant budget by \$4,638 for the purchase of PPE through the State EMS grant.
- Increase the Fire Equipment budget by \$133,000 for the purchase of turnout gear previously approved in the Capital Projects Fund. The turnout gear RFP was written to include 43 sets of turnout gear for the Fire Department. The turnout gear was purchased as individual items (boots, jackets, etc) instead to allow for the Fire Department to get new pieces of this

equipment as needed rather than keep them as a set. For example, this will allow for gloves or boots that are damaged to be replaced as needed. Purchasing the equipment this way no longer qualifies as a capital purchase. This budget amendment will allow for the previously approved turnout gear to be paid for from the General Fund as equipment instead of from the Capital Projects Fund.

- Increase the Parks Buildings and Ground Maintenance budget by \$14,000 to include an additional fertilizer treatment for the parks that was cut from the initial FY 2021 budget.
- Increase the Recreation Program Supplies budget by \$4,500 for the purchase of football helmets at a reduced rate to include in our helmet rotation program.

Capital Projects Fund –

Revenue:

- Increase the transfer from the General Fund budget by \$407,292 from increased Sales Tax revenue collected.
- Increase the budgeted use of fund balance reserves for Parks and Recreation Facilities by \$80,000 for additional funding needed to complete the pole barn at the new Recreation Building.
- Increase the budgeted use of fund balance reserves for Fire Equipment by \$32,000 to cover the difference in cost of purchasing an ambulance as described in detail below.

Expenditures:

- Increase the Park and Recreation Facilities budget by \$80,000 to cover additional funds needed to complete the construction of the pole barn at the new Recreation Building.
- Increase the Fire Equipment budget by \$32,000 from Fund Balance and re-appropriate the previously approved \$133,000 for the purchase of turnout gear for a total of \$165,000 for the replacement of an ambulance. This additional budget amount will be added to the original, adopted budget amount of \$225,000 for a grand total of \$390,000 to replace 2 ambulances.
- Increase the Police Vehicle budget by \$352,165 for the purchase of 3 administrative vehicles and 4 patrol vehicles that were cut from the original FY 2021 budget. This will give approval to the Police Department to procure these 7 vehicles. At this time, we are unsure what the delivery date will be and the vehicles may not be delivered until FY 2022.
- Increase the Public Works Building Improvement budget by \$15,000 to repair and reseal the floor to protect it from salt when working on snowplow vehicles and equipment.
- Increase the Public Works Equipment budget by \$19,000 to replace the current plotter printer/scanner in public works that is used to print plat maps and blueprints.
- Increase the fund balance reserves by \$21,127 for future capital projects to be determined and allocated at a future date.

Water & Sewer Utility Enterprise Fund –

Revenues:

- Increase the contribution from fund balance reserves by \$260,831 to cover expenditures.

Expenditures:

- Increase the Water Meters budget by \$150,000 to purchase additional water meters for the city-wide water meter replacement project.
- Increase North Davis Sewer budget by \$110,831 to share in the cost of relocating a portion of the City's waterline as part of North Davis Sewer's 5600 South Sewer Replacement Project.

Solid Waste Utility Enterprise Fund –

Revenues:

- Increase the contribution from fund balance reserves by \$100,000 to cover expenditures.

Expenditures:

- Increase the Dumpster Program budget by \$100,000 to cover the cost of dumping fees for the City including the October and April dumpster programs.

Class "C" Roads Fund -

Revenue:

- Increase the contribution from fund balance reserves by \$330,000 to cover road maintenance and equipment needed.

Expenditures:

- Increase the New Equipment budget by \$230,000 to cover the purchase of a new 10-wheel dump truck that includes a snowplow and a salter/spreader.
- Increase the Road Maintenance budget by \$100,000 to cover additional road maintenance projects.

Park Development Fund -

- Reallocate \$42,245 of the \$60,000 approved in the original budget for park amenities. This \$42,245 will be used as the City's portion of matching funds for the RAMP Grant dog park award.

Recommendation

We recommend that the City Council approve the adjustments as shown above. Resolution No. 21-9 has been prepared for your consideration.

Fiscal Impact

The impact to the General Fund, overall, is an increase to revenues and expenditures of \$516,072. Recognition of additional sales and use tax revenue along with grant funds awarded cover these expenditures.

For the Capital Projects Fund, expenses increase by \$519,292. A transfer from the General Fund and a draw from fund balance is necessary to cover these expenditures.

For the Water & Sewer Utility Enterprise Fund, expenses increase by \$260,831. A draw from fund balance is necessary to cover these expenditures.

For the Solid Waste Utility Fund, expenses increase by \$100,000. A draw from fund balance is necessary to cover these expenditures.

For the Class "C" Roads Fund, expenses increase by \$330,000. A draw from fund balance is necessary to cover these expenditures.

The impact to the Park Development Fund, overall, is a net change of \$0 to budgeted amounts. Amounts proposed will be reallocated between projects within the Park Development Fund and will not result in an increase to previously budgeted amounts.

RESOLUTION NO. 21-9
A Resolution of the Roy City Council
Approving Adjustments to the Fiscal Year 2021 Budget

Whereas, the City Council has received information regarding recommended modifications and adjustments to the budget, and

Whereas, the budgets for the General, Capital Projects, Water & Sewer Utility, and Solid Waste Utility funds require adjustment due to additional revenue sources and increased expenditures; and

Whereas, the previously approved budgeted amount of \$133,000 for turnout gear in the Capital Projects Fund is approved to be reallocated for the purchase of an ambulance; and

Whereas, \$42,245 of the previously approved budgeted amount of \$60,000 for park amenities in the Park Development Fund is approved to be reallocated as match funding for a RAMP grant award; and

Whereas, the City Council finds it is in the best interest of the citizens of Roy to make the adjustments,

Now, therefore, be it resolved by the Roy City Council that the City budget be adjusted as follows:

Fund	Previously Approved Budget	Increase (Decrease)	Adjusted Budget
General Fund	\$19,572,426	\$ 516,072	\$20,088,498
Class C Road Fund	1,529,000	330,000	1,859,000
Transportation Infrastructure Fund	400,000	0	400,000
Capital Projects Fund	632,255	519,292	1,151,547
Water & Sewer Utility	10,130,078	260,831	10,390,909
Storm Water Utility	1,025,321	0	1,025,321
Solid Waste Utility	2,332,764	100,000	2,432,764
Storm Water Development	146,000	0	146,000
Park Development Fund	449,776	0	449,776
Cemetery Perpetual Fund	0	0	0
Total	<u>\$36,217,620</u>	<u>\$ 1,726,195</u>	<u>\$37,943,815</u>
 Internal Service Funds:			
Information Technology	\$654,586	\$ 0	654,586
Risk Management	253,752	0	253,752
Total	<u>\$908,338</u>	<u>\$ 0</u>	<u>\$908,338</u>

Passed this 6th day of April, 2021.

Robert Dandoy, Mayor

Attested and Recorded:

Morgan Langholf, City Recorder

City Council Members Voting "Aye"

City Council Members Voting "Nay"

Roy City's 5 Year Strategic Plan

General Plan

The last complete update of the Roy City General Plan occurred in 2002. It is so outdated, for the most part in no longer provides any value.

Definition: A **General Plan** is a broad planning guideline to a city's future development goals and provides policy statements to achieve those development goals. The General Plan is the foundation for establishing goals, purposes, zoning, and activities allowed on each land parcel to provide compatibility and continuity to the entire region as well as each individual neighborhood.

Utah Code: 10-9a-401 General plan required -- Content. (1) In order to accomplish the purposes of this chapter, each municipality shall prepare and adopt a comprehensive, long-range general plan for:

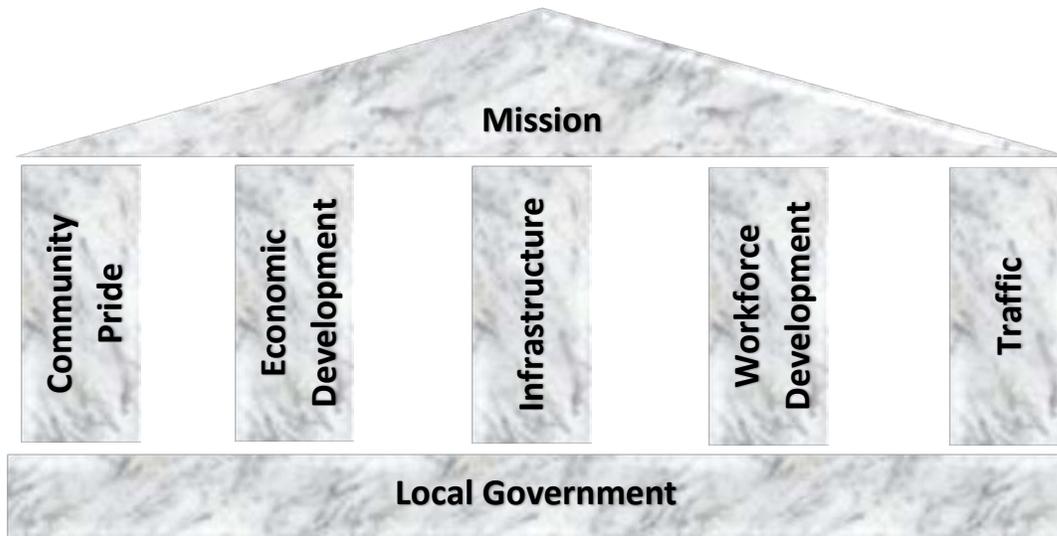
- (a) present and future needs of the municipality; and
- (b) growth and development of all or any part of the land within the municipality.

The Process

Update the 5 Year Strategic Plan yearly.



In 2016 Roy City established a 5 Year Strategic Plan with a Mission Statement and 5 major components.



Mission Statement: To provide a safe community through innovation, respect, and teamwork where people want to live, work and play.

QUESTION: Does the existing mission statement provide a complete summary of the aims and values of Roy City government?

Listed below are those components and vision statements. It would be expected that each of the 5 major components would have a separate Strategic Plan.

- **Community Pride**

Vision – Cultivate Pride in our community by investing in measures to improve the physical appearance of our city and recreational amenities for residents.

- **Economic Development**

Vision – Foster economic development in our city to enhance the amenities available to our residents and provide funding for key community priorities.

- **Infrastructure**

Vision – Develop, fund, and execute a plan for ongoing replacement of aging infrastructure.

- **Workforce Development**

Vision – Invest in the development of a talented & committed workforce to improve services level for residents and businesses in our community.

- **Traffic**

Vision – Improve east and west traffic flow in the city through smart planning and partnership with State agencies and neighboring communities.

QUESTION: Do we have the right five (5) components? More or less?

QUESTION: Does each of the Vision Statements describe the desired future posture we want for Roy City?



Community Pride Goals, Objectives, and Strategic Plan

Senior Leadership / City Council Task: Using a variety of tools, develop a City-Wide Community Pride Strategic Plan. The Plan should include:

- Expected Goals

- The required Objectives and Strategies to achieve the Goals.

The Beatification Committee, Parks & Recreation Directors, and Arts Council will establish Action Plans.

Economic Development Goals, Objectives, and Strategic Plan

Senior Leadership / City Council Task: Using a variety of tools much like a SWOT Analysis, develop a City-Wide Economic Development Strategic Plan. The Plan should include:

- Expected Goals
- The required Objectives and Strategies to achieve the Goals.

The Economic Development Committee will establish Action Plans.

Infrastructure Goals, Objectives, and Strategic Plan

Senior Leadership / City Council Task: Using a variety of tools, develop a City-Wide Infrastructure Strategic Plan. The Plan should include:

- Expected Goals
- The required Objectives and Strategies to achieve the Goals.

The Public Works and Parks & Recreation Directors will establish Action Plans.

Workforce Development Goals, Objectives, and Strategic Plan

Senior Leadership / City Council Task: Using a variety of tools, develop a City-Wide Workforce Strategic Plan. The Plan should include:

- Expected Goals
- The required Objectives and Strategies to achieve the Goals.

The City Manager and Department Heads will establish Action Plans.

Traffic Goals, Objectives, and Strategic Plan

Senior Leadership / City Council Task: Using a variety of tools, develop a Traffic Strategic Plan. The Plan should include:

- Expected Goals
- The required Objectives and Strategies to achieve the Goals.

The Mayor, City Manager, Police Chief, and Public Works Director will establish Action Plans.

Roy City Council Meeting Moving Back to Normal

Tier 1 Plan:

Criteria:

- Weber County is at a “Moderate” transmission rate.

Actions:

- City Council Work Session
 - Open to the public (With public comments). The following controls in place:
 - Council Members and Staff
 - Arrangements made to use Zoom Teleconferencing.
 - General Public
 - Verbal comments arrangements made to use Zoom Teleconferencing.
 - Submit email comments to Administration personnel by COB Monday allowing Council members to review prior to Work Session meeting.
 - Watch proceedings on YOUTUBE.
 - Open to the public (With NO public comments). Limited to 25 or fewer total people. Cleaning/sanitizing before and after. The following controls in place:
 - Council Members and Staff
 - Arrangements made for in-person meeting with option for some to Zoom Teleconference into the meeting.
 - Markings to indicate social distancing guidelines and adjust seating arrangements.
 - Masks required during meeting and entering building.
 - General Public
 - Markings to indicate social distancing guidelines.
 - Masks required to enter the building and in meeting.
 - No waiting or lingering in the building.
 - Submit email comments to Administration personnel.
 - Watch proceedings on YOUTUBE.
- City Council Meeting
 - Open to the public. The following controls in place:
 - Council Members and Staff
 - Arrangements made to use Zoom Teleconferencing.
 - General Public
 - Verbal comments arrangements made to use Zoom Teleconferencing.
 - Submit email comments to Administration personnel by COB Monday allowing Council members to review prior to Work Session meeting.
 - Watch proceedings on YOUTUBE.

Tier 2 Plan:

Criteria:

- Weber County is at a “Low” transmission rate.

Actions:

- City Council Work Session and City Council Meetings. Cleaning/sanitizing before and after. Open to the public with or without public comments. The following controls in place:
 - Council Members and Staff
 - Arrangements made for in-person meeting with option for some to Zoom Teleconference into the meeting.
 - Markings to indicate social distancing guidelines and adjust seating arrangements.
 - Masks required during meeting and entering building.

- General Public
 - Public comments during meeting.
 - Markings to indicate social distancing guidelines.
 - Masks required to enter the building and in meeting.
 - No waiting or lingering in the building.
 - Verbal comments arrangements made to use Zoom Teleconferencing.
 - Submit email comments to Administration personnel by COB Monday allowing Council members to review prior to Work Session meeting.
 - Watch proceedings on YOUTUBE.

Tier 3 Plan:

Criteria:

- All State and Local Health Department mandates have been lifted.

Actions:

- Roy City Council will resume normal operations.
- General public can attend meeting or submit email comments to Administration personnel by COB Monday allowing Council members to review prior to meeting.
- Watch proceedings on YOUTUBE.