



## ROY CITY

**Roy City Council Agenda / Town Meeting Agenda**  
**October 18, 2016 – 6:00p.m.**  
Roy High School Little Theater  
2150 West 4800 South

Moment of Silence and Pledge of Allegiance: Councilmember Tafoya

1. Approval of the October 4, 2016 City Council Minutes
2. Award of Employee of the Month
3. Consideration of Resolution No. 16-45 Authorizing Representatives of the City to Transact Business on Accounts at Zions First National Bank
4. Public Comments
5. City Managers Report
6. Mayor and Council Report
7. Adjourn

### **Roy City Redevelopment Agency Agenda**

1. Consideration of Resolution No. RDA 16-2 Authorizing Representatives of the Agency to Transact Business on Accounts at Zions First National Bank
2. Adjourn

### **Roy City Town Hall Agenda**

1. City Manager / City Council Presentation
2. Public Comments
3. Adjourn

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### **Certificate of Posting**

The undersigned, duly appointed City Recorder, does hereby certify that the above notice and agenda was posted in a public place within the Roy City limits on this 14<sup>th</sup> day of October, 2016. A copy was also provided to the Standard Examiner and posted on the Roy City Website and Utah Public Notice Website on the 14<sup>th</sup> day of October, 2016.

*Amy Mortenson*  
Roy City Recorder

Visit the Roy City Web Site @ [www.royutah.org](http://www.royutah.org)  
Roy City Council Agenda Information – (801) 774-1020



## ROY CITY

**Roy City Council Agenda**  
**October 4, 2016 – 6:00 p.m.**  
Roy City Council Chambers  
5051 South 1900 West

Minutes of the Roy City Council Meeting held in the City Council Room of the Roy City Municipal Building on October 4, 2016 at 6:00 p.m.

The Meeting was a regularly scheduled meeting designated by Resolution. Notice of the meeting was provided to the Standard Examiner at least 24 hours in advance. A copy of the agenda was posted.

The following members were in attendance:

|                      |                                       |
|----------------------|---------------------------------------|
| Mayor Willard Cragun | City Manager Jay Baughman             |
| Councilmember Dandoy | City Recorder Amy Mortenson           |
| Councilmember Hilton | City Attorney Andy Blackburn          |
| Councilmember Tafoya | City Planner Steve Parkinson          |
| Councilmember Yeoman | Assistant City Attorney, Trent Nelson |

Excused: Councilmember Becraft

Also present were: Police Chief, Carl Merino; Fire Chief, Jason Poulsen; Public Works Director, Ross Oliver; Parks and Recreation Director, Travis Flint; Deputy Police Chief, Aaron Perry; Detective, Ryan Reid, and C. Lance Allen, Waste Management Services.

Moment of Silence and Pledge of Allegiance: Councilmember Hilton

### 1. APPROVAL OF THE SEPTEMBER 20, 2016 CITY COUNCIL MINUTES

**Councilmember Yeoman motioned to approve the September 20, 2016 City Council Minutes as written. Councilmember Dandoy seconded the motion. All Councilmembers voted “aye”. The motion carried.**

### 2. SWEARING IN OF NEW ROY CITY POLICE OFFICERS

Police Chief, Carl Merino, introduced two new officers who started yesterday. They will be finishing the last portion of Police Academy beginning tomorrow. The new officers were Ryan Estes and Cameron Hackworth. City Recorder, Amy Mortenson, swore in the officers.

### 3. WEBER STATE UNIVERSITY SURVEY PRESENTATION

Mayor Cragun explained that Weber State University (WSU) conducted a thorough survey in Roy this past summer. He then turned the time over to Councilmember Dandoy, who has been working with WSU on the process.

Councilmember Dandoy stated they had a great kickoff to the survey. WSU had interesting ideas about the processes on how to gather information that would best represent the interests of Roy City residents. He presented a map of the City which was broken down into 12 different districts or sections. Councilmember Dandoy reported they had a lot of involvement from the community. He then turned the time over to representatives from WSU.

Kyle Sellius introduced himself as a senior at WSU in the Psychology Department. He explained that this survey was conducted under the guidance of Dr. Garza, (Professor of Psychology), Dr. Murray (Professor



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of Political Science), and Yesenia Quintana. He also acknowledged Councilmember Dandoy's role throughout the process. Mr. Sellius explained that they divided Roy into 12 areas, and their goal was to obtain responses from 30 respondents in each area so as to collect data from a broad demographic. Their goal was to receive data from 389 respondents, which was exceeded. About 800 participants started the survey and 600 participants actually finished. As a team they made a concentrated effort to obtain representation from different ethnicities, particularly from the Latino population. However, they were unable to collect as much data as they had hoped from other ethnicities.

Survey questions were centered on gathering public feedback on the departments, operations and services of Roy City. Questions were answered on a scale of 1 – 5, 1 meaning "poor" and 5 meaning "excellent", with 3 meaning "neutral". All departments and services received above a 3, with the exception of planning and zoning which was slightly below at 2.9. Fire and police were given the highest ratings of around 4.

Survey questions were asked relating to the operations of City departments. The Council scored at about a 3.1; they received a 2.8 mean score when asked whether or not the Council had the public's best interest in mind. Mr. Sellius explained that this was not a unique score, as councils typically score a little lower on the National level as well. Administrative Offices, Parks and Recreation, Public Works, Municipal Court, Utility Billing, the Fire and Police Departments, and Animal Control Services all received high scores. A survey question asked whether or not respondents were satisfied with the City's ability to manage land use, to which respondents gave lower scores. Another major concern of the citizens as indicated in the survey pertained to roads and traffic flow.

Citizens expressed concerns with the restrooms, indicating a need for them to be fixed and cleaned. Comments on snow removal were also submitted, and it was mentioned that snow plows move too much snow into driveways, thus making it difficult for residents to dig their way out. Several comments were made on unkempt yards, and requests were made for better code enforcement on the matter. Some comments pertained to backyard chickens; however, it was noted that an ordinance was recently passed to allow them. Other concerns were raised related to government transparency and improving economic development within the City.

Another section of the survey asked respondents to indicate their level of concern in light of national controversies in the following areas: racial bias, selective enforcement, lack of community involvement, and the fear of police militarization. This question was rated on a three-point scale, where 1 was "not concerned" and 3 was "very concerned". Each of these areas scored very low, indicating a lack of concern. Mr. Sellius noted that 93 respondents were Caucasian.

There was brief discussion on the City's recycling program, and Councilmember Dandoy explained that recent changes were enacted in order to create better efficiency. One of the survey questions asked if citizens would be supportive of an institutionalized recycling across the City. 73% of survey participants indicated that they were supportive of this type of initiative.

There were 61% of survey participants who indicated they had never attended a Roy City Council meeting. A significant portion of the survey addressed communication between staff, elected officials and members of the community. Survey respondents indicated that the City's Facebook page could be used more effectively, in addition to other forms of social media. Other effective forms of communication include notes with utility bills, the City newsletter, the City's website and email communications.



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Mr. Sellius continued reviewing survey questions. With regards to the newly established Arts Council, 35% of respondents indicated they would like to see a concert in the park, and 19% supported more arts and crafts events.

With regards to the cemetery, 70% of respondents said they wanted a new cemetery and only 49% said they'd be willing to pay for it. When asked if they would be willing to pay for a municipal bond for the cemetery, 66% responded affirmatively. When asked if citizens were willing to consider a small tax increase to help modernize the City and obtain highly skilled employees, 67% said "yes" compared to 33% who said "no".

Survey results indicated that 28% of respondents wanted a theater to come to Roy and 32% wanted more restaurants. Citizens complained about having to leave Roy to go shopping, and preferred to spend their money in the City.

Nearly 70% of respondents were supportive of a mixed-used development; combining ground retail and second floor residential uses (similar to what is found in downtown Ogden or Salt Lake). Several comments were submitted on Roy Days, particularly relating to the lack of parking. Suggestions were also made regarding the location of the event; some citizens preferred to have the event in one location, while others preferred the event be held at various locations throughout the City.

When asked about the most important issues facing Roy City, 35% of respondents identified economic development and traffic as the two major issues. Improving streets was also a recurring theme throughout the survey. Respondents indicated they could be more involved with City activities by attending City Council meetings and getting more involved in volunteer opportunities. They also requested that volunteer opportunities be advertised more visibly via the City's methods of communication.

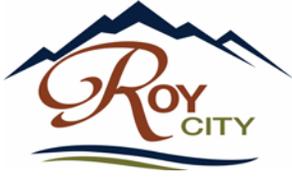
Other suggestions made (in addition to those already stated) included better governmental transparency, more high speed internet options, better police support and lower crime rates. Mr. Sellius noted that in addition to suggestions and complaints brought forward through the survey, many of the respondents highly praised the City and their efforts in providing a high quality of life for the residents.

Councilmembers Yeoman, Dandoy and Hilton thanked WSU for facilitating the survey, as well as to all of the survey participants for their feedback. They are always looking for ways to improve as a City. Councilmember Yeoman inquired as to how often they should conduct these types of surveys. Dr. Murray suggested conducting surveys in targeted areas where the City has made movement. General surveys, such as this one, can be conducted every one to two years. She explained how the nature of data points reflects trend lines.

Councilmember Dandoy recognized the staff for their successful efforts in running the City. He said the survey results in many ways praised their work.

#### **4. WASTE MANAGEMENT PRESENTATION**

Lance Allen, Waste Management Services (WMS), stated that as a company they liked to present to cities on an annual basis. They are committed to customer service, and Mr. Allen was pleased that the recent survey results suggested a similar objective on the City's party. WMS services 10,421 homes every week, many of which are serviced again every other week through their curbside recycling program. In total they have 67,733 touch points each month. Other services they provide include courtesy pickups, delivery request, and repair/swap cans. He explained they are currently in the process of swapping out



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old containers for new, updated containers for their customers. Their cycles vary slightly throughout the year based on need; i.e., trucks run slower in the spring due to an increase in green waste. In the event that there is a missed pick up for any reason, WMS will also go back and recover. They have about a 99.98% success rate with the houses they service each month.

While waste cycles vary throughout the year, recycling remains the same. However, recycling trend lines have been going down lately, which is of concern. This year WMS collected around 834.2 tons of recycling material. Mr. Allen explained that when multiplying this amount by a \$30 tipping fee, the amount equals cost savings to the City. He noted it's enough recycling to fill up a football field by almost three feet high.

Mr. Allen explained there is an evolving waste stream, as there are a lot of things changing in both weight and volume. These changes have affected the way they are managing recycling processes. He said up until five years ago, all the processing centers were built to manage 70% paper, which reflected the products found within the waste stream at the time. However, the waste stream has been shifting to plastic materials, thereby complicating recycling processes. When plastic gets into the paper pile and becomes a contaminant, the materials being sold are downgraded. Retooling processing equipment is very costly, which affects the price paid by the customer. While it is normal for different trends to occur over the years, this particular trend has been relatively long lasting.

WMS has considered different ways in which to educate citizens on what types of materials they can recycle, and how to properly recycle those materials. They are currently doing a pilot program in West Valley City, which had the highest contamination rate. WMS has found social media, particularly Facebook, to be a valuable tool in promoting this education.

Another changing factor is the fluctuation in household sizes, as well as demographics. These factors affect trends such as eating out versus cooking meals at home, and grocery shopping habits. As a company, they are trying to stay on top of each evolving trend. As such, they have since implemented a program called "Recycle Often, Recycle Right". Mr. Allen informed the City of a widget that can be easily installed on the City's website, which directs web users to different educational content updated regularly by WMS. As part of the "Recycle Often, Recycle Right" program, WMS will also provide the City with materials that can be distributed via utility bills and newsletters.

Councilmember Yeoman expressed concerns on behalf of the elderly population, many of whom had requested smaller cans which they found to be more manageable. She was under the impression that WMS no longer supplied smaller cans, and Mr. Allen replied that these cans were available upon request. He agreed to coordinate with Councilmember Yeoman on the matter. Alternatively, residents can also request a smaller can by calling the customer service line as shown on WMS's website. Councilmember Yeoman requested information on recycling be included in the next City newsletter.

Councilmember Dandoy asked Mr. Allen where WMS delivers recycled materials. Mr. Allen answered that the majority of the material generated in Weber County goes to a building located adjacently to the Weber County Transfer Station, which was built and managed by Ogden City and Weber County. The material taken to that facility is then transferred to a third party entity located in California, where it is then processed. Mr. Allen invited members of the Council to schedule a tour at their facilities. In response to a question from the Council, Mr. Allen explained that recycling pickup occurs every other way because it is more cost effective.



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### 5. EMERGENCY OPERATION PLAN PRESENTATION

Fire Chief, Jason Poulsen explained that it has been a long time since the Emergency Operation Plan (EOP) was last updated. They have since made modifications to significantly condense the document. He noted that every dollar they spend as a City on planning and preparedness ultimately saves the City \$4 to \$1 in the long run.

He explained that disasters or emergencies can happen suddenly, creating a situation in which the City's regular support services can become overwhelmed. During crises, Roy City requires special procedures to address the needs of the EMS response operations and recovery management. To address such emergencies, Roy City has overhauled and updated the EOP. The purpose of the EOP is to provide guidelines for the management of immediate actions and operations required to respond to an emergency or disaster. Furthermore, the EOP establishes policies and procedures which allow Roy City EMS personnel to save lives, minimize injuries and protect property. The EOP is used to coordinate emergency operations involving the use of all resources from all departments.

In the event of a major emergency, the City is required to use their resources to mitigate emergencies according to FEMA standards. After all local resources are used, they can turn to the County, State, the Federal government and so forth. Chief Poulsen described a plan whereby a mitigation plan was developed; the process involved grant writing, and has since been approved by FEMA. In creating the plan, it is assumed that Roy City is vulnerable to national, technological and human caused hazards which threaten the health, welfare and security to citizens. In the event of a major catastrophe, a large number of fatalities and injuries may result; people may be displaced and be in need of food, clothing and shelter.

Chief Poulsen reviewed potential natural disasters which could occur, including tornadoes, earthquakes, avalanches, drought, epidemics, floods, landslides, severe weather, rain, snow, wind, lightning and wildfires. Severe storms are of greatest concern for Roy City, and Chief Poulsen said they are still not adequately prepared to handle such storms. He said that in the last tornado that hit Weber County, the 9-1-1 system was essentially crippled. Technological risks may include the Ogden airport, dam failures, hazardous materials, power failure and train derailment. Human caused disasters are those potentially related to transportation incidents including substances, school violence, terrorism, bomb threats, etc. Chief Poulsen presented photos of major events which have previously occurred throughout the State of Utah.

Chief Poulsen explained the EOP has two parts; (1) Basic Plan and (2) Emergency Support Functions (ESFs). The Basic Plan provides an overview of the jurisdictions and the emergency management system. The overall goal is to make sure they first and foremost reduce the loss of life. The second priority is to minimize property loss and damage to the environment, and third they seek to protect the jurisdiction from all threats and hazards. Chief Poulsen read a Presidential directive given in 2011 for all communities to develop an EOP, such as the one being presented. Implementing an EOP involves three phases; (1) Creating a plan, (2) testing the effectiveness of the support functions and (3) providing training. Disaster simulations are particularly important because it is better to discover problematic areas within the EOP during a training exercise rather than in a catastrophic event.

There are 15 ESFs, which are represented from different departments within the City. A standard, uniform ESF document has been created for each department. Chief Poulsen said he would distribute these documents to each department head. Once he has collected the ESFs from department heads, he will review them and present them to the City Council for review and approval.



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Councilmember Yeoman asked Chief Poulsen if they have had a chance to discuss areas of improvement since the recent tornado in Weber County occurred. Chief Poulsen answered affirmatively, noting that they had a meeting at the County Sheriff's Office today.

Councilmember Dandoy asked if the EOP accounted for the risks associated with the City being in close proximity to Hill Air Force Base (HAFB). HAFB stores most of the rocket motors for the United States Air Force and other munitions. This presents risks not only with the storage of these materials, but with the transportation of them as well. The Roy gate is the preferred gate that is used. Councilmember Dandoy said he wasn't worried about short landing or take off issues; mainly just the risks involved with the aforementioned issue. Chief Poulsen replied that HAFB is mentioned in the EOP plan; however, he was not sure if Councilmember Dandoy's concerns were specifically addressed. He agreed to further researching the matter. There was continued discussion on how the City could better coordinate with HAFB on preparing a joint disaster simulation, as well as improving communication between the two entities.

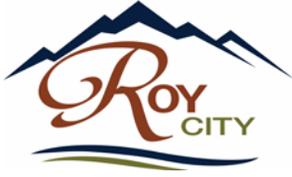
### 6. CONSIDERATION OF RESOLUTION NO. 16-44 DECLARING CERTAIN PROPERTY AS SURPLUS AND AUTHORIZING ITS SALE

Assistant City Attorney, Trent Nelson, explained that there have been several guns acquired through the Police Department over many years. They've been acquired from various criminal prosecutions, as well as times in which the original owner of a weapon was not successfully tracked down. He presented several exhibits of specific examples. According to State Code, if a Police Department comes across evidence or property in possession, it can be appointed to a public interest as long as the legislative body – in other words, the City Council – of the jurisdiction authorizes that public use. Staff is requesting the Council approve the exchange of these guns for ammunition and guns for the City's Police Department. It would save the City a significant amount of money, as the Police Department is in need of new guns and ammunition. He noted that some guns have been in storage at the Police Department for over ten years, whereas some guns were acquired more recently. The total value is approximately \$10,000 to \$15,000. He mentioned that Detective Reid had specific information on each case, if the Council needed further information.

Councilmember Dandoy mentioned some municipalities have opted to destroy surplus weaponry, and wanted to know why staff was suggesting an alternative disposal method. Attorney Nelson explained that staff saw value in exchanging the guns in order to offset the cost of purchasing new guns currently needed by the Police Department. Councilmember Dandoy asked if there would be a reason why they wouldn't prefer to destroy them instead. Attorney Nelson mentioned that some of the weapons had caused fatalities, and explained that the decision comes down to a matter of policy preference. Mayor Cragun was aware of other cities that had exchanged these types of weapons to supply new guns for their own Police Departments, and he personally did not have any objections to staff's proposal.

In response to a question from Councilmember Yeoman, Police Detective, Ryan Reid, explained that their practice in the past has been to destroy the weapons after the case was mitigated. Councilmember Yeoman asked if there was a reason why some weapons had been stored for 10 years, to which Detective Reid explained that each situation varied on a case-by-case basis.

Councilmember Tafoya wanted to know from a legal standpoint at what point the City has the ability to declare property as surplus. Attorney Nelson reviewed different scenarios, specifically relating to weaponry acquired by the Police Department, in which it is appropriate to declare property as surplus.



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**Councilmember Tafoya Motioned to approve Resolution No. 16-44 Declaring Certain Property as Surplus and Authorizing its Sale. Councilmember Dandoy seconded the motion. A roll call vote was taken. All Councilmembers voted “aye”. The motion carried.**

7. CONSIDERATION OF A REQUEST FOR CONDITIONAL USE APPROVAL FOR ALBION INTERNATIONAL INC. A “MANUFACTURING – MINOR” BUSINESS LOCATED AT 1821 W. 4000 S. SUITE A

City Planner, Steve Parkinson, presented the staff report and provided a brief review of questions and concerns that were raised during the Planning Commission meeting. He explained that Albion International Inc. had a fire at one of their facilities earlier this summer, and as such needed to relocate. Their operations include the testing and manufacturing of plant and animal products. The Planning Commission recommended unanimous approval of the request.

**Councilmember Hilton Motioned to approve Conditional Use Request for Albion International Inc. a Manufacturing – Minor business located at 1821 W. 4000 S. Suite A with staff recommendations. Councilmember Yeoman seconded the motion. All Councilmembers voted “aye”. The motion carried.**

8. DISCUSSION AND DIRECTION ON PICKLEBALL COURTS

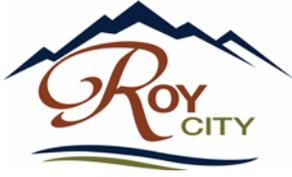
Councilmember Hilton explained that he put this item on the agenda because he felt it was important for the Council to provide staff with direction on the matter. He and Councilmember Dandoy recently met with the Economic Development Committee, a Committee which has been somewhat stagnant over the last several months. They also recently met with Randy Sant, and unsuccessfully sought to obtain a letter of intent from another major developer. As a City, they need to get creative about generating revenue in the City. Councilmember Hilton explained that Pickleball is an upcoming sport, and hosting tournaments could bring significant revenue to the City. He explained that the sport is similar to tennis and badminton; it’s played on smaller type of tennis court. Councilmember Hilton said he had tried to seek out John Gullo, who has been instrumental in bringing Pickleball to Weber County.

Councilmember Yeoman asked if they were considering the North Park area instead of the Emma Russell Park. Councilmember Hilton said they should continue focusing on Emma Russell Park with the money that has been set aside from the City’s reserve account. He mentioned he has already spoken with Parks and Recreation Director, Travis Flint, as well as staff in the Engineering Department. If Mr. Gullo was interested in supporting Pickleball in Roy, perhaps at that point they could consider building courts over at the North Park as well.

Councilmember Tafoya explained they needed to be cautious when involving a third party donor, as it may cause contentions. After subsequent staff and Council discussion, it was noted that the cost of constructing four courts would be around \$100,000. The Council advised staff to move forward in using the funds previously allocated for Emma Russell Park, so that the courts could be ready for use by next spring.

9. CITY MANAGERS REPORT

City Manager, Jay Baughman, reported that he recently attended the International City Managers Association Conference held in Kansas City, Missouri. A large focus of the conference was geared towards creating better communication between cities and communities, which he felt was especially



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pertinent for the upcoming annexation. Along the same note, he announced that a town hall meeting has been scheduled for October 18th at Roy High School Theater. Staff has prepared an FAQ document to help answer questions regarding the impacts of the annexation. The document is currently available for review on the City's website. The meeting will be advertised via every communication outlet of the City.

On October 12<sup>th</sup>, there will be fire prevention training in the back parking lot at 6:00 pm. That same night there will also be a Roy Community Visioning Workshop from 6:00 to 8:00 pm at the Roy Library. The workshop will be a chance to discuss potential future development along 1900 West and Station, in partnership with Wasatch Front Regional Council, UTA and Weber County. As stakeholders, Mayor Cragun and Councilmembers will be interviewed.

With regards to community visioning, Mr. Baughman was directed to develop a strategic or five-year plan, and he requested direction from the Council on the matter. Councilmember Tafoya explained that as part of this process he envisioned a group discussion, such as what would typically take place at a retreat. Councilmember Yeoman said she'd like to see achievable steps the City can take within the immediate future. Councilmember Hilton agreed it was important to look to the future, but also wanted a breakdown of achievable steps they could take now. Mayor Cragun suggested as part of the process they also look into updating the General Plan. He discussed whether or not a third party company could assist in this process, and if so what costs it would entail.

Mr. Baughman stressed the importance of the plan indicating an end goal, because the end goal would largely frame the phases needed to get there. He explained that yearly goals are based on the direction given by the Council. Councilmember Dandoy added that the Wasatch Regional Council is a conduit to UDOT on matters of transportation. The Wasatch Regional Council made it clear in their most recent meeting that UDOT is typically more willing to coordinate their infrastructure projects with cities that have a plan in place.

Lastly, Mr. Baughman briefly addressed the chromium toxicity water issue, for which he was recently briefed by Public Works Director, Ross Oliver. He reported that Roy City's water is well below federal mandates. He mentioned that California has taken upon itself to have its own set of measures to mitigate the issue. In the meantime, the City's drinking Water is safe and sound. Mayor Cragun thanked staff for putting this issue to rest.

### 10. PUBLIC COMMENTS

Matthew Garcia, Murray, UT, stated he works for Verizon Wireless. Due to current ordinances he is limited to where he can build a telecommunications tower in the area. The only viable location is at the Eagle Lake Golf Course; however, leasing issues pose complications there as well. For him to be able to use the facility on the golf course, he would need an easement from a Roy City public right-of-way and cross through City property. In speaking with staff, they have advised him to petition the Council to put this on an agenda.

Samantha Chilton, 5627 South 3200 West, thanked the Council and members of staff who were all involved in the event at the North Park. She reported they had a successful turnout.

### 11. MAYOR AND COUNCIL REPORTS

Mayor reported that Mayors in the area have been voicing their concerns with future potential tax increases for law enforcement not already included in municipal budgets.



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Councilmember Yeoman announced she will not be present for the October 18<sup>th</sup> meeting.

Councilmember Hilton reported that he and Councilmember Dandoy recently met with the Weber Chamber of Commerce to discuss ways they can support existing businesses in Roy. As part of these efforts, they discussed forming a business coalition, and would like to have their first meeting take place sometime in early 2017. They also have a meeting with the Weber County Economic Development Department this week. Councilmember Yeoman expressed support for the idea of forming a business coalition, as it would also support the efforts of the Beautification Commission. The rest of the Council agreed that a business coalition would benefit several areas within the community.

Council Tafoya made reference to a previous discussion regarding ambulance needs, and asked if there were any updates on the matter. Staff expressed concerns with some of their current equipment being insufficient for aiding certain citizens who have special needs. They are looking into securing grant funding in order to purchase a lift attachment for the ambulance, which would be particularly useful when transporting exceptionally large persons. Staff expressed concerns with their current situation, as EMS personnel are themselves at risk because they lack the proper equipment. The cost of the lift would be around \$23,000, which was not included in their annual budget. As such, in order to purchase the equipment it would need to be reviewed and approved by the Council as a budget amendment.

### 12. ADJOURN

**Councilmember Hilton motioned to adjourn at 8:22 p.m. Councilmember Dandoy seconded the motion. All Councilmembers voted “aye”. The motion carried.**

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Willard Cragun  
Mayor

Attest:

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Amy Mortenson  
Recorder

# ROY CITY

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## POLICE DEPARTMENT

5051 South 1900 West  
Roy, Utah 84067  
Administration: (801) 774-1063  
Dispatch: (801) 629-8221  
Fax: (801) 774-1017

Carl G. Merino  
*Chief of Police*



### Roy City Employee of the Month Nomination

The Roy City Police Department would like to nominate Officer Curtis Mortenson for Roy City Employee of the month.

On Sept 26, 2016 Officer Mortenson handled an abandoned vehicle complaint. The complainant arrived home to find a vehicle in his driveway. The complainant was unaware of whom the vehicle belonged to. Officer Mortenson discovered that the vehicle belonged to an elderly bedridden woman. The elderly woman had lent the vehicle to another person. The vehicle broke down while being used by the other person. The elderly woman had no way of getting the vehicle back to her home and the complainant wanted it removed from his property. Normally the vehicle would be impounded at the owner's expense.

Officer Mortenson called a tow company and requested that the vehicle be towed and brought to the owner's home at Mortenson's expense. The tow company could not tow the vehicle until later that evening. Officer Mortenson called the tow company on his own time and verified that the vehicle had been brought back to the owner's home. Officer Mortenson then contacted the owner and verified the car had been returned.

Although the tow company ultimately donated their services, we applaud Officer Mortenson for his willingness to pay for the tow. Officer Mortenson did an excellent job in facilitating communication between the property owner and the vehicle owner to try to remedy the situation. Officer Mortenson's voluntary act of kindness goes way beyond what the department mandates. Acts of kindness such as this create a positive light for law enforcement.

Other Officers in the Roy City Police Department wanted to nominate Officer Mortenson for employee of the month for his willingness to handle extra calls for his crew.

For these reasons the Roy City Police Department would like to nominate Officer Curtis Mortenson for Roy City Employee of the month.

Respectfully,

A handwritten signature in cursive script, appearing to read "Aaron Perry".

Deputy Chief Aaron Perry

**RESOLUTION NO. 16-45**  
**A Resolution of the Roy City Council Authorizing Representatives of the City**  
**to Transact Business on Accounts at Zions First National Bank**

**Whereas**, Roy City maintains a bank account with Zions First National Bank; and

**Whereas**, two signatures are required to sign checks, drafts, withdrawal orders, make telephone transfers, and otherwise transact all business on accounts for and on behalf of the City; and

**Whereas**, Roy City is required to provide a new authorization and complete a new signature card or account agreement for any change in signers; and

**Whereas**, Roy City recently appointed a new City Manager; and

**Whereas**, the authorized signers now include Mayor Willard S. Cragun, City Manager Jay Baughman, Management Services Director Cathy A. Spencer, and City Treasurer Nicole L. Higgs;

**Now therefore**, be it resolved by the Roy City Council that the above mentioned individuals be authorized to complete the Zions First National Bank signature card, and transact business on the Zions Bank account.

**Be It Further Resolved**, that all prior signature cards between Roy City and Zions First National Bank be canceled.

Approved and adopted this 18<sup>th</sup> day of October, 2016.

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Willard S. Cragun, Mayor

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Amy S. Mortenson, City Recorder

Councilwoman Becraft  
Councilman Dandoy  
Councilman Hilton  
Councilman Tafoya  
Councilwoman Yeoman

**RESOLUTION NO. 16-2**  
**A Resolution of the Board of Directors of the Redevelopment Agency of Roy Utah**  
**Authorizing Representatives of the Agency to Transact Business on Accounts**  
**at Zions First National Bank**

**Whereas**, the Redevelopment Agency of Roy Utah maintains a bank account with Zions First National Bank; and

**Whereas**, two signatures are required to sign checks, drafts, withdrawal orders, make telephone transfers, and otherwise transact all business on accounts for and on behalf of the Agency; and

**Whereas**, the Agency is required to provide a new authorization and complete a new signature card or account agreement for any change in signers; and

**Whereas**, Roy City recently appointed a new City Manager; and

**Whereas**, the authorized signers now include Board Chairman Willard S. Cragun, Roy City Manager Jay Baughman, Roy City Management Services Director Cathy A. Spencer, and Roy City Treasurer Nicole L. Higgs;

**Now therefore**, be it resolved by the Board of Directors of the Redevelopment Agency of Roy Utah that the above mentioned individuals be authorized to complete the Zions First National Bank signature card, and transact business on the Zions Bank account.

**Be It Further Resolved**, that all prior signature cards between the Agency and Zions First National Bank be canceled.

Approved and adopted this 18<sup>th</sup> day of October, 2016.

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Willard S. Cragun, Chairman

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Amy S. Mortenson, City Recorder

Boardmember Becraft  
Boardmember Dandoy  
Boardmember Hilton  
Boardmember Tafoya  
Boardmember Yeoman