



ROY CITY
Roy City Council Agenda
November 15, 2016 – 6:00p.m.
Roy City Council Chambers
5051 South 1900 West

Moment of Silence and Pledge of Allegiance: Councilmember Dandoy

1. Approval of the November 1, 2016 City Council Minutes
2. Swearing in of New Roy City Police Officer
3. Consideration of Resolution No. 16-50 Recognizing Brooklyne Greenwell for her Accomplishments as Miss Utah Princess
4. Consideration of Resolution No. 16-46 Appointing Joe Paul to the Planning Commission
5. Consideration of Resolution No. 16-47 Appointing Lindsey Ohlin to the Planning Commission
6. Consideration of Resolution No. 16-48 Appointing Gennie Kirch to the Planning Commission
7. Consideration of Ordinance No. 16-18 Amending the Roy City Code by Deleting Title 1, Chapter 7, Section 4A8 and Title 1 Chapter 7 Section 4C
8. Public Comments
9. City Managers Report
10. Mayor and Council Report
11. Adjourn

Pursuant to Section 52-4-207 “Electronic Meetings” of the Open and Public Meetings Law, Councilmember Dave Tafoya will participate in the meeting via teleconference, and such electronic means will provide the public body the ability to communicate via the teleconference.

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for these meetings should contact the Administration Department at (801) 774-1020 or by email: admin@royutah.org at least 48 hours in advance of the meeting.

Certificate of Posting

The undersigned, duly appointed City Recorder, does hereby certify that the above notice and agenda was posted in a public place within the Roy City limits on this 10th day of November, 2016. A copy was also provided to the Standard Examiner and posted on the Roy City Website and Utah Public Notice Website on the 10th day of November, 2016.

Amy Mortenson
Roy City Recorder

Visit the Roy City Web Site @ www.royutah.org
Roy City Council Agenda Information – (801) 774-1020

OATH OF OFFICE
STATE OF UTAH

I, Michael Davis, *having been appointed to the office of*
Print Name

Police Officer

*do solemnly swear or affirm that I will support, obey and defend the
Constitution of the United States and the Constitution of this State, and
that I will discharge the duties of my office with fidelity.*

Signature

State of Utah,
County of Weber

Subscribed and sworn to before me this 15th *day of* November *, 20*16

*Person Administering Oath

City Recorder

Title

*Utah Code § 78B-1-142: "Every court, every judge, clerk and deputy clerk of any court, every justice, every notary public, and every officer or person authorized to take testimony in any action or proceeding, or to decide upon evidence, has the power to administer oaths or affirmations."

File oath by sending to: Oath of Office, Utah State Archives, 346 Rio Grande, Salt Lake City, UT, 84101

Resolution No. 16-50
A Resolution of the Roy City Council
Recognizing Brooklyne Greenwell for her Accomplishments as Miss Utah Princess

Whereas, Roy City residents Brooklyne Greenwell was crowned Miss Utah Princess at the 2016 National American Miss State Pageant held in Las Vegas, Nevada earlier this year; and

Whereas, Brooklyne was also awarded first runner-up in talent, second runner-up in photogenic and the Spirit of America for outstanding participation; and

Whereas, Brooklyne is also in the Girl Scouts of America serving her community including donating school supplies and books to the Christmas Box House; and

Whereas, Brooklyne will attend the National Pageant in Anaheim, California Thanksgiving week, representing the great state of Utah.

Now Therefore, be it resolved by the Roy City Council that the Mayor and City Council congratulates Brooklyne Greenwell for her tremendous accomplishments as Miss Utah Princess.

Dated this 15th day of November, 2016

Mayor – Willard Cragun

Attest:

Recorder – Amy Mortenson

Resolution No. 16-46

A Resolution of the Roy City Council
Appointing Joe Paul to the Planning Commission

Whereas, the Roy City Council has adopted Ordinances which provide for the appointment of members of the Roy City Planning Commission and;

Whereas, the Ordinance provides that Planning Commission Members are to be appointed by the Mayor and City Council and;

Whereas, the Planning Commission is responsible to oversee the proper development of the City in accordance with pertinent state laws and City ordinances and provisions and;

Whereas, Joe Paul has expressed a willingness to serve as a member of the Roy City Planning Commission and to regularly participate in its deliberations.

Now, therefore, be it resolved by the City Council of Roy City, State of Utah as follows:

Appointment. Joe Paul is hereby appointed as a member of the Roy City Planning Commission according to the laws, ordinances and regulations governing the Planning Commission and its members for a term of three years.

Effective Date. This Resolution shall become effective immediately upon its passage.

Passed this 15th day of November, 2016

Willard Cragun
Mayor

Attest:

Amy Mortenson
City Recorder

Voting:

Councilmember Marge Becraft
Councilmember Robert Dandoy
Councilmember Brad Hilton
Councilmember Dave Tafoya
Councilmember Karlene Yeoman

Resolution No. 16-47

A Resolution of the Roy City Council
Appointing Lindsey Ohlin to the Planning Commission

Whereas, the Roy City Council has adopted Ordinances which provide for the appointment of members of the Roy City Planning Commission and;

Whereas, the Ordinance provides that Planning Commission Members are to be appointed by the Mayor and City Council and;

Whereas, the Planning Commission is responsible to oversee the proper development of the City in accordance with pertinent state laws and City ordinances and provisions and;

Whereas, Lindsey Ohlin has expressed a willingness to serve as a member of the Roy City Planning Commission and to regularly participate in its deliberations.

Now, therefore, be it resolved by the City Council of Roy City, State of Utah as follows:

Appointment. Lindsey Ohlin is hereby appointed as a member of the Roy City Planning Commission according to the laws, ordinances and regulations governing the Planning Commission and its members for a term of three years.

Effective Date. This Resolution shall become effective immediately upon its passage.

Passed this 15th day of November, 2016

Willard Cragun
Mayor

Attest:

Amy Mortenson
City Recorder

Voting:

Councilmember Marge Becraft
Councilmember Robert Dandoy
Councilmember Brad Hilton
Councilmember Dave Tafoya
Councilmember Karlene Yeoman

Resolution No. 16-48

A Resolution of the Roy City Council
Appointing Gennie Kirch to the Planning Commission

Whereas, the Roy City Council has adopted Ordinances which provide for the appointment of members of the Roy City Planning Commission and;

Whereas, the Ordinance provides that Planning Commission Members are to be appointed by the Mayor and City Council and;

Whereas, the Planning Commission is responsible to oversee the proper development of the City in accordance with pertinent state laws and City ordinances and provisions and;

Whereas, Gennie Kirch has expressed a willingness to serve as a member of the Roy City Planning Commission and to regularly participate in its deliberations.

Now, therefore, be it resolved by the City Council of Roy City, State of Utah as follows:

Appointment. Gennie Kirch is hereby appointed as a member of the Roy City Planning Commission according to the laws, ordinances and regulations governing the Planning Commission and its members for a term of three years.

Effective Date. This Resolution shall become effective immediately upon its passage.

Passed this 15th day of November, 2016

Willard Cragun
Mayor

Attest:

Amy Mortenson
City Recorder

Voting:

Councilmember Marge Becraft
Councilmember Robert Dandoy
Councilmember Brad Hilton
Councilmember Dave Tafoya
Councilmember Karlene Yeoman

Ordinance No. 16-18

**An Ordinance of Roy City, Utah, amending the
Roy Municipal Code by Deleting Title 1, Chapter 7, Section 4A8
And all of Title 1, Chapter 7, Section 4C**

Whereas, the Roy City Council has determined that deleting certain sections of the Roy City Code will provide for a more efficient process to adapt and meet changing organizational needs; and

Whereas, by deleting certain sections of the Roy City Code leaves all departments in place and provides for more flexibility in assigning divisions to a more appropriate department; and

Whereas, the Roy City Council has determined it is in the best interest of Roy City to amend the Roy City Code by Deleting Title 1, Chapter 7, Section A48 and all of Title 1, Chapter 7, Section C.

Now, therefore, be it ordained by the Roy City Council of Roy, Utah that Roy City Code Title 1, Chapter 7 Section 4A8 and all of Title 1, Chapter 7 Section 4C be amended to read as follows:

1-7-4: DEPARTMENTS:

A. Established: There are hereby established the following departments in the city:

1. Public works department, with the public works director as the department head.
2. Police department, with the chief of police as the department head.
3. Fire and rescue department, with the chief of the fire and rescue department as the department head.
4. Department of management services, with the director of management services as the department head.
5. Economic development department, with the City Manager as the department head.
6. Legal department, with the city attorney as the department head. (Ord. 483, 9-26-1978; amd. 2003 Code)
7. The Roy City parks, recreation and recreational facilities department with the director of the parks, recreation and recreational facilities department as the department head. (Ord. 959, 12-20-2005)
8. ~~Justice court department, with the justice of the peace as the department head. (Ord. 483, 9-26-1978; amd. 2003 Code; Ord. 959, 12-20-2005)~~

C. Departments:

1. ~~Public Works Department:~~

- a. ~~Divisions: The department of public works shall include the functions of the divisions of streets, water and sewer, city shop, public building and public works administration.~~
- b. ~~Duties Of Director: All divisions of this department shall be administratively responsible and accountable to the public works director. The director shall be responsible for promulgating all administrative regulations in connection with the city manager as it relates to all divisions within the department, operations, accountability and procedures. These regulations shall be consistent with the general laws and other administrative policies established through the office of city manager.~~

2. ~~Police Department:~~

- a. ~~Functions: The police department shall be responsible for preserving the public peace, preventing crime, detecting and arresting criminal offenders, protecting the rights of persons and property, regulating and controlling motorized and pedestrian traffic, training sworn personnel, and providing and maintaining police records and communications systems. (Ord. 483, 9-26-1978; amd. 2003 Code)~~
- b. ~~Duties Of Chief Of Police: The chief of police directs the police work of the city, is responsible for the enforcement and maintenance of the law, and shall:~~
 - (1) ~~With the advice and consent of the city manager, appoint assistant chief(s) of police, or other command level officers, to perform such duties as may be delegated to them by the chief of police. The assistant chief(s) of police shall serve as acting chief of police in the absence or temporary incapacity of the chief of police to perform the duties of the office.~~
 - (2) ~~Assign officers and civilian personnel to units in the department, and make reassignments as necessary.~~
 - (3) ~~Ensure that each necessary function of police service required by law or directed by the city council and city manager is carried out as prescribed. (Ord. 483, 9-26-1978; amd. 2003 Code; Ord. 959, 12-20-2005)~~

3. ~~Fire And Rescue Department:~~

- a. ~~Functions: The fire and rescue department shall be responsible throughout the city for protection of life and property from damage or loss due to fire, through measures including, but not limited to, the development and administration of public education and fire prevention programs; fire safety; fire and safety inspections of buildings and proposed building plans; fire rescue and emergency medical and other emergency services; hazardous materials investigation; fire suppression; and postinvestigation of fires for possible arson.~~

~~b. Divisions: The fire and rescue department is divided into the fire administrative services division, operations division, support services division, special operations division, training division, medical division, community services division, personnel service division, emergency management division and the hazardous chemical local emergency planning committee. (Ord. 483, 9-26-1978; amd. 2003 Code)~~

~~c. Duties Of Fire Chief: The fire chief is charged with the general operation of the fire and rescue department, including the prevention of fires, the protection of life and property from fires, the provision of emergency medical service, and any other emergency operation deemed necessary to protect the citizens of the city. The fire chief shall also: (Ord. 483, 9-26-1978; amd. 2003 Code; Ord. 959, 12-20-2005)~~

~~(1) With the advice and consent of the city manager, appoint deputy chiefs and/or assistant chiefs to perform such duties as may be delegated by the fire chief. The deputy chiefs or assistant chiefs shall function as the operations officer for the department, which duties include daily operation supervision, training and fire protection, and shall serve as acting fire chief in the absence of the fire chief or in the fire chief's temporary incapacity to perform the duties of office.~~

~~(2) Keep records on all fire losses, arson investigations, medical calls and all other information deemed necessary.~~

~~4. Management Services Department:~~

~~a. Functions: The department is responsible for: 1) maintaining the books and records for the city, including the collection and appropriation of funds; 2) the annual independent audit, as well as developing policy for personnel and purchasing functions; 3) payroll and personnel functions; 4) preparing financial reports; 5) budgeting; 6) animal licensing; 7) utility billing; and 8) maintaining computer systems throughout the city.~~

~~b. Director As Budget Officer: The management services director serves as budget officer complying with the requirements of the uniform municipal fiscal procedures act.~~

~~5. Economic Development Department:~~

~~——— a. Functions: The department of Economic Development shall be responsible for: economic development; and redevelopment.~~

~~——— b. Duties of the Economic Development Director: In all cases where the duty is not expressly charged to any other department or office, it is the duty of the economic development director to:~~

~~(1) Plan, promote and coordinate all activities affecting economic development;~~

~~(2) To speak on behalf of the department concerning the public issues in the community over which the department has jurisdiction or advisory responsibility;~~

- ~~(3) To establish overall work priorities and allocate work among the staff and divisions within the department;~~
- ~~(4) To review the work of all divisions and make the final decisions for the department;~~
- ~~(5) To coordinate departmental activities with other departments;~~
- ~~(6) To perform all such related duties and such others as may be imposed by statute, the city council or the city manager.~~

~~6. Legal Department; City Attorney:~~

- ~~a. Advice to City: The office of the city attorney provides advice to the mayor, city council and the various departments in the city.~~
- ~~b. Document Preparation; Litigation; Risk Management: The city attorney prepares ordinances, resolutions, contracts and memoranda in addition to litigation and risk management.~~
- ~~c. Prosecution of Offenses: The city attorney's office also prosecutes misdemeanors and infractions, as provided by city ordinances or state law.~~

~~7. Parks and Recreation Department: The parks and recreation department is supervised by the parks and recreation director. The parks and recreation director is responsible for matters relating to the planning, developing, constructing, operating, maintaining and use of public parks, recreation centers, recreational activities, special events and other leisure activities.~~

~~8. Recreation Complex Department: The recreation complex department and outdoor pool provides leisure facilities for the citizens of the city to pursue recreational activities to improve the quality of life in the community.~~

~~9. Justice Court Department: There is hereby established a justice court department for the city. The justice court department shall have jurisdiction over all matters as provided by law and state statute, including, but not limited to, jurisdiction and authority provided under Utah Code Annotated sections 78-5-104 through 78-5-106, or their successors. All duties, powers and operation of the court shall be as set forth in Utah Code Annotated title 78, chapter 5, as amended, and such other provisions of law as relate thereto. (Ord. 483, 9-26-1978; amd. 2003 Code)~~

This Ordinance shall take effect and be in force from and after its approval as required by law.

Passed this 15th day of November, 2016

Willard S. Cragun - Mayor

Attested and Recorded:

Amy Mortenson- Recorder

Voting:

Councilmember Becraft _____

Councilmember Dandoy _____

Councilmember Hilton _____

Councilmember Tafoya _____

Councilmember Yeoman _____