

## MINUTES OF THE SEPTEMBER 2, 2008, ROY CITY COUNCIL MEETING

1. Approval of August 19, 2008, minutes
2. Consideration of Ordinance No. 1002 approving an amendment to the Future Land Use Map of the Roy City General Plan to change the Future Land Use Map from Low Density Residential to Commercial at approximately 3375 West 6000 South
3. Consideration of Ordinance No. 1003 approving a petition to rezone approximately 13.71 acres located at the southeast corner of 3500 West and 6000 South from a Single-Family Residential R-1-15 Zone to a Community Commercial (CC) Zone
4. Consideration of an amendment to the Sign Ordinance regarding approval of abandoned signs
5. Public comments
6. Approval to dispose surplus property
7. Approval of agreement between Roy City and Outdoor Promotions to provide transit shelters with advertising
8. Discussion and ratification of appointment of Travis Flint as Director of Parks, Recreation and Recreational Facilities
9. Discussion and ratification of appointment of Ross Oliver as Director of Public Works
10. City Manager's report
14. Mayor and Council reports
15. Adjourn
16. Summary of actions charged

Minutes of the Roy City Council Meeting held September 2, 2008, at 6:00 p.m. in the City Council Room of the Roy City Municipal Building.

The meeting was a regularly scheduled meeting designated by resolution. Notice of the meeting was provided to the *Standard Examiner* at least 24 hours in advance. A copy of the agenda was posted.

The following were in attendance:

Mayor Joe H. Ritchie  
Councilwoman Marge Becraft  
Councilman Willard Cragun  
Councilman Larry Peterson  
Councilman Michael Stokes  
Councilman Dave Tafoya

City Manager Chris Davis  
City Attorney Andy Blackburn  
Secretary Michelle Drago

Also present were: Tony Reynolds, Community Services Director; Cathy Spencer, Management Services Director; Denise Fife; Ryan Lewis; Travis Flint; Ross Oliver; John Brooks; RaDene Swain; Cameron Swain; Chris Hood; Rachel Foster; Gordon Keig; and Lisa Stretch.

Moment of Silence: Councilwoman Marge Becraft

Pledge of Allegiance: Councilwoman Marge Becraft

1. APPROVAL OF AUGUST 19, 2008, MINUTES

**Councilman Cragun moved to approve the minutes of August 19, 2008, as corrected. Councilman Peterson seconded the motion. Council members Becraft, Cragun, Peterson, Stokes, and Tafoya voted “aye.” The motion carried.**

2. CONSIDERATION OF ORDINANCE NO. 1002 APPROVING AN AMENDMENT TO THE FUTURE LAND USE MAP OF THE ROY CITY GENERAL PLAN TO CHANGE THE FUTURE LAND USE MAP FROM LOW DENSITY RESIDENTIAL TO COMMERCIAL AT APPROXIMATELY 3375 WEST 6000 SOUTH

**Councilman Tafoya moved to approve Ordinance No. 1002 approving an amendment to the Future Land Use Map of the Roy City General Plan to change the Future Land Use Map from Low Density Residential to Commercial at approximately 3375 West 6000 South. Councilwoman Becraft seconded the motion. A roll call vote was taken: Council members Cragun, Peterson, Tafoya, Becraft, and Stokes voted “aye.” The motion carried. (Copy filed for record).**

3. CONSIDERATION OF ORDINANCE NO. 1003 APPROVING A PETITION TO REZONE APPROXIMATELY 13.71 ACRES LOCATED AT THE SOUTHEAST CORNER OF 3500 WEST AND 6000 SOUTH FROM A SINGLE-FAMILY RESIDENTIAL (R-1-15) ZONE TO A COMMUNITY COMMERCIAL (CC) ZONE

**Councilman Peterson moved to approve Ordinance No. 1003 approving a petition to rezone approximately 13.71 acres located at the southeast corner of 3500 West and 6000 South from a Single-Family Residential R-1-15 Zone to a Community Commercial (CC) Zone. Councilwoman Becraft seconded the motion. A roll call vote was taken: Council members Stokes, Tafoya, Peterson, Cragun, and Becraft voted “aye.” The motion carried. (Copy filed for record).**

4. CONSIDERATION OF AN AMENDMENT TO THE SIGN ORDINANCE REGARDING APPROVAL OF ABANDONED SIGNS

Tony Reynolds stated that in a previous City Council meeting, Councilman Tafoya asked if there were any regulations in the current Sign Ordinance about removal of abandoned signs. He was told that there weren't any such provisions in the ordinance. The City Council then directed the Planning Commission to consider the matter. The Planning Commission had considered minor amendments to Section 9-4-3 of the Sign Ordinance. The Planning Commission recommended that Item N No. 4 regarding non-conforming signs be deleted completely. In Item M, they recommended removing the word 'conforming' from the header; then the section would apply to all signs. The Planning Commission also recommended that the words 'replace the sign copy area with a solid, blank sign copy area' be added and that 'public works director' be changed to 'city.' The staff asked that the City Council approve the recommended changes and direct the staff to prepare an ordinance.

Councilman Tafoya asked if the proposed amendments would create non-conforming uses. Mr. Reynolds said they would not.

**Councilman Stokes moved to direct the staff to prepare an ordinance to amend Section 9-4-3 of the Sign Ordinance as proposed by the Planning Commission. Councilwoman Becraft seconded the motion. Council members Becraft, Cragun, Peterson, Stokes, and Tafoya voted “aye.” The motion carried.**

Councilwoman Becraft wanted to see more enforcement of Item R - Signs on Public Property. She asked that this section be addressed in an article in the local newspaper and in the next newsletter so that people were aware of the regulations for signs on public property.

Mayor Ritchie encouraged all City employees to take down signs on public property (i.e., utility poles).

Councilman Peterson asked if it would be legal for the City to fine or bill the person whose phone number was listed on the illegal signs on public property. Andy Blackburn said it was. The sign could actually be used as evidence.

Mayor Ritchie suggested changing the misdemeanor from criminal to civil. Then the person with the phone number became liable.

Councilman Cragun stated that there were signs on every utility pole in town, which was against the law. The citizens needed to know that officers and employees had been asked to take them down.

**Councilman Peterson moved to direct the staff to research regulations regarding signs on public property and bring back recommendations to the Council regarding illegal signs throughout the City. Councilwoman Becraft seconded the motion. Council members Becraft, Cragun, Peterson, Stokes, and Tafoya voted “aye.” The motion carried.**

## 5. PUBLIC COMMENTS

John Brooks, 5113 South 2800 West, stated that there had been a number of accidents at the 2900 West 4800 South intersection over the past few weeks. This intersection was located on the southwest corner of Roy West Park. He proposed that the City install either a round-about or a light at this intersection. That would make the intersection safer and would encourage the free flow of traffic. Pedestrian traffic would also be safer. A round-about had the advantage of being more aesthetically pleasing and fit in with the park. It would improve the function of the intersection and give value to the properties in the area.

Mayor Ritchie stated that he had received a call from one of Mr. Brooks neighbors requesting a traffic light at this intersection. He asked that the staff report back to the Council on accident activity at this intersection within the last six months. With that information, the Council could direct a study and get information back to Mr. Brooks.

Councilwoman Becraft stated that the 6<sup>th</sup> grade students at Midland Elementary were gathering signatures on a petition requesting a light at 2900 West 4800 South.

Councilman Stokes stated that this had been an on-going issue. His concerns were timing and how the City would pay for a light.

Mayor Ritchie stated that an existing light at 4800 South 3100 West might preclude the need for another light at 2900 West. That might make a round-about more attractive.

Chris Davis reminded the Council that there would soon be an unusual light on 4800 South at the tracks.

Councilman Stokes asked if Dr. Joe Perrin would be willing to do a study of this intersection. Dr. Perrin would take into consideration the existing and proposed lights on 4800 South. He felt a round-about might be better because it would improve traffic flow. This needed serious consideration in either this budget year or the next one.

Mayor Ritchie said the City would have Dr. Joe Perrin study this intersection. The results would be forwarded to John Brooks.

Councilman Tafoya stated that the study was more about how the traffic flowed. This intersection was the last of three on 4800 South considered for a light. With a new light at 4800 South and the tracks and the existing lights at 2050 West and 3100 West, there would be plenty of devices to stop traffic.

Councilwoman Becraft stated that the traffic flow on 4800 South had changed since the Aquatic Center was built.

Councilman Peterson stated that about six years ago, the Council had to decide which of three intersections on 4800 South needed lights - 3100 West, 2900 West, and 2050 West (high school). The lights went in at 3100 West and 2050 West. The Council felt that the next light location would be 2900 West.

Lisa Stretch, 3673 West 5225 South, was concerned about the appearance of her neighbor's property. This was a new housing development. Her neighbors had been in their home for four years. The front yard was full of chicken coops and weeds. It was bringing property values down. She knew they had received notices from the City, but nothing had been done. Tony Reynolds asked that Ms. Stretch what her neighbor's address was. The Development Services Department would follow up on Ms. Stretch's concerns.

## 6. APPROVAL TO DISPOSE SURPLUS PROPERTY

Mayor Ritchie stated that Public Works had requested that two generators and a welder and their trailers be declared surplus property.

Councilman Stokes asked if the trailers were usable for other projects. Ross Oliver said they were.

**Councilman Stokes moved to declare the 10 KW portable generator, the 45 KW portable Continental generator, and the Hobart welder as surplus property, excluding their trailers. Councilwoman Becraft seconded the motion. Council members Becraft, Cragun, Peterson, Stokes, and Tafoya voted “aye.” The motion carried.**

**7. APPROVAL OF AGREEMENT BETWEEN ROY CITY AND OUTDOOR PROMOTIONS TO PROVIDE TRANSIT SHELTERS WITH ADVERTISING**

Andy Blackburn stated that Outdoor Promotions was seeking the Council’s approval of an agreement with Roy City. Outdoor Promotions had asked that the agreement be fast-tracked because they had a contract to close on the sale of the company within the week. The new agreement was part of the closing documents. Outdoor Promotions and the new company had looked at the agreement and agreed to its terms. The agreement was for the construction and maintenance of transit shelters. The current agreement had been in place for 10 years. The new agreement contained minor changes to the insurance and indemnity provisions. It was a simple contract that gave the City 7% of what was generated through advertising.

Mayor Ritchie asked if Outdoor Promotions had agreed to the changes. Andy Blackburn said they had.

Councilman Tafoya stated that the agreement contained a list of 30 potential sites. Did Outdoor Promotions plan to put in more shelters? Andy Blackburn said the agreement provided for new shelter sites that had been mutually agreed upon. There were currently seven transit shelters.

Mayor Ritchie asked if the agreement needed a contract number. Andy Blackburn said the agreement could be approved subject to staff assigning the agreement a contract number.

**Councilman Tafoya moved to approve an agreement between Roy City and Outdoor Promotions to provide transit shelters with advertising subject to staff assigning a contract number. Councilman Cragun seconded the motion. A roll call vote was taken: Council members Peterson, Stokes, Cragun, Becraft, and Tafoya voted “aye.” The motion carried. (Copy filed for record).**

8. DISCUSSION AND RATIFICATION OF APPOINTMENT OF TRAVIS FLINT AS DIRECTOR OF PARKS, RECREATION AND RECREATIONAL FACILITIES AND ROSS OLIVER AS DIRECTOR OF PUBLIC WORKS

Chris Davis stated that the administrative staff had provided the City Council with copies of the job notices for the Parks, Recreation and Recreational Facilities and Director of Public Works positions, a list of where the notices were published, and a list of those interviewed for each position. The interview committees recommended that Travis Flint be appointed as the Director of Parks, Recreation and Recreational Facilities, and that Ross Oliver be appointed as the Director of Public Works. Travis Flint and Ross Oliver were ready to make presentations to the City Council.

Travis Flint stated that his mission statement was to have a well-coordinated and comprehensive leisure services plan. He wanted to have programs that added to the overall quality of life and facilities and equipment that were well-maintained. He wanted to have equal opportunity and support from the general citizenry. His objectives were:

1. To implement a general plan to fund leisure services through a mix of user fees and the City's General Fund;
2. To provide affordable, varied, and challenging leisure programs that supported team and individual events for all ages;
3. To program public involvement; and
4. To develop a long-term leisure services facility improvement plan.

His projects and goals for the next year included finishing the parking lot at Emma Russell Park, beautifying the 5600 South overpass, remodeling the Complex basketball courts, developing additional service-oriented programs, expanding recreation programs, and building upon current recreation programs.

Councilman Stokes asked if Travis Flint was certified as a swimming pool operator. Travis Flint said he was not. There were several certifications he needed to work on getting. Candace Wilde and several members of her staff were certified swimming pool operators. He was signed up to take the class offered by the Weber County Health Department. The class was a week long, and then he had to pass a test.

Councilman Stokes asked about Travis Flint's budget experience. Travis Flint stated that he had been the Recreation Supervisor for eight years. He had managed his own budget for all of those years and helped with the budget for the Parks Department. He knew how to set and follow a budget. He had never gone over budget. That was where planning came in.

Councilman Stokes asked how much hands-on experience Travis Flint had. Travis Flint said Virge Howe had given his employees a lot of freedom. Councilman Stokes asked if Virge Howe had left plans implemented for the future. Travis Flint said some of his long term goals and objectives were a continuation of things Virge Howe had planned. Three years ago, they put together a five-year plan for the Aquatic Center.

Councilman Stokes asked how Travis Flint proposed to manage costs versus revenue. Travis Flint stated that user fees and maintenance costs became skewed over time. It was important to retain a good amount of users and stay on top of current maintenance problems so they didn't become more expensive. There would always be wear and tear on the facilities.

Councilman Stokes stated that the word on the street was that Roy didn't run its recreation programs like other cities that made money. What were Travis Flint's plans to push into that realm? Travis Flint stated that he had worked with Clinton City and Layton City. They did not operate on a profitable level. They did things that Roy needed to work on, such as additional adult leagues. He did feel that there needed to be a lot of focus on the youth. He didn't feel the recreation programs would ever be self-sufficient.

Councilman Cragun asked about the parks. Travis Flint had talked about finishing Emma Russell Park, but there were older parks that needed to be updated. Were the park fees adequate? Travis Flint didn't feel comfortable answering that question because he had not spent a lot of time reviewing park fees. He could report back to the Council so that decisions could be made. He couldn't be happier with the efforts of the Parks Department. He felt the older a park got, the better it became because of mature vegetation.

Councilman Peterson stated that every person who went into a more intensive position had areas of skill and areas of weakness. He asked what Travis Flint's strong areas were and where he needed to work. Travis Flint felt he had the ability to bring people together; to create plans; and to communicate with the people under him. He needed to learn more about the Complex and Aquatic Center. He didn't feel that was a weakness because he had so many great people managing those facilities. The Director of Parks, Recreation and Recreational Facilities needed to focus on policies and procedures. It was important for him to get his certifications and become more educated in the pool industry. He loved what he did. That love and passion came through. People gravitated to it.

Ross Oliver stated that his priorities were the 5175 South Wellhouse (which was part of the bond project), the Hill AFB Reservoir, the 4000 South one million gallon storage tank, the 4800 South Reservoir generator building and well head, the waterline projects, and the detention pond on 6000 South just below the railroad tracks (he wanted to do that project in-house).

Mayor Ritchie asked Ross Oliver to tell the Council about himself. Ross Oliver stated that he was born and raised in Roy. He received schooling to become an electrician. In 1990, he started working for Roy City. He moved from building maintenance to foreman in the Water Department. Blake Wahlen talked him into coming back to Building Maintenance. He was there until a year ago. He had worked in the construction trade all of his life.

Mayor Ritchie asked Ross Oliver to tell the Council what had happened during the remodeling of the Municipal Building. Ross Oliver said he and his crew had offered to install the heating and air conditioning systems. Mayor Ritchie stated that when the Municipal Building was being remodeled, Ross Oliver saw that the contractor was doing the refrigeration and heating system incorrectly. He came forward in a construction meeting and asked that his department be allowed to do the work. He submitted a proposal that was less than the one submitted by the general contractor. He and his crew did the work and came in under budget. To save money on the 4400 South roundabout, Ross had asked that he and his crew be allowed to do the landscaping and the water system.

Councilwoman Becraft felt Ross Oliver needed to take credit for the lighting for the Christmas project. He needed to take credit for that. Ross had started by lighting one tree, and turned it into the best municipal lighting program in the state.

Councilman Tafoya stated that whenever he asked Ross Oliver to do something, it got done, and Ross followed up with updates.

Councilman Stokes asked about Ross Oliver's budget experience. How did Ross Oliver plan to tackle the fact that there was so much work to be done and so little money to accomplish all of the infrastructure needs? Ross Oliver stated that he had put together the budget for Building Maintenance. As the Deputy Public Works Director, he had overseen the Water and Sewer budgets. He had never gone over budget. He felt that doing as much work in-house as possible would save money. Councilman Stokes asked if doing the work in-house actually saved money. Ross Oliver felt that the City could save money on the small projects.

Councilman Cragun asked about Ross Oliver's leadership style. Ross Oliver felt he had a great relationship with his employees. They respected him and looked out for him. They got things done. He liked to delegate and give people responsibility. He did not watch over their shoulder. When his employees did well he told them, and he liked people to tell him when he had done well.

Councilman Stokes didn't feel there was a need to hold a closed meeting. It was removed from the agenda.

**Councilman Peterson moved to ratify the appointment of Travis Flint as Director of Parks, Recreation and Recreational Facilities and Ross Oliver as Director of Public Works. Councilman Stokes seconded the motion. Council members Becraft, Cragun, Peterson, Stokes, and Tafoya voted “aye.” The motion carried.**

#### 10. CITY MANAGER’S REPORT

Chris Davis stated that the annual youth service project would be held on September 6<sup>th</sup> at 8:00 a.m. The project would consist of clean up work on the D&RG right-of-way. Everyone would meet at the Municipal Building.

Chris Davis stated that the Christmas lighting was being done early this year to accommodate Roy High School’s Homecoming Dance on September 13<sup>th</sup>. As part of Homecoming, a banner would be hung over 1900 West. The banner had been paid for by Roy High School.

Chris Davis stated that the Utah League of Cities and Towns would be held September 8<sup>th</sup> through September 12<sup>th</sup>. If any Council members wanted to attend, they needed to contact Amy Mortenson.

He and the Mayor would attend a meeting to begin the CDBG application process for the Hope Community Center.

Chris Davis stated that the Council had been invited to attend Kent’s Night Out Against Crime. Mayor Ritchie said the Fire Department’s open house would be held September 8<sup>th</sup>.

Chris Davis stated that Cloy Child and Henry Wong had recently passed away.

#### 11. MAYOR AND COUNCIL REPORTS

Mayor Ritchie asked when the striping on 6000 South would be completed. Ross Oliver said it would be done within a week.

Councilman Tafoya reminded the City Council that they were feeding the Roy High School Girls’ Soccer Team on September 8<sup>th</sup> at 4:00 p.m. at Roy West Park.

Councilwoman Becraft asked when the Christmas program would be held. Chris Davis said it would be Monday, November 24<sup>th</sup>. Councilwoman Becraft asked that the Christmas lights be turned on early.

Councilman Peterson asked about the audit report. Cathy Spencer said it would probably be ready in October.

Councilman Cragun thanked Tony Reynolds, Chris Davis, and Andy Blackburn. Their quick response had solved a problem with a local business.

Councilman Cragun stated that he was still getting complaints regarding homes which had been foreclosed on. Tony Reynolds asked that Councilman Cragun forward that information to him so that his staff could respond to the complaints.

12. ADJOURN

**Councilwoman Becraft moved to adjourn at 7:22 p.m.**

13. SUMMARY OF ACTIONS CHARGED

1. Staff to prepare an ordinance to amend Section 9-4-3 of the Sign Ordinance.
2. Staff to report back to the Council on the accident activity of the 2900 West 4800 South intersection and to have Dr. Joe Perrin conduct a traffic study of the same intersection.
3. Staff to assign a contract number to the Outdoor Promotions agreement.

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Joe H. Ritchie  
Mayor

Attest:

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Michelle Drago  
Secretary

dc:csep208