

AGENDA

July 28, 2015

6:00 p.m.

The Roy City Planning Commission work-session will be held in the City Council Chamber / Court Room in the Roy City Municipal Building located at 5051 South 1900 West. The meeting will commence with the Pledge of Allegiance, which will be appointed by the Chair.

Agenda Items

1. Declaration of Conflicts
2. Approval of July 14, 2015 regular meeting minutes
3. Presentation & Discussion of the Roy City Sign Ordinance
4. Commissioners comments
5. Staff Update
6. Adjourn



Minutes of the Roy City Planning Commission Work Session held July 28, 2015 at 6:00 p.m. in the City Council Chambers of the Roy City Municipal Building.

The meeting was a regularly scheduled meeting designated by resolution. Notice of the meeting was provided to the *Standard Examiner* at least 24 hours in advance. A copy of the agenda was posted.

The following members were in attendance:

Gennie Kirch – Chairman
Bob Dandoy
Leland Karras
Lindsey Ohlin
Joe Paul

Steve Parkinson- Planner
Amy Mortenson – City Recorder

Also present were: Mayor Cragun, Councilmember Yeoman, Councilmember Becraft, Councilmember Hilton, Michael Paul Amos, Greg Sagen, Lesha Spencer, Sally Elwood, Wendy Miranda, Joe Mueller

Pledge of Allegiance: Commissioner Dandoy

1. DECLARATION OF CONFLICTS

None

2. APPROVAL OF JULY 14, 2015 PLANNING COMMISSION MINUTES

Commissioner Karras moved to approve the minutes of July 14, 2015 as amended. Commissioner Ohlin seconded the motion. All members voted “aye”. The motion carried.

3. PRESENTATION AND DISCUSSION OF THE ROY CITY SIGN ORDINANCE

In conjunction with the sign ordinance discussion, Councilmembers Yeoman and Becraft updated the audience on what has been happening with the Beautification Committee. Councilmembers Yeoman and Becraft explained that the City has a Beautification Committee. Councilmember Yeoman said the Committee is working on ideas on how to make 1900 nice. She mentioned to the audience that some of the new lights were up and that banners and a rock wall will also be added. Councilmember Yeoman stated they need the business owner's help.

Councilmember Becraft stated that eventually the State would be finished with 1900 West and thinks it is very important for everyone to work together.

Planner, Steve Parkinson stated he would like to inform the audience on the current sign ordinances. He stated the Planning Commission was working on updating the current sign ordinance. Mr. Parkinson wanted to help the audience understand what signs are legal, not legal and to see how strict today's sign ordinances really are.

Mr. Parkinson read the definition of a temporary sign:

“A sign which is intended to advertise community or civic projects, and real estate for

sale of lease on a temporary basis.

Mr. Parkinson stated right now that is all that the sign ordinance allows in regards to temporary signs.

Mr. Parkinson moved on to explain Off-Premises Signs:

"A sign which directs attention to a use, product, commodity or service not related to the premises on which it is located."

Mr. Parkinson stated that off-premises signs are not allowed at all other than existing billboards that have been grandfathered in.

City Planner Parkinson then explained the Specialty Sign Ordinance:

"Portable illuminated or animated specialty signs are prohibited in the city. All other portable signs, "A" frame signs and wind signs are prohibited unless they are securely anchored and ten (10) feet back from the property line. The Public Works Director from time to time may promulgate reasonable anchoring requirements which must be complied with. Specialty signs shall not exceed a maximum of twelve (12) feet or display area on each side and shall not exceed one sign per one hundred ten (110) linear feet on each street facing each business."

Mr. Parkinson then explained the Ordinances a little more in depth and explained that he doesn't want signs to create any traffic problems.

Mr. Parkinson then brought up an additional sign that is an EMC Signs. These are electronic message boards. He stated that right now the rules on these types of signs are very restrictive. He stated EMC signs can only be at certain intersections along certain streets in certain places. Mr. Parkinson stated this was something the Planning Commission would be looking at when amending the ordinance.

Mr. Parkinson then went over language for the proposed sign ordinance regarding temporary signs.

Standards for Temporary Signs: Temporary signs shall not be placed in or over a public right-of-way, may not flash, blink, spin, rotate, block traffic visibility, constitute a vehicular or pedestrian traffic hazard, or cause a public nuisance of any kind. They shall not be attached to telephone poles, fences, or trees.

Temporary signs may be attached to existing permanent signs only for the grand opening period. Temporary signs may cover or obscure an existing permanent sign, only if the business has changed hands or changed names. No off-premise temporary signs are allowed except those specifically noted and regulated for real estate purposes or otherwise noted in the chapter.

All temporary signs must be firmly attached to the building or ground unless otherwise mentioned in this Chapter.

All Temporary Signs require a permit, approved by the Planning & Zoning Administrator, unless otherwise stated in this Chapter.

Mr. Parkinson then went over four (4) different types of Temporary Signs that will be allowed:

- A. Grand Opening Signs. Temporary signs announcing the initial opening of a business, or the relocation, or change of ownership of an existing business providing an application for a new business license has been applied for there shall be no more than 2 signs allowed per business. The signs must comply with general size and location standards for signage in this Chapter and must be removed at the end of the 60 day period.

NOTE: "Now Open", "Grand Opening", "New Location of....", "New Ownership," etc. are appropriate type message for such signs.

- B. Special Promotion Periods. A business may apply for three [3] special promotion periods during the calendar year. Each period may not exceed seven (7) days in length. The periods may be combined to run consecutively.

NOTE: Special product, price, or service advertising are appropriate during these periods.

- C. Going Out of Business/Bankruptcy Period. A business may apply for a special permit in order to facilitate the liquidation of inventory for a failing business for a period not to exceed ninety (90) calendar days. Such permit will be allowed only once for any business license.

NOTE: Special product, price or service advertising are appropriate during these periods.

- D. Holiday Periods.

A business may advertise a special service, product or sale during the following holiday periods:

| Holiday Periods | Permitted Display Time |
|------------------------------|---|
| Presidents Day – February | Five (5) days |
| Easter – March/April | Five (5) days |
| Memorial Day – May | Five (5) days |
| July 4 th | Five (5) days |
| July 24 th | Five (5) days |
| Labor Day – September | Five (5) days |
| Thanksgiving - November | Seven (7) days |
| Christmas/Hanukkah/New Years | 23 days – starting Dec. 10 th and ending Jan 2 nd |

Chairman Kirch stated that people should keep in mind that the more people follow the rules the better Roy looks. She also stated the Planning Commission has discussed this matter immensely and that the intent is to give the businesses wings rather than bind them.

4. COMMISSIONERS COMMENTS

Chairman Kirch asked if 1900 West would be done before the parade. Mr. Parkinson said the City is being told that it will be done.

5. STAFF UPDATE

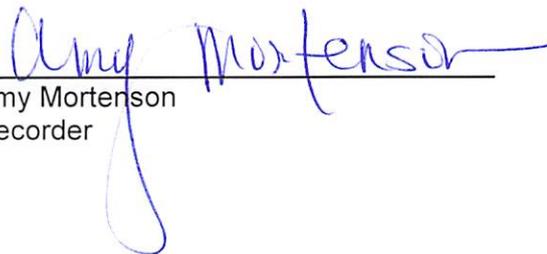
None

6. ADJOURN

**Commissioner Karras moved to adjourn the City Council Meeting, at 6:36 p.m.
Commissioner Paul seconded the motion.**



Gennie Kirch - Chair



Amy Mortenson
Recorder