

MINUTES OF THE OCTOBER 21, 2014, ROY CITY COUNCIL MEETING

1. Approval of the October 7, 2014, minutes
2. Presentation of the FY2014 Comprehensive Annual Financial Report
3. Award of September 2014 Employee of the Month
4. Presentation of Weber County's Mitigation Plan for Roy City – Chief Poulsen
5. Consideration of approval of a conditional use to allow an alcohol beverage license for a full service restaurant located at approximately 5357 South 1900 West
6. City Manager's report
7. Public comments
8. Mayor and Council reports
9. Adjourn

Minutes of the Roy City Council Meeting held October 21, 2014, at 6:00 p.m. in the City Council Room of the Roy City Municipal Building.

The meeting was a regularly scheduled meeting designated by resolution. Notice of the meeting was provided to the *Standard Examiner* at least 24 hours in advance. A copy of the agenda was posted.

The following members were in attendance:

Mayor Willard Cragun
Councilwoman Marge Becraft
Councilman John Cordova
Councilman Brad Hilton
Councilman Dave Tafoya
Councilwoman Karlene Yeoman

City Manager Andy Blackburn
Secretary Michelle Drago

Also present were: Mike Elliott, Police Chief; Jason Poulsen, Fire Chief; Cathy Spencer, Management Services Director; Mr. Hoffman; Wendy Gray; Brett Litz; Gary Empey; Valarie Schenk; Trent Nelson; Matthew Walworth; Wade Rogers; Braxton Bingham; Isaiah Valdez; Leilani Lopez; Lisa Powell; Sarah Carnage; Jordan Redford; Claudia Guzman; Joseph Simpson; Katie Simpson; Keel Bambrough; Jose Dejesus; Greg Sagan; Makayla Wells; Marlee Schonfeld Boy Scout Troop 275; and Rachel Trotter.

Moment of Silence: Councilman Yeoman

Pledge of Allegiance: Boy Scout Troop 275

Mayor Cragun thanked Boy Scout Troop 275. It was wonderful to involve the youth of the community.

1. APPROVAL OF THE OCTOBER 7, 2014, MINUTES

Councilman Hilton moved to approve the minutes of October 7, 2014, as written. Councilman Becraft seconded the motion. Council members Becraft, Cordova, Hilton, Tafoya, and Yeoman voted “aye.” The motion carried.

2. PRESENTATION OF THE FY2014 COMPREHENSIVE ANNUAL FINANCIAL REPORT

Cathy Spencer, Management Services Director, stated that this was the first year Litz & Company and performed the City’s annual audit. The Council members had received their 2014 Comprehensive Annual Financial Report.

Brett Litz, Litz & Company, thanked the Roy City staff. They were very cooperative and went out of their way to make the audit process as smooth as possible. He had presented the audit in detail to the Audit Committee. He provided a brief summary for the Council as a whole.

Mr. Litz stated that they had issued a clean opinion of the City's financial statements for FY2014. The financial statements presented fairly the respective financial position of the City's governmental activities. When they looked at the State Audit Compliance Guide, they found two issues that were noted and reported to the Audit Commission. He provided the Council with graphs showing where the City's revenues came from and what its expenditures were. The City's largest revenue source was property taxes; its largest expenditure was public safety. The City had built up a reserve over time and continued to protect it. He provided statistics comparing Roy City with some of its neighbor communities. Roy City had the lowest amount of revenue generated from licenses and permits. Roy City only used 19% of its general governmental fund. There were other cities that spent more. Roy City had the lowest community development expense.

Councilman Cordova felt Litz & Company had done a great job. The audit report was easy to read.

Mayor Cragun thanked Litz & Company. Their report was very thorough and self-explanatory. He thanked the City staff and the Finance Department. The Finance Department had done a great job of taking care of the City's revenue.

Councilman Tafoya moved to accept the 2014 Comprehensive Annual Financial Report. Councilwoman Yeoman seconded the motion. Council members Becraft, Cordova, Hilton, Tafoya; and Yeoman voted "aye." The motion carried. (Copy filed for record).

3. AWARD OF THE SEPTEMBER 2014 EMPLOYEE OF THE MONTH

Mike Elliott, Police Chief, nominated Wendy Gray as the September 2014 Employee of the Month. Wendy acted as the leader of Roy City's crossing guards. The City had over 26 crossing guards who worked diligently for little compensation. They truly cared for the children that crossed each day. Wendy was the absolute epitome of caring and compassion for the children and crossing guards. She was constantly called upon to find substitutes when guards were sick and to resolve any issues that arose at the many school crossings within Roy City. She quickly resolved any problem that came up in a professional and positive manner. The demands placed on Wendy were exhaustive, yet she was always positive and happy to be of service. She usually came into the Police Department three to four mornings a week to report on what was going on. Almost a month ago, a Roy City crossing guard was struck by a vehicle resulting in serious injuries. Wendy, as usual, worked nonstop covering crossings and finding substitutes for the injured crossing guard and his wife, who was also a crossing guard. That was just the beginning. She spent numerous hours visiting Mr. and Mrs. Pritchett in the hospital, assisting them and their family with paperwork, and providing comfort and care. Wendy volunteered numerous hours each week in service to Roy City without compensation. These were just a few of the many examples of Wendy's professionalism and dedication to the job, the children, and the community.

Wendy Gray stated that it was an honor to work for Roy City. She loved the Roy City and being able to serve. It was an honor to be in this position.

Mayor Cragun appreciated her work.

Councilman Tafoya moved to accept Wendy Gray as the 2014 Employee of the Month. Councilman Hilton seconded the motion. Council members Becraft, Cordova, Hilton, Tafoya, and Yeoman voted “aye.” The motion carried.

Councilman Tafoya presented Wendy Gray with a recognition plaque.

Mayor Cragun paid tribute to the other crossing guards that worked for Roy City. He had spent a lot of time in a uniform, and he wasn't sure he would have had the courage to step into the traffic with just a sign.

Wendy Gray introduced her husband Mike; her daughters Megan, and Ally; and her granddaughter Jaylee.

4. PRESENTATION OF WEBER COUNTY'S MITIGATION PLAN FOR ROY CITY – CHIEF POULSEN

Jason Poulsen, Fire Chief, stated that several years ago, the City Council approved a resolution indicating it would participate in Weber County's mitigation plan. Weber County was applying for a FEMA grant. In September he and Councilwoman Becraft attended a mandatory meeting. The City was asked to update its portion of Weber County's Mitigation Plan. Hazard mitigation was defined as any cost-effective action that had the effect of reducing, limiting, or preventing vulnerability of people, property, and/or the environment to potentially damaging, harmful, or costly hazards. The plan identified the following hazards particular to Roy City and how to mitigate them:

- Earthquake
- North Davis Sewer District
- Flooding
- Storm water
- Severe weather
- Hazmat
- Airport
- Front Runner

Chief Poulsen felt the greatest hazard would be an earthquake. Another area of concern was flooding. Flooding could come from Hooper Water's tanks, the Davis/Weber Canal, Roy Water Conservancy District's retention pond, or Roy's own water tanks. Hooper Water had two 2 million gallon water tanks in Roy – one just east of Roy West Park and another on 4000 South. Both had to be shut off manually, which meant they could cause a lot of damage before the water could be stopped. The stretch of Davis/Weber Canal that posed the biggest threat to Roy was between 5600 and 6000 South. If a

break happened in that area, the water would flow under the overpass and into the commercial district. Canal water had to be shut off in the canyon. If a break occurred, it would be about four hours before water would stop flowing. Roy Water Conservancy District had a large retention basin. He felt the canal would break before the retention basin would. It was in great shape. Roy Water took very good care of it. Another flooding source was Roy's own water tanks. Each tank was inspected once a year and checked every morning. Chief Poulsen felt comfortable that Roy's water tanks would not break unless there was a major earthquake.

Councilman Cordova asked if Hooper Water inspected their tanks like Roy did. Chief Poulsen said they were inspected every six months. There hadn't been any problems with either tank, and he did not anticipate one unless there was an earthquake.

Chief Poulsen said another high impact area was storm water. Public Works had done a good job of containing storm water. A lot of work had been done to improve Roy's storm water system.

Chief Poulsen felt the most common threat to the City was severe weather. There was usually one severe storm every winter that caused power outages. He wasn't sure if residents were prepared with 72 hour kits, blankets, and generators. Mitigation consisted of making sure the City was prepared on its side and educating and encouraging citizens to get prepared. If citizens were prepared for severe weather, they would be prepared for an earthquake.

Councilwoman Yeoman asked if there was a booth about 72 hour kits at the Public Safety Fair. Chief Poulsen wasn't sure about 72 hour kits, but the County talked about disaster planning. Councilwoman Becraft said the CERT team was there. Councilwoman Yeoman suggested that an article about 72 hour kits and preparation be included in the City's newsletter.

Mayor Cragun stated that the federal government distributed used government equipment. He felt the City should pick up some large generators that could be used to heat buildings so the citizens would have places they could stay warm. Chief Poulsen said the City had several church building that could be used for shelters.

Chief Poulsen said the City had two hazmat thoroughfares – Interstate 15 and the Union Pacific Railway. Both the Police and Fire Departments were trained to handle hazardous materials. Another area of concerns was the Ogden Airport. There had been several crashes in the last 10 years and a large, commercial plane was landing at the airport once a week. The City just needed to be prepared. Front Runner was also another area of concern.

Chief Poulsen stated that Roy had submitted its updated mitigation plan to Weber County. It was being used as a template for other communities. The City would continue to work with Weber County.

Both Mayor Cragun and Councilman Hilton complimented Chief Poulsen.

5. CONSIDERATION OF A CONDITIONAL USE TO ALLOW AN ALCOHOLIC BEVERAGE LICENSE FOR A FULL SERVICE RESTAURANT LOCATED AT APPROXIMATELY 5357 SOUTH 1900 WEST – TABLED

Mayor Cragun stated that this item had been tabled.

6. CITY MANAGER'S REPORT

Andy Blackburn reported on the Public Safety open house. It was very well attended. The Fire and Police Departments did an incredible job. He complimented Chief Poulsen and Chief Elliott. He was very impressed with what was done.

Andy Blackburn stated that the administration had negotiated the purchase of two properties for the 4000 South and 4800 South roundabouts. The purchase agreements had been prepared and were being signed by the property owners. The purchases needed to be finalized so the City could begin construction work.

Councilwoman Becraft asked when the school crossing lights for North Park Elementary would be put in. Chief Elliott said the lights should be installed within two weeks. Public Works had ordered solar lights due to Rocky Mountain Power's installation costs.

Andy Blackburn stated that URMMA just finished its inspection. He felt everything went well.

Andy Blackburn stated that the D&RG Trail would be closed between 5600 and 6000 South from October 23rd through November 1st. UTA would be removing trees.

Andy Blackburn stated that all of the traffic lanes on 1900 West and Riverdale Road would be open by October 31st. UDOT was planning a celebration on November 8th from 11:00 a.m. to 1:00 p.m. It would be held in Harmon's' parking lot. Local businesses had been invited to provide a booth. Roy High would be involved, and Mayor Cragun had been invited to speak. UDOT was anticipating a lot of people.

Mayor Cragun said it would be great to have the project over. Some of the businesses had struggled, but the completed project would benefit them and the City. He thanked the staff for their support.

Andy Blackburn stated that the Boys & Girls Club Scarecrow Extravaganza would be on Thursday, October 23rd at the Eccles Convention Center. It started at 6:30 p.m. Dinner would be 7:30. Mayor Cragun encouraged the Council members to attend. He realized that the Roy High School football game would be a conflict for some.

Andy Blackburn stated that the Christmas dinner for the City Council, Planning Commission, and department heads would be held on December 12th at 6:00 p.m.

Andy Blackburn stated that the City had talked about a new sign on 1900 West. He felt the Beautification Committee should explore design ideas. Councilman Cordova suggested a monument sign like the ones at the entrances to the City. A reader board could be placed elsewhere. Mayor Cragun suggested that the Council submit their ideas to the Beautification Committee by November 4th. He wanted the sign to be something the citizens would like. It would be there for a long time.

Mayor Cragun stated that there had been a serious illness in Andy Blackburn's family. The City staff had supported him, and the Council supported him as well.

Mayor Cragun thanked Cathy Spencer and her staff for their help with the City's audit. The staff really did a great job in taking care of the City's finances.

7. PUBLIC COMMENTS

Katie Simpson, 2936 West 5650 South, wanted to set up an open discussion between Roy City and UDOT about making the crosswalks on 5600 South safer. A few weeks ago, the crossing guard at Roy Elementary was hit and injured. This was the third crossing guard that had been hit in eleven years and the second in five. She didn't feel any child should have to worry about their safety while crossing a street. The crosswalk in front of Roy Elementary was dangerous even when school wasn't in session. Roy Elementary School had an unusually small parking lot. Whenever there was a function, parents were encouraged to walk, which meant there was a large number of parents and students crossing 5600 South in the dark. Roy Elementary School was a Title 1 school, which meant students stayed after school for activities. They had to cross 5600 South when there wasn't a crossing guard to help them. Due to Roy Elementary's free lunch program, children were crossing 5600 South in the summer. Ms. Simpson felt there were options to make the crosswalk safer, such as blinking or flashing lights that indicated someone was in the crosswalk or speed bumps. Another option was more police presence before and after school. A group had been formed on Facebook called Roy Elementary Crosswalk Safety.

Mike Elliott, Police Chief, stated that safety of his officers and crossing guards kept him up at night. The Police Department had been working with UDOT to see what could be done. He felt some of Ms. Simpson's ideas were great, but 5600 South was owned by UDOT. UDOT controlled what could and couldn't be done. Safety came down to driver awareness. The City had six active crosswalks and three to four officers to cover them. There wasn't any way to have an officer at every crosswalk every day. Deputy Chief Calcut was looking at LED signs. Chief Elliott applauded the efforts of Ms. Simpson and her committee.

Councilwoman Becraft asked if a driver stopped in a school zone received a higher fine. Chief Elliott said the fine for speeding in a school zone was substantially higher. Councilwoman Becraft asked if the Council could make the fine ever higher. Chief Elliott said the City did not control fines for traffic tickets.

Councilman Tafoya asked if it would be possible to set up a meeting between UDOT and this neighborhood committee. Chief Elliott said he would see what he could do to set up a meeting. Andy Blackburn suggested that the principal of Roy Elementary be invited to the meeting. Councilman Tafoya suggested that the Simpson's and other committee members leave their phone numbers with Andy Blackburn. Councilwoman Yeoman felt the meeting would be beneficial for all of the elementary schools in Roy.

Chief Elliott stated that every year the school district and the Police Department prepared a safe routing plan for each elementary school which complied with the Uniform Traffic Code. Each plan identified where additional enforcement was needed. The whole issue came down to drive awareness. Drivers were becoming more distracted.

Joe Simpson, 2936 West 5650 South, stated that he was concerned about what his daughter saw when the crossing guard was hit. He had researched 5600 South. UDOT's traffic counts indicated that 5600 South was the busiest east/west corridor from Hinckley Drive to Antelope Drive. In fact, it was busier than Hinckley Drive. There were two school crosswalks on 5600 South, plus a trail crossing. There were very real concerns about pedestrian access. There weren't many traffic lights to cross at. He understood that 5600 South was a State road but felt their committee could join with the City to address UDOT with possible solutions. Drivers were becoming more distracted, but 5600 South was unique. It was an east/west road. In the early morning and evenings, drivers had poor visibility due to the sun. The more that could be done to make drivers aware, the safer pedestrians would be. Roy City was stuck between the Interstate and communities to the west. The busiest road in Ogden was a section of Wall Avenue. It had 21,500 vehicles per day; 5600 South had 23,000. He realized locating a crosswalk for Roy Elementary was difficult because of the parking lot. He suggested that the crosswalk be equipped with flashing lights or traffic arms. The safety of children should be No. 1. St. Anne's was located on Wall Avenue. Its crosswalk had flashing lights. He felt Roy's children should be treated the same. Other crossings needed to be looked at too, like the rail trail. There were three pedestrian crossings on 5600 South within 970 feet of 2700 West. There was also a crossing for Roy Junior High further to the east. He recommended that the City Council direct the planning staff to work with the citizens to develop a corridor plan that would take into account future development. As land west of Roy developed, commuter traffic on 5600 South would increase.

Mayor Cragun stated that the City was not taking the matter lightly. It had had discussions with UDOT. If the citizens really wanted to get results, they needed to involve their State legislators. The squeaky wheel got the grease.

Marlee Schonfeld, 2779 West 5857 South, stated that she was a teacher at Lakeview Elementary School. She dropped her daughter off at Roy Elementary early the morning the crossing guard was hit. Her daughter told her what the children had seen. What upset her even more was that UDOT said they had done all they could about the

crosswalk. She hoped that the City Council and Public Safety officer would help to get the ball rolling. This was the only crosswalk in Roy that had had incidents. Drivers were not seeing someone in the crosswalk. There were a lot of concerned parents, but drivers were not part of their Facebook group.

Mayor Cragun stated that the City was trying to address the problem. It would be up to UDOT's engineers.

Councilman Hilton suggested that the committee invite their State legislators to the meeting with UDOT and that the meeting be held before the first of the year.

8. MAYOR AND COUNCIL REPORT

Councilwoman Becraft stated that she had received one application for the Youth City Council.

9. ADJOURN

Councilman Cordova moved to adjourn at 7:10 p.m. Councilman Hilton seconded the motion. Council members Becraft, Cordova, Hilton, Tafoya, and Yeoman voted "aye." The motion carried.

Attest:

Willard Cragun
Mayor

Amy Mortenson
Recorder