

## MINUTES OF THE MAY 7, 2013, ROY CITY COUNCIL MEETING

1. Approval of the April 16, 2013, minutes
2. Weber County Library Presentation
3. Public comments
4. Consideration of an alcoholic beverage license for Roy Sinclair located at approximately 5608 South 1900 West
5. Consideration of Roy City Contract No. 2013-5 – award of contract for 4400 South Curb, Gutter and Sidewalk Project
6. Consideration of Roy City Contract No. 2013-6 – award of contract for 3100 West Culinary Waterline Replacement Project
7. Public hearing to regarding adjustments to the FY 2013 Budget
8. Consideration of Resolution No. 1021 approving changes to the FY 2013 Budget
9. Presentation and acceptance of the tentative FY 2014 Budget
10. Motion to set a public hearing for June 4, 2013, at 6:00 p.m. to consider the final FY 2014 Budget
11. City Manager's report
12. Mayor and Council reports
13. Adjourn

Minutes of the Roy City Council Meeting held May 7, 2013, at 6:00 p.m. in the City Council Room of the Roy City Municipal Building.

The meeting was a regularly scheduled meeting designated by resolution. Notice of the meeting was provided to the *Standard Examiner* at least 24 hours in advance. A copy of the agenda was posted.

The following members were in attendance:

Mayor Joe H. Ritchie  
Councilman John Cordova  
Councilman Willard Cragun  
Councilman Dave Tafoya

City Manager Christ Davis  
City Attorney Andy Blackburn  
Secretary Michelle Drago

Excused: Councilmen Brad Hilton and Michael Stokes

Also present were: Cathy Spencer, Management Services Director; Ross Oliver, Public Works Director; Mark Miller, Wasatch Civil Consulting Engineering; Jared Hall, Planner; Evelyn Bertilson; Lynda Wangsgard; Melissa Geilman; Payton Tafoya; Niven Turner; Austin Thurman; Kenton Richins; Richard Zentz; Timothy Clark; Christian Zentz; Joe Taylor; Johnathan Allred; Royce Buhler; Ron Keith; Gennie Kirch; Butch Kirch; Carter H Holt; Caitlin Holt; Corhee Sanders; Joe Drago; Greg Sager; Hubert Snoke; Anthony Gregory; Rachel Trotter; Taylor Beck; Desaree Sandoval; Yvonne Sherbesman; LeAndrea Martin; Scott Spencer; and Tim Novak.

Moment of Silence: Councilman Tafoya

Pledge of Allegiance: Councilman Tafoya

Mayor Ritchie welcomed the Roy High School and Venture High School students.

#### 1. APPROVAL OF APRIL 16, 2013, MINUTES

**Councilman Cordova moved to approve the minutes of April 16, 2013, as written. Councilman Tafoya seconded the motion. Council members Cordova, Cragun, and Tafoya voted “aye.” The motion carried**

#### 2. WEBER COUNTY LIBRARY PRESENTATION

Lynda Wangsgard, Director of Weber County Libraries, updated the Council on the reason for the bond election being held by Weber County in June. It would be the first election in Weber County conducted by mail. Everyone in the county would have the opportunity to vote on the proposed capital facilities plan to upgrade the public libraries in Weber County. Usage of the Weber County libraries was at an all-time high and was increasing at 9% per year. Many predicted that the Internet and eBooks would reduce library usage, but that had not happened. Ms. Wangsgard reviewed the services offered by the Weber County libraries.

Ms. Wangsgard stated that the infrastructure in the main branch was starting to fail. Two electrical failures in the past 18 months almost led to fires. There had also been flooding and sump pump failures. The pneumatic controls were obsolete. A feasibility study indicated that it would be more cost effective to upgrade the main branch rather

than build a new library, but it wasn't large enough to serve Ogden City for the next 50 years. The feasibility study recommended that support services be moved from the main branch to another location. The Southwest Branch located in Roy had no wiggle room. The North Branch had unfinished space, but it was not adequate. The Pleasant Valley Branch could not accommodate large groups, and the Ogden Valley Branch had a parking problem that needed to be resolved.

Ms. Wangsgard said libraries were measured by square foot per 1,000 capita. The Ogden Valley Branch had 0.29 square feet per capita, Pleasant Valley was 1.13; the Main Branch was 2.17, the North Branch was 4.94, and the Southwest Branch was 5.95. Future growth in Weber County would occur in the western portion. The feasibility study estimated that the Southwest Branch would serve 65,000 in 2010; 78,000 by 2020; and 90,000 by 2030.

Ms. Wangsgard said the first step in the capital facilities plan was to build a new Southwest Branch on land that would be made available by Roy City immediately east of the new North Park Elementary School; the second step was to renovate and upgrade the Main Branch over a period of two years; the North Branch would be finished and modernized; and off street parking would be added for the Ogden Valley Branch. The plan would take five years to complete. The bond would cost \$2.63 per month for the average home. For every dollar spent on public libraries there was a return on investment of \$4.52. In Utah, the return on investment was \$7.95.

Ms. Wangsgard stated that the bond election was being held in June in an attempt to avoid a catastrophic failure at the Main Branch. The County would like to get started on plans for the Southwest Branch so that ground could be broken next spring and the building could be enclosed by the fall of 2014. Having the building enclosed before winter would save money. Interest rates were low. This was a good time for the County to consider a bond. Due to the economy, bids for the new library should be competitive.

Councilman Tafoya asked what the plan would be if the bond did not pass. Ms. Wangsgard did not have an answer. There really wasn't a backup plan. Saving the Main Branch was predicated on freeing up space. In order to free up space, a new building was needed. She wasn't sure how they would proceed if the bond election failed.

Councilman Cragun was concerned about removing taxable property from Roy City's tax rolls. Would the City be compensated for loss of tax revenue? Mayor Ritchie said the negotiations were in an infant state. The City Council would be part of the negotiations. The City had to consider its water reservoir, which was located on the current Southwest Branch site. He felt putting a library next to a new elementary school was a great idea. Functions housed at the Main Branch would be moved to the Southwest Branch, which would bring a lot of interest to the City. It would be a huge benefit to the residents in the western part of the County. It would be a great coup for the City. Hopefully, the bond election would have a high voter turnout. He encouraged the Council to encourage citizens to vote.

Mayor Ritchie asked what the County was doing to educate the public about the bond election. Lynda Wangsgard said they were using a variety of methods. They were

making presentations to Councils and any public groups they were invited to. They were also using Facebook, email, social media, mailings, articles in the newspaper, flyers, and information on their website. Weber County would be sending voter information to every registered voter.

Councilman Tafoya asked about the mail in election. Ms. Wangsgard said ballots would be mailed around the end of May or the first of June. Ballots could be mailed back in a return envelope or dropped off at one of six drop off centers. Ballots had to be postmarked by June 24<sup>th</sup>. Voters could vote at a polling place on June 25<sup>th</sup>.

Councilman Cordova asked about the cost difference between a regular election and a mail in. Ms. Wangsgard said the cost for a mail in election was higher, but the County hoped it would have a higher turnout. She felt a mail in election was a good way to involve all of the citizens in the public process.

Lynda Wangsgard introduced Scott Spencer from the Library Board; Evelyn Bertilson, from Friends of Libraries; and Tim Novak from the Weber County IT Department.

Evelyn Bertilson stated that they had put together an impressive list of supporters that included Scott Spencer, Ann Milner, and Nolan Karras.

### 3. PUBLIC COMMENTS

Niven Turner, 2108 West 5750 South, stated that there was an abandoned house around the corner from him. It had been vandalized, was unsightly, and unsafe. He called the City and spoke with a lady in the administration office. She referred him to the Police Department where he spoke with the Code Enforcement Officer. Within five days of meeting with the enforcement officer, the property had been cleaned up. He appreciated the City's efforts to meet with him and the professional, courteous ladies who worked for the City.

Hubert Snoke, 5587 South 2800 West, was concerned about the traffic situation on 5600 South that had evolved over the years. Traffic on 5600 South was not metered or regulated. He was particularly concerned about the area between 2700 West and 3500 West. There weren't any traffic control measures on that stretch of 5600 South. Much of the traffic exceeded the posted speed limit. He proposed that the City install a traffic light at 3100 West 5600 South. A light would go a long way toward regulating the flow of traffic. He asked that there be better enforcement of the speed on 5600 South. He was very pleased with the D&RG trail and used it often. However, he noticed that the crossings at 4800 South, 5600 South, and 6000 South were not marked as crosswalks.

Mayor Ritchie explained that pedestrians who used the trail were required to yield to traffic. Mr. Snoke said flags were available at other crosswalks on 5600 South. He felt they would be helpful at the trail.

Councilman Tafoya stated that not all of the streets in Roy were controlled by the City; 5600 South was one of them. It was a State road. The City could pass on Mr. Snoke's concerns and suggestions, but ultimately the City was in the same position as Mr. Snoke.

Mayor Ritchie stated that the Regional Director for UDOT was Chris Peterson. He would probably appreciate an email or letter from Mr. Snoke. The City would pass along Mr. Snoke's concerns to Mr. Peterson.

Yvonne Sherbesman, 5505 South 2150 West, was concerned about the City's 'opt out' recycling program. She had opted out because she and her husband felt it would take way to long for them to fill up a recycling can. She asked if there could be a place in the community where residents could bring their recyclables. Mayor Ritchie asked if that option had been considered. Chris Davis said a community drop off point was not cost efficient for Waste Management.

Mrs. Sherbesman felt people should recycle, but the program was too costly for people with limited incomes. Councilman Tafoya said the City had a great working relationship with Waste Management. The City would pass her suggestion on to them.

Timothy Clark, 1995 West 4600 South, noticed that Utah did not attach a lot of culture to what they ate. He felt a way to create a better sense of community was to have a City-wide cooking competition as part of Roy Days. He felt entrance fees would make the competition self-sustaining. Mayor Ritchie asked what would be done with the food from the competition. Mr. Clark said it could be offered to the public after it was judged.

4. CONSIDERATION OF AN ALCOHOLIC BEVERAGE LICENSE FOR ROY SINCLAIR LOCATED AT 5608 SOUTH 1900 WEST

**Councilman Tafoya moved to approve a Class A Beer License for Roy Sinclair located at 5608 South 1900 West. Councilman Cordova seconded the motion. Council members Cordova, Cragun, and Tafoya voted "aye." The motion carried.**

5. CONSIDERATION OF ROY CITY CONTRACT NO. 20135 – AWARD OF 4400 SOUTH CURB, GUTTER AND SIDEWALK PROJECT

Ross Oliver, Public Works Director, stated that last year Roy City planned to overlay 4400 South. However, Mayor Ritchie was instrumental in helping the City get a \$209,000 grant from Weber County. The funds would be used to put in curb, gutter, sidewalk, and a bicycle lane from 1900 West to Airport Road. Bids for the project were opened on April 16<sup>th</sup>. Six bids were received. The high bid was \$373,824.30; the low bid was \$290,835. The engineer's estimate was \$341,000. The staff recommended that the City Council award the contract for the 4400 South Curb, Gutter and Sidewalk project to Romero Construction for \$290,835 and authorize the Mayor to sign the Notice of Award and Contract Agreement.

Councilman Cordova asked if the City had used Romero Construction before. Mr. Oliver said Romero did the cement work on the bridge over the Layton Canal. Wasatch Civil had worked with Romero Construction on other projects as well.

Councilman Cragun asked if the City would maintain the sidewalk on the north side of 4400 South. Mr. Oliver said it would because the City limits extended to the fence along the airport.

**Councilman Cordova moved to approve Roy City Contract No. 2013-5 awarding the contract for the 4400 South Curb, Gutter and Sidewalk Project to Romero Construction for \$290,835 and to authorize the Mayor to sign the Notice of Award and Contract Agreement. Councilman Tafoya seconded the motion. A roll call vote was taken: Council members Cordova, Tafoya, and Cragun voted “aye.” The motion carried. (Copy filed for record).**

6. CONSIDERATION OF ROY CITY CONTRACT NO. 2013-6 – AWARD OF CONTRACT FOR 3100 WEST CULINARY WATER REPLACEMENT PROJECT

Ross Oliver stated that 3100 West Culinary Waterline Replacement Project would replace a 2 ½” waterline with an 8” line from 6000 South to the Clinton City limits. Bids for the project were opened on April 25<sup>th</sup>. The City received twelve bids. The low bid was from Brinkerhoff Excavating for \$55,348. The engineer’s estimate was \$58,900. The City had budgeted \$84,000 for the project. The staff recommended that the City award the contract to Brinkerhoff Excavating for \$55,348 and authorize the Mayor to sign the Notice of Award and Contract Agreement.

Councilman Cragun asked if Clinton City connected to Roy City’s line. Mr. Oliver said they didn’t. There was a fire hydrant nearby that would allow them access to water in an emergency.

Councilman Cordova asked if the City has used Brinkerhoff Excavating before. Mr. Oliver said it had; Wasatch Civil had as well.

**Councilman Cragun moved to approve Roy City Contract No. 2013-6 awarding the contract for the 3100 West Culinary Waterline Replacement Project to Brinkerhoff Excavating for \$55,348 and to authorize the Mayor to sign the Notice of Award and Contract Agreement. Councilman Cordova seconded the motion. A roll call vote was taken: Council members Cragun, Tafoya, and Cordova voted “aye.” The motion carried. (Copy filed for record).**

7. PUBLIC HEARING TO CONSIDER ADJUSTMENTS TO THE FY 2013 BUDGET

**Councilman Tafoya moved to open the public hearing at 6:53 p.m. Councilman Cordova seconded the motion. Council members Cordova, Cragun, and Tafoya voted “aye.” The motion carried.**

Cathy Spencer, Management Services Director, stated that a detailed review of revenues showed that they were higher than the original budget projected. It was very promising. Sales tax, franchise fees, and ambulance fees were all up. The certified tax rate brought in more revenue than budgeted. The administration proposed that the revenue be used to purchase capital items requested by departments in the FY 2014 budget. Pulling capital items forward would take some of the burden off of next year’s budget. A fund balance contribution was included in the budget at mid-year, but was not needed. Revenue from the sale of land to the Weber County School District had been transferred to the Capital Projects Fund and set aside for improvements to George

Wahlen North Park. Funds in the amount of \$50,000 had been set aside to replace radios in the Police Department in five years. The estimated cost to replace the radios was \$300,000. A full time position on B shift in the Fire Department had been reinstated and would be included in the FY 2014 budget.

Councilman Tafoya asked what a plan check fee was. Cathy Spencer said it was a fee for the building official to review building plans. Councilman Cordova felt it was a good fee as it helped recover costs.

Councilman Cragun stated that updating the police radios would be expensive. The replacement had been mandated by the federal government. He felt it was wise to begin setting aside the funds to cover the replacement cost.

Councilman Cordova asked why the revenue from the land sale to North Park was in the General Fund. Didn't it belong in the RDA budget? Chris Davis said the RDA had transferred the property to Roy City.

Mayor Ritchie opened the floor for public comments. There were none.

**Councilman Cordova moved to close the hearing at 6:55 p.m. Councilman Cragun seconded the motion. Council members Cordova, Cragun, and Tafoya voted "aye." The motion carried.**

8. CONSIDERATION OF RESOLUTION NO. 1021 APPROVING ADJUSTMENTS TO THE FY 2013 BUDGET

**Councilman Tafoya moved to approve Resolution No. 1021 approving adjustments to the FY 2013 budget. Councilman Cordova seconded the motion. A roll call vote was taken: Council members Tafoya, Cordova, and Cragun voted "aye." The motion carried.** (Copy filed for record).

9. PRESENTATION AND ACCEPTANCE OF TENTATIVE FY 2014 BUDGET

Cathy Spencer stated that the administration was presenting a balanced budget for FY 2014. The General Fund totaled \$16,131,944. The budget did not include a tax increase or fee increases, except for the cat licenses which would begin in January 2014. There would not be a contribution from fund balance, except for Class C Roads for ongoing maintenance. A 2.5% increase was projected in sales tax revenue. Increases were projected for franchise fees, property taxes, and ambulance services. All other revenue sources were pretty flat. One full-time position had been added in the General Fund. It was actually funded in FY 2013 and carried forward. There would be a 24 hour shift in the Fire Department that would be covered by part time employees. Contribution rates for the Utah State Retirement Fund were up again, and health insurance costs were expected to increase 5.9%. The health insurance cost would be split between the employees and the City. The Fire Department's budget included refurbishing an older engine rather than purchasing a new one, which would save the City over \$200,000. Vehicle rotations had been added back into the Police Department's budget. Another \$50,000 would be set aside for new police radios. The Clown Program had also been added back into the Police Department. Debt for the newest fire truck would be paid off

in FY 2014. There weren't any significant changes in the Water Fund. The Water Fund did propose to change meters to a wireless read system. The cost to retrofit the meters would take place over the next four to five years and would have an impact of about \$1,000,000. The system would allow meters to be read with the push of a button by the billing clerk, saving manpower costs.

Councilman Tafoya asked if the wireless technology would allow the City to bill on a monthly basis instead of bimonthly. Ms. Spencer said the City could definitely look at monthly billing.

Ms. Spencer said the Storm Sewer Utility fund proposed to hire a part time seasonal employee to help with scheduling dumpsters. Two seasonal employees were budgeted to monitor the dumpsters, rather than one. The budget included the new opt-out recycling program. Changes to the recycling program's revenue projections would be made when the enrollment numbers were finalized.

Mayor Ritchie asked that the Council accept the tentative budget for consideration and set a public hearing to consider the final budget.

Councilman Cordova asked about street light maintenance. Was the City saving money as it had hoped? Ross Oliver said it was. The money saved was being put toward adding more street lights. Chris Davis felt the street light maintenance program was working really well. Mayor Ritchie said repairs were made on a timely basis and there was less red tape to put in a new light. Councilman Cordova asked how often heads had to be replaced. Mr. Oliver said the City replaced about five a year. It added about eight new lights a year. Public Works hoped to increase the number of new lights.

**Councilman Cragun moved to accept the tentative FY 2014 Budget as presented. Councilman Cordova seconded the motion. Council members Cordova, Cragun, and Tafoya voted "aye." The motion carried.**

10. MOTION TO SET A PUBLIC HEARING FOR JUNE 4, 2013, AT 6:00 P.M. TO CONSIDER THE FINAL FY 2014 BUDGET

**Councilman Cragun moved to set a public hearing on June 4, 2013, at 6:00 p.m. to consider the final FY 2014 Budget. Councilman Cordova seconded the motion. Council members Cordova, Cragun, and Tafoya voted "aye." The motion carried.**

11. CITY MANAGER'S REPORT

Chris Davis stated that when the Council and administration attended the ICSC Conference they would tour the factory that would refurbish the fire engine. The company had refurbished engines for Salt Lake, Layton, and South Davis. The company had a good track record.

Chris Davis stated that the City planned to help beautify the south side of 4400 South between 1900 West and Airport Road during its annual fall service project.

Chris Davis said that a budget work session had been scheduled for Thursday, May 23<sup>rd</sup>, at 6:00 p.m.

Chris Davis said there would not be a Council meeting on Tuesday, May 21<sup>st</sup>, and several Council members would be out of town.

12. MAYOR AND COUNCIL REPORTS

Councilman Cragun stated that there were a number of trees along 1900 West near 4000 South obstructing signs. He asked that the City employees trim the trees. Chris Davis felt the City could work with the property owners to have the trees trimmed. Councilman Cragun felt the trees were the City's responsibility as they were located in the park strip. Chris Davis suggested that he review the trees with Councilman Cragun.

13. ADJOURN TO A REDEVELOPMENT AGENCY MEETING

**At 7:15 p.m., Councilman Tafoya moved to adjourn the City Council Meeting and convene a Redevelopment Agency Meeting. Councilman Cragun seconded the motion. Council members Cordova, Cragun, and Tafoya voted "aye." The motion carried.**

Attest:

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Joe H. Ritchie  
Mayor

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Amy Mortenson  
Recorder

dc:cmay713