

MINUTES OF THE JUNE 3, 2014, ROY CITY COUNCIL MEETING

1. Approval of the May 20, 2014, minutes
2. Public hearing on proposed Fiscal Year 2015 Budget
3. Consideration of Resolution No. 1051 approving the FY2015 budget
4. UDOT presentation regarding closure of 3500 West at Midland Drive
5. Consideration of Resolution No. 1050 declaring certain property surplus and authorizing its sale
6. Consideration of Ordinance No. 1067 repealing Title 8 Chapter 4 Storm Sewer Utility and Regulation and adopting Title 8 Chapter 4 Storm Water - Tabled
7. Consideration of Resolution No. 1053 establishing regular City Council meetings for FY 2015
8. City Manager's report
9. Public comments
10. Mayor and Council reports
11. Adjourn

Minutes of the Roy City Council Meeting held June 3, 2014, at 6:00 p.m. in the City Council Room of the Roy City Municipal Building.

The meeting was a regularly scheduled meeting designated by resolution. Notice of the meeting was provided to the *Standard Examiner* at least 24 hours in advance. A copy of the agenda was posted.

The following members were in attendance:

Mayor Willard Cragun	City Manager Chris Davis
Councilwoman Marge Becraft	City Attorney Andy Blackburn
Councilman John Cordova	Secretary Michelle Drago
Councilman Brad Hilton	
Councilman Dave Tafoya	
Councilwoman Karlene Yeoman	

Also present were: Ross Oliver, Public Works Director; Cathy Spencer, Management Services Director; Travis Flint, Parks & Recreation Director; Mike Elliott, Police Chief; Jason Poulsen, Fire Chief; Jared Hall, Planner; Jennifer Kelly; Tyler Kelly; Gary Empey; Gardner Crane; Kent Howard; Jared Flanders; Vicki Stevenson; Brett Slater; Kirk Smith; Caitlin Holt; Skyler Holt; Carter Holt; Mitchell Cordova; Rachel Trotter; and Boy Scout Troop 368.

Moment of Silence: Councilman Cordova

Pledge of Allegiance: Boy Scout Troop 368

1. APPROVAL OF THE MAY 20, 2014, MINUTES

Councilman Cordova moved to approve the minutes of May 20, 2014, as written. Councilman Hilton seconded the motion. Council members Becraft, Cordova, Hilton, Tafoya, and Yeoman voted “aye.” The motion carried.

2. PUBLIC HEARING ON PROPOSED FISCAL YEAR 2015 BUDGET

Councilman Cordova moved to open the public hearing at 6:02 p.m. Councilwoman Becraft seconded the motion. Council members Becraft, Cordova, Hilton, Tafoya, and Yeoman voted “aye.” The motion carried.

Cathy Spencer, Management Services Director, stated that the City Council received the tentative FY 2015 budget on May 6th. The tentative budget was made available to the public for review. The General Fund did not include a tax increase, but there was a \$5 increase in recreation activity fees to cover internet charges. In the Water & Sewer Enterprise Fund, the City was passing along increases from other utility providers. North Davis Sewer fees were increasing 20% for residential customers and 31% for commercial users. There was an increase in storm sewer utility fees from \$2.00 to \$4.50 for residential customers. Fees for commercial customers would be raised proportionately. In the Solid Waste Enterprise Fund, increases from Waste

Management would be passed onto customers. The cost per can had been leveled. Ms. Spencer stated that thus far, 250 residents had opted out of the recycling program. Those who opted out would see a slight increase in fees, but the increase would not be as much as the recycling can.

Councilwoman Becraft asked how many more residents could opt out before the City lost the benefit of the recycling program. Ms. Spencer felt about 800 residents or 10% could opt out and the City would still be okay.

Ms. Spencer stated that budget included a maintenance technician and a fire fighter, a 7% increase in employer and employee health care costs, an increase in the Utah State Retirement Funding, the implementation of a salary survey, a 2% merit, and a 1% COLA. In the Storm Sewer Utility Enterprise Fund, maintenance had been increased \$50,000 a year.

Ms. Spencer stated that Resolution No. 1051 would approve the FY2015 budget. If the Council approved the resolution, she asked that the implementation date for the salary survey be changed from July 1st to July 12th.

Mayor Cragun asked if the budget included increased tipping fees from Weber County. Ms. Spencer said it did not. The administration was still waiting to see how the fees would be impacted by a recycling agreement with Weber County.

Councilman Tafoya stated that discussion regarding the salary survey was scheduled for the work session following the Council meeting. However, he felt it should be discussed before the budget was adopted.

Chris Davis stated that Cathy Spencer and her staff had contacted cities close to Roy that were of a comparable size regarding their salaries. The raw data was compared to Roy City's staffing for internal equity. The survey had been reviewed significantly by Cathy Spencer and the department heads to arrive at a fair and equitable situation. If a position was not affected by the salary survey, the merit and COLA in the budget would come into play. Some positions would be given a raise to bring them even with the minimum entry level on the salary survey. The merit increase would be determined on how many years an employee had worked for the City.

Councilman Tafoya asked if the COLA and merit increases would be in addition to the salary survey. Mr. Davis said they would if an employee had not received a merit increase in the past five years.

Councilman Cordova asked what percentage of employees fell outside the survey. Mr. Davis estimated 4 to 5% of employees were not in the new salary range.

Councilwoman Becraft asked how the hourly rate for Roy City fire fighters was calculated. Mr. Davis said the amount of hours was divided by the annual salary to arrive at an hourly wage. The hourly wage was computed back to Roy City.

Councilman Tafoya asked if there was enough of a distinction between a new employee and one with tenure. Police Chief Elliott said the comments he received back from the police officers regarding the salary were positive. The survey gave the officers a sense of equity.

Chris Davis stated the administration recommended that the salary survey be implemented on July 12th, which was a pay day. For this year only, the staff recommended that the 2% merit go into effect on July 12th rather than on the employees' anniversary dates. The recommendation was based on the employees' five year wait.

Mr. Davis stated that the survey categorized an entry level position regardless of which department the position was in. There was an increase of 10% before the next level, and so on. The survey looked at the City Manager's salary and worked backward to make sure there was the same split. The total cost to implement the salary survey was \$60,000. Implementation would bring employees up to the bottom level of the salary survey. Part-time employees would receive a pro-rated adjustment depending on how many hours they worked. Part-time employees would receive some COLA but not the full merit.

Councilman Tafoya asked about part-time, seasonal employees. Mr. Davis said that seasonal employees were terminated at the end of the season and rehired the next year. The City did not have the luxury of allowing part-time employees to work more than 1,560 hours. If part-time employees worked more than 1,560 hours, they were eligible for benefits.

Mayor Cragun stated that a merit increase was not automatic; it was based on work performance.

Councilman Hilton asked if the \$60,000 cost to implementing the salary survey was included in the budget. Ms. Spencer said it was. The \$60,000 included retirement contribution and social security. The cost of the 1% COLA and the 2% merit was \$116,000. If sales tax revenue came in better than proposed, it might not be necessary to touch the fund balance.

Mayor Cragun opened the floor for public comments. There were none.

Councilman Hilton moved to close the public hearing at 6:25 p.m. Councilwoman Yeoman seconded the motion. Council members Becraft, Cordova, Hilton, Tafoya, and Yeoman voted "aye." The motion carried.

3. CONSIDERATION OF RESOLUTION NO. 1051 APPROVING THE FY2015 BUDGET

Councilman Tafoya moved to approve Resolution No. 1051 adopting the Fiscal Year 2015 City budget and levying a property tax revenue rate subject to the implementation date of the salary survey being changed from July 1st to July 12th.

Councilman Hilton seconded the motion. A roll call vote was taken: Council members Yeoman, Hilton, Cordova, Tafoya, and Becraft voted “aye.” The motion carried. (Copy filed for record).

4. UDOT PRESENTATION REGARDING CLOSURE OF 3500 WEST AD MIDLAND DRIVE

Chris Davis stated that Brett Slater was the UDOT project manager for the 3500 West Midland Drive project. He was also overseeing the Midland Drive extension. He had been invited to update the Council on the proposed closure of 3500 West.

Brett Slater, UDOT, stated that in 2008, UDOT completed an environmental study of SR108, known as Midland Drive. The study indicated that the intersection of 3500 West and Midland Drive should be closed for safety reasons. The intersection was very skewed and had a significant history of accidents. A year ago money was budgeted to close 3500 West. Weber County had been asked and had agreed to participate in funding the project.

Mr. Slater said that in order to close 3500 West, it was necessary to realign access to Midland Drive to 4600 South. The proposed realignment complied with UDOT's planned signal spacing along Midland Drive – 4000 South, Hunter Drive (entrance to Walmart), 4600 South, and 4800 South. The middle access to Midland Car Care Center and the Triple Stop complex would be closed. A new access from Midland Drive would be provided.

Councilman Tafoya asked if UDOT owned 3500 West. Mr. Slater said 3500 West was owned by the City. Chris Davis said that all of 3500 West between 4800 South and the canal was in Roy City. The road to the north was in West Haven.

Brett Slater stated that closing 3500 West would impact a lot of residents because it would affect driving patterns. UDOT realized there was a development proposed on the land located on the west side of Midland Drive.

Councilwoman Yeoman asked when the project would start. Mr. Slater said it would be designed in 2014, bid in January or February of 2015, and constructed in the summer of 2015.

Councilman Tafoya asked why UDOT was proposing a curve to connect 4600 South and 3500 West. Mr. Slater said the curve was to encourage drivers to use 4600 South rather than the private road next to Taco Time. A T intersection would be cheaper to build. If the City preferred a T intersection the project would be designed that way.

Councilman Tafoya asked who was funding the project. Mr. Slater said it was being funded by UDOT and Weber County.

Chris Davis stated that the proposed curve benefitted the residents of West Haven, but it would leave the City with road way and an unusable parcel of land.

Brett Slater stated that if there was a T intersection at 4600 South 3500 West, people would be less likely to use 4600 South.

Councilman Cordova asked how soon a signal would be installed at 4600 South. Mr. Slater said a signal would not be installed until the intersection met warrants.

Mayor Cragun was concerned about how long it could take to get a signal installed at 4600 South if it had to meet warrants. The City kept asking UDOT about a signal at 3100 West 5600 South, and UDOT kept saying it didn't meet warrants. Mr. Slater said UDOT could run a new warrant study on 3100 West.

Mayor Cragun asked UDOT to look at SR108. He felt a signal should be included as part of the 3500 West closure. If all of the traffic currently using 3500 West to access Midland Drive shifted to 4600 South, a signal would be needed there. Mr. Slater said he would take that suggestion back to UDOT.

Councilman Tafoya asked if the project had been funded. Mr. Slater said \$1 million had been slated for the project. It would be constructed in the summer of 2015. The project would take 30 to 45 days to complete.

Councilman Tafoya asked Police Chief Elliott's opinion on the proposed design. Chief Elliott preferred the curved road.

Brett Slater stated that the curved design would significantly impact the property on the west side of 3500 West. The curved road would require about an acre of that site.

Councilman Tafoya asked how UDOT planned to notify the public. Mr. Slater said UDOT would hold an open house to let the public know what was going on.

Chris Davis stated that the City Council could pass comments regarding the projects to the administration who would forward them to UDOT.

Mayor Cragun opened the floor for public comments.

A woman from the audience suggested that when UDOT did the warrant study for 4600 South that it be done during the school year.

Gardner Crane asked if UDOT had a current traffic count for 3500 West and an estimated count after the road was closed. Mr. Slater said there was a current count for 3500 West, but not a projected count for 4600 South. He would send the current traffic count to Mr. Davis.

5. CONSIDERATION OF RESOLUTION NO. 1050 DECLARING CERTAIN PROPERTY SURPLUS AND AUTHORIZING ITS SALE

Mike Elliott, Police Chief, asked that the City Council approve Resolution No. 1050 declaring two motorcycles as surplus property and authorizing their sale. The proceeds would be used to purchase new radar equipment for police cars.

Councilman Tafoya asked if the sale would get rid of all of the City's police motorcycles. Chief Elliott said it would. The City had started using an electronic ticketing system, which required a computer. It was difficult to use a computer while driving the motorcycles. The bikes had very few miles. One had 3,000 miles; the other had 3,500. He felt the capital funds for the bikes could be utilized elsewhere.

Councilman Cordova moved to approve Resolution No. 1050 declaring certain property as surplus and authorizing its sale. Councilwoman Yeoman seconded the motion. A roll call vote was taken: Council members Hilton, Tafoya, Becraft, Cordova, and Yeoman voted "aye." The motion carried. (Copy filed for record).

6. CONSIDERATION OF ORDINANCE NO. 1067 REPEALING TITLE 8 CHAPTER 4 STORM SEWR UTILITY AND REGULATION AND ADOPTING TITLE 8 CHAPTER 4 STORM WATER – TABLED

Andy Blackburn, City Attorney, asked that this item be tabled.

Councilwoman Yeoman moved to table consideration of Ordinance No. 1067. Councilwoman Becraft seconded the motion. Council members Becraft, Cordova, Hilton, Tafoya, and Yeoman voted "aye." The motion carried.

7. CONSIDERATION OF RESOLUTION NO. 1053 ESTABLISHING REGULAR CITY COUNCIL MEETINGS FOR FY2015

Councilman Hilton moved to approve Resolution No. 1053 establishing regular City Council meetings for FY2015 subject to the addition of a meeting for July 1st, 2014. Councilwoman Becraft seconded the motion. A roll call vote was taken: Council members Cordova, Becraft, Yeoman, Hilton, and Tafoya voted "aye." The motion carried. (Copy filed for record).

8. CITY MANAGER'S REPORT

Chris Davis reported that signs advertising the town meeting on Tuesday, June 10th, had been posted on 5600 South and 4800 South. The meeting would focus on George Wahlen North Park. He asked the Council if they wanted to address anything else. Councilman Tafoya felt the City should discuss the round-about at 2175 West 4000 South. Councilwoman Yeoman suggested that the City update the public on the status of the library, and Councilwoman Becraft suggested that the Council discuss what type of development it was proposing along 1900 West.

Chris Davis stated that the Weber County Commission would be on the next Council agenda to ask that the City waive the building permit fees for the library. The City could not waive impact fees, especially those for other entities such as North Davis Sewer.

Chris Davis stated that the Chamber of Commerce met with the Legislature. One of the topics was transportation. The City brought up funding for the widening of Midland Drive

from 4800 South to 6000 South. It was a Wasatch Front Regional Council project, but had not been funded.

Chris Davis reported that Relay for Life would be held at Municipal Park on Friday, June 20th. Councilman Tafoya was meeting with the department heads and Mike Puzey from Roy High to finalize Roy Days. The *Standard Examiner* insert would soon be printed. The Miss Roy Days Pageant would be held a week earlier than normal to avoid the 24th of July weekend.

9. PUBLIC COMMENTS

There were none.

10. MAYOR AND COUNCIL REPORTS

Mayor Cragun encouraged the Council members to support the Miss Roy Days program.

Mayor Cragun stated that WACOG had appointed Doug Larsen as a new representative to their Economic Development Committee. Mr. Larsen was very astute. Mayor Cragun suggested that the City ask for his assistance with Roy.

11. ADJOURN

Councilman Tafoya moved to adjourn at 7:06 p.m. Councilman Hilton seconded the motion. Council members Becraft, Cordova, Hilton, Tafoya, and Yeoman voted "aye." The motion carried.

Councilman Cordova moved to convene a Redevelopment Agency Meeting at 7:06 p.m. Councilwoman Becraft seconded the motion. Council members Becraft, Cordova, Hilton, Tafoya, and Yeoman voted "aye." The motion carried.

Attest:

Willard Cragun
Mayor

Amy Mortenson
Recorder