



established 1937

COMMUNITY DEVELOPMENT DEPARTMENT
5051 South 1900 West; Roy, Utah 84067
(801) 774-1040 | Fax: (801) 774-1030

GENERAL PLAN AMENDMENT APPLICATION

FOR CITY USE ONLY

Date Received:	Date Determined Complete:	Fees Paid:	Receipt #:	PC Meeting:	CC Meeting:
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DATE: _____ CURRENT ZONING DISTRICT: _____ ACRES OR LOT SIZE: _____

NAME OF APPLICANT(S): _____

APPLICANT ADDRESS: _____

PHONE NUMBER: _____ MOBILE NUMBER: _____

FAX NUMBER: _____

EMAIL ADDRESS: _____

CURRENT GENERAL PLAN DESIGNATION: _____

LOCATION/ADDRESS OF PROPOSED GENERAL PLAN AMENDMENT: _____

GENERAL DESCRIPTION OF PROPOSED AMENDMENT: _____

NAME OF PROPERTY OWNERS:

I (WE) HAVE READ THE APPLICATION AND HEREBY CERTIFY THAT THE INFORMATION IS CORRECT TO THE BEST OF MY (OUR) KNOWLEDGE.

SIGNATURE OF APPLICANT(S):

SIGNATURE OF APPLICANT(S):

SIGNATURE OF APPLICANT(S):

Criteria for Approval of General Plan Amendments

In considering a proposed amendment to the Roy City General Plan, the application shall identify, and the Commission and Council shall consider the following factors, among others:

- 1) The effect of the proposed amendment on the character of the surrounding area.
- 2) The effect of the proposed amendment on the public health, welfare, and safety of City residents.
- 3) The effect of the proposed amendment on the interests of the City and its residents.
- 4) The location of the proposed amendment is determined to be suitable for the uses and activities allowed by the proposed amendment, and the City, and all other service providers, as applicable, are capable of providing all services required by the proposed uses and activities in a cost effective and efficient way.
- 5) Compatibility of the proposed uses with nearby and adjoining properties.
- 6) The suitability of the properties for the uses requested.
- 7) The effect of the proposed amendment on the existing goals, objectives, and policies of the General Plan, and listing any revisions to the City's Land Use Ordinances, this Ordinance, the Subdivision Ordinance, and any other Ordinances required to implement the amendment.
- 8) The community benefit of the proposed amendment.

PROPERTY OWNER AFFIDAVIT

STATE OF UTAH }
 ss
COUNTY OF WEBER }

I (we), _____, depose and say that I (we) am (are) the owner(s) of the property identified in the attached application and that the statements herein contained and the information provided in the attached plans and other exhibits are in all respects true and correct to the best of my (our) knowledge. I also acknowledge that I (we) have received written instructions regarding the process for which I (we) am (are) applying and the Roy City Planning Staff have indicated they are available to assist me in making this application.

(Property Owner)

(Property Owner)

Subscribed and sworn to me this _____ day of _____, 20_____.

(Notary) Residing in Weber County, Utah

My commission expires: _____

AGENT AUTHORIZATION AFFIDAVIT

I (we), _____, the owner(s) of the real property described in the attached application, do authorized as my (our) agent(s), _____, to represent me (us) regarding the attached application and to appear on my (our) behalf before any administrative or legislative body in the City considering this application and to act in all respects as our agent in matters pertaining to the attached application.

(Property Owner)

(Property Owner)

Subscribed and sworn to me this _____ day of _____, 20_____.

(Notary) Residing in Weber County, Utah

My commission expires: _____

General Plan Application Requirements Checklist:

1. Provide a map of the location of property showing all property boundaries on a minimum of eight and one-half (8.5) x eleven (11) inches sheet.
2. Provide a legal description of the subject property.
3. Show the location and dimensions of any structures on the subject property and on adjacent properties.
4. Provide a written narrative describing how the proposed amendment will enhance the existing goals, objectives, and policies of the General Plan.

Consideration of General Plan Amendments:

In considering a General Plan Amendment Application, the Planning Commission and City Council shall consider criteria provided by Section 506 of the Roy City Zoning Ordinance.

Procedures for Amending the Roy City General Plan:

- 1) The procedures for the review and consideration of a Zoning Ordinance Amendment Application and Zoning Districts Map Amendment Application are identified by Figure 5-1, herein.
- 2) Determination of Application Completeness. An application for a Zoning Ordinance Amendment or a Zoning Districts Map Amendment shall be considered by the Zoning Administrator for application completeness, as provided by Section 1207, herein.
- 3) Commission Public Hearing Required. Prior to recommending the adoption, rejection or revision of any Zoning Ordinance Amendment Application or a Zoning Districts Map Amendment Application to the Council, the Commission shall hold a public hearing in accordance with the procedures of this Ordinance and the Utah Code.
- 4) Required Commission Public Hearing Notice. The minimum notice required for the Commission public hearing shall be as required by Chapter 9, herein.
- 5) Commission Recommendation Transmitted to Council. After the Commission has conducted a public hearing, reviewed the application, and formulated a recommendation, the Commission shall transmit to the Council a copy of the Commission's recommendation, all public comments, and all other relevant materials of the proceedings before the Commission. Following receipt of a copy of the Zoning Ordinance Amendment Application or Zoning Districts Map Amendment recommendation from the Commission, and all other materials, the Zoning Administrator/City Recorder shall place the Zoning Ordinance or Zoning Districts Map Amendment Application on the agenda of a regularly scheduled public meeting for the Council to consider the Commission recommendation for the proposed amendment.
- 6) Council Action. At a regularly scheduled public meeting, the Council shall consider and may approve the Zoning Ordinance Amendment or Zoning Districts Map Amendment Application, as presented to the City, revise the proposed Amendment and approve the proposed amendment as revised, or deny the proposed Application. If the Council approves the proposed amendment as submitted or as revised, the Council shall adopt the Zoning Ordinance and Zoning Map Amendment by ordinance.

FIGURE 5-1 - General Plan Amendment Application Procedures

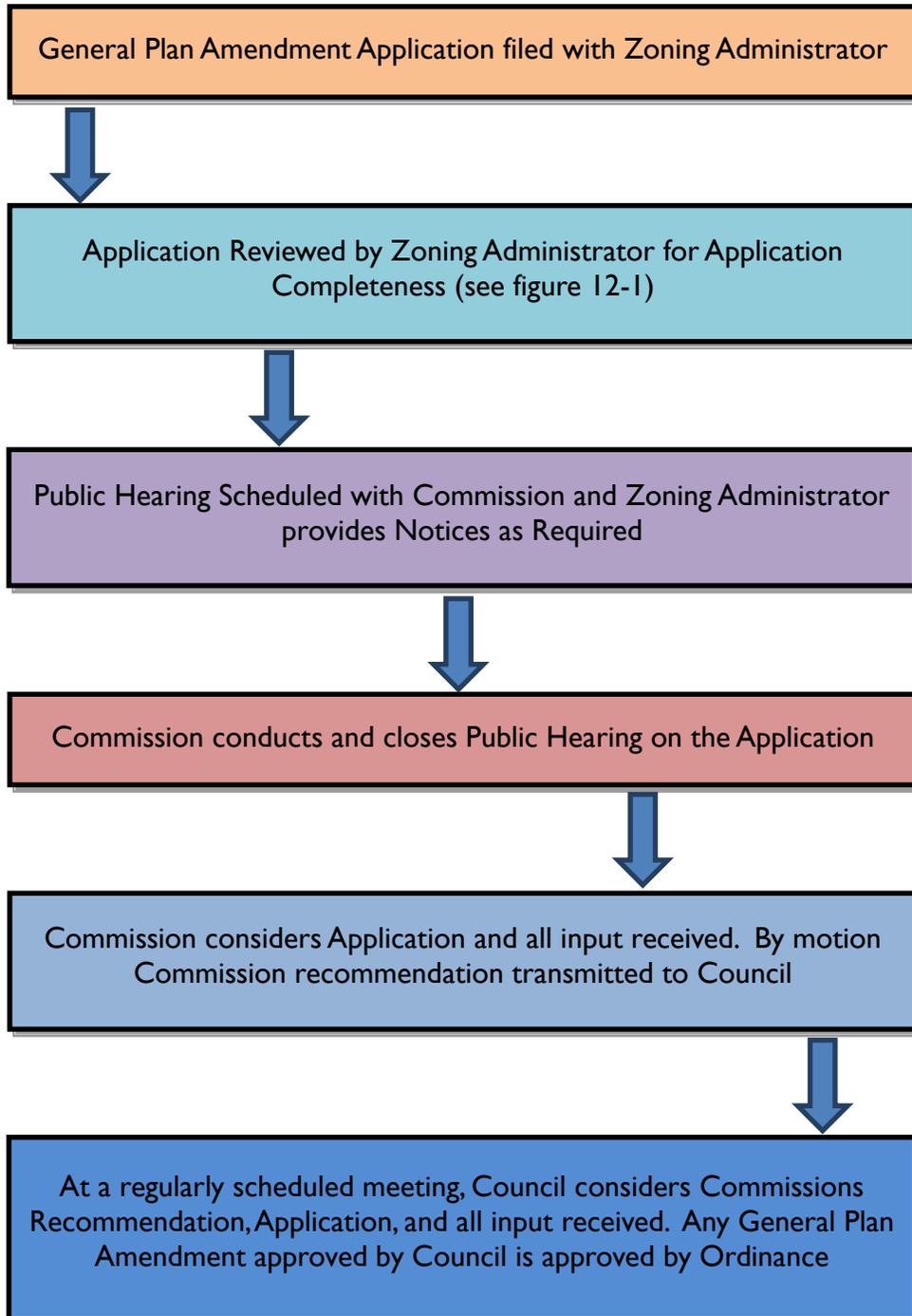


Figure 12-1 – Determination of Application Completeness Procedures

