

## MINUTES OF THE APRIL 7, 2015, ROY CITY COUNCIL MEETING

1. Approval of the March 17, 2015, minutes
2. Consideration of Resolution No. 1071 honoring the Roy High School Speech and Debate
3. Consideration of Resolution No. 1072 honoring Briggs Wesley
4. Consideration of Resolution No. 1073 approving the Dialysis Transfer job description
5. Consideration of Resolution No. 1074 approving Storm Water job descriptions
6. Consideration of Roy City Contract No. 2015-2 awarding the contract for the Fire and Rescue Station 31 Re-Roofing Project
7. Discussion regarding the Roy City Sign Ordinance
8. City Manager's report
9. Public comments
10. Mayor and Council reports
11. Adjourn

Minutes of the Roy City Council Meeting held April 7, 2015, at 6:00 p.m. in the City Council Room of the Roy City Municipal Building.

The meeting was a regularly scheduled meeting designated by resolution. Notice of the meeting was provided to the *Standard Examiner* at least 24 hours in advance. A copy of the agenda was posted.

The following members were in attendance:

Mayor Willard Cragun	City Attorney Clint Drake
Councilwoman Marge Becraft	Secretary Michelle Drago
Councilman John Cordova	
Councilman Brad Hilton	
Councilwoman Karlene Yeoman	

Excused: Councilman Dave Tafoya and City Manager Andy Blackburn

Also present were: Cathy Spencer, Management Services Director; Jason Poulsen, Fire Chief; Ross Oliver, Public Works Director; Amy Mortenson, City Recorder; Carl Merino, Police Chief; Rachel Trotter; Tristin Leishman; Sharron Jensen; Tyler Tatton; Malaki Ashby; David Webb; Amy Webb; Tiffany Russell; Zach Cabalden; Taylor Kirby; Jodie Randall; Gordon Peer; Greg Sagen; Karch Denney; Tyler Skidmore; Martha Price; Stacey MacArthur; Garrett MacArthur; and Briggs Wesley.

Moment of Silence: Councilwoman Becraft

Pledge of Allegiance: Councilwoman Becraft

#### 1. APPROVAL OF THE MARCH 17, 2015, MINUTES

**Councilman Hilton moved to approve the minutes of March 17, 2015, as written. Councilwoman Yeoman seconded the motion. Council members Becraft, Cordova, Hilton, and Yeoman voted “aye.” The motion carried.**

#### 2. CONSIDERATION OF RESOLUTION NO. 1071 HONORING THE ROY HIGH SCHOOL SPEECH AND DEBATE TEAM

Mayor Cragun stated that it was great to be able to honor the Roy High School Speech and Debate Team for their hard work. It always seemed that the top students were on the debate team. Those students went on to be leaders in the community and state.

Councilwoman Becraft read Resolution No. 1071 honoring the Roy High School Speech and Debate Team for their 2015 Region and State achievements.

**Councilwoman Becraft moved to approve Resolution No. 1071 honoring the Roy High School Speech and Debate Team for their 2015 Region and State achievements. Councilwoman Yeoman seconded the motion. A roll call vote was**

**taken: Council members Yeoman, Cordova, Becraft, and Hilton voted “aye.” The motion carried.** (Copy filed for record).

The Council members presented a resolution plaque to Coach Gordon Peer and copies of Resolution No. 1071 to members of the Roy High School Speech and Debate Team who were present.

### 3. CONSIDERATION OF RESOLUTION NO. 1072 HONORING BRIGGS WESLEY

Mayor Cragun stated Briggs Wesley had done an outstanding job in his endeavor to take care of people. He went above and beyond what most youth his age would do.

Councilman Cordova said Briggs went above and beyond what most people would do, regardless of their age. He read Resolution No. 1072 recognizing Briggs Wesley for his extraordinary efforts to collect and donate food to a local food shelter.

**Councilman Cordova moved to approve Resolution No. 1072 recognizing Briggs Wesley for his extraordinary efforts to collect and donate food to a local food shelter. Councilman Hilton seconded the motion. A roll call vote was taken: Council members Cordova, Hilton, Yeoman, and Becraft voted “aye.” The motion carried.** (Copy filed for record).

The Council presented Briggs Wesley with a resolution plaque.

Briggs Wesley introduced his mother and grandmother.

Councilman Cordova stated that Briggs planned to do the food drive again next year.

### 4. CONSIDERATION OF RESOLUTION NO. 1073 APPROVING THE DIALYSIS TRANSFER JOB DESCRIPTION

Fire Chief Jason Poulsen stated that at the last Council meeting the City Council approved a part-time dialysis transfer position. He asked that the Council now approve the job description and hourly wage as written. Firefighting requirements had been removed from the job description.

Councilwoman Cordova asked if this was the same position discussed at the last Council meeting. Chief Poulsen said it was.

**Councilwoman Yeoman moved to approve Resolution No. 1073 approving a dialysis transfer position in the Roy City Fire and Rescue Department. Councilwoman Becraft seconded the motion. A roll call vote was taken: Council members Hilton, Becraft, Cordova, and Yeoman voted “aye.” The motion carried.** (Copy filed for record).

Chief Poulsen asked if the approval included the salary. He didn't want to have to come back to the Council. Clint Drake, City Attorney, said the salary structure was part of the job description approved by the Council.

5. CONSIDERATION OF RESOLUTION NO. 1074 APPROVING STORM WATER JOB DESCRIPTIONS

Cathy Spencer, Management Services Director, stated that current staff assigned to the City's Storm Water Utility continued to be designated as Street Division employees even though they had obtained additional training related to storm sewer. The administration proposed the creation of Equipment Operator I, Equipment Operator II, and Foreman positions with the storm water emphasis. The positions would continue with the same pay ranges as other divisions. The only change would be the specific job descriptions.

Councilman Cordova asked how many employees would be affected. Ms. Spencer said there were currently two – an Equipment Operator I and a Foreman.

Mayor Cragun stated that the new job descriptions were the result of storm water regulations from the State and federal governments. Both had adopted a lot of restrictions about how storm water systems were to be maintained and what could go in them.

**Councilman Cordova moved to approve Resolution No. 1074 approving storm water job descriptions. Councilman Hilton seconded the motion. A roll call vote was taken: Council members Hilton, Becraft, Cordova, and Yeoman "aye." The motion carried. (Copy filed for record).**

6. CONSIDERATION OF ROY CITY CONTRACT NO. 2015-2 AWARD THE CONTRACT FRO THE ROY FIRE AND RESCUE STATION 30 RE-ROOFING PROJECT

Ross Oliver, Public Works Director, stated that in response to the City's request for proposals to re-roof Fire and Rescue Station 31, the City received one proposal on March 13<sup>th</sup> from Conwest, Inc. for \$61,823. The budget for the project was \$75,000. He asked that the City Council award the contract for the Fire Station 31 Re-roofing project to Conwest, Inc. for \$61,823 and authorize the Mayor to sign the Notice of Award and Contract Agreement.

Councilman Cordova asked if the City needed to re-advertise the project. Mr. Oliver said it didn't. The project was advertised in the local newspaper. The Public Works Department received bids for the re-roofing project last fall in order to put together a budget. Conwest, Inc. did the roof on the Recreation Complex last year.

**Councilman Hilton moved to approve Roy City Contract No. 2015-2 awarding the contract for the Roy Fire and Rescue Station 31 Re-roofing Project to Conwest, Inc. for \$61,823 and to authorize the Mayor to sign the Notice of Award and Contract Agreement. Councilwoman Becraft seconded the motion. A roll call vote was taken: Council members Becraft, Yeoman, Hilton, and Cordova voted "aye." The motion carried. (Copy filed for record).**

## 7. DISCUSSION REGARDING ROY CITY SIGN ORDINANCE

Mayor Cragun asked that this item be tabled in order to allow a joint meeting with the Planning Commission and City Council to be scheduled. During the meeting, information from sign companies would be presented to both bodies.

**Councilman Cordova moved to table discussion regarding Roy City's Sign Ordinance. Councilwoman Yeoman seconded the motion. Council members Becraft, Cordova, Hilton, and Yeoman voted "aye." The motion carried.**

## 8. CITY MANAGER'S REPORT

Clint Drake stated that he was filling in for Andy Blackburn who was attending a City Manager's conference. Mr. Blackburn asked him to report that:

1. He would be out of the office for the remainder of the week attending a City Manager's conference and Utah League of Cities and Towns.
2. There would be an Economic Development Committee meeting on Monday, April 13<sup>th</sup>, at 3:00 p.m. in the Administration Conference Room.
3. Mr. Blackburn and Ms. Spencer met with various departments to begin putting together a budget. The budget would soon be ready for the Council to review.
4. On the 1900 West Beautification Project, bids had gone out for the waterfall and wall. The light installation had begun, and the sign had been ordered.

## 9. PUBLIC COMMENTS

There were none.

## 10. MAYOR AND COUNCIL REPORTS

Mayor Cragun asked Police Chief Merino to brief the Council on what was happening in the Police Department.

Police Chief Carl Merino stated that during his interview he indicated he would like to set up a Police Chief's Advisory Committee. The committee would be made up of eight individuals. Each member of the Council would appoint one member. The City Manager would appoint one, and he would appoint the last one. The committee would function as a citizen review board. There weren't enough problems in the Roy Police Department to warrant the review board so he hoped board members could give him advice, input on community concerns, and what was happening in the City. He would keep the committee advised about what the Police Department was doing. If an investigation was needed, the committee would already be in place. He asked that the Council think about citizens that could be nominated.

Councilwoman Yeoman asked how soon Chief Merino needed the names. Chief Merino said in two weeks. He didn't anticipate a heavy time commitment. There would be one meeting per month.

Mayor Cragun asked that the Council work together on the names so there would be representatives from throughout the City. He felt the committee would be a valuable asset to the City and Police Department. Chief Merino had only been the chief for a short time, but he was shaking things up.

Mayor Cragun stated that the bulk of the City Council would be attending the Utah League of Cities and Towns conference for the remainder of the week. During the conference, Council members received valuable training, met with leaders from other cities, and State legislators. He felt the conference was very beneficial.

Councilwoman Becraft reported on the April 4<sup>th</sup> Easter Egg Hunt. She asked Travis Flint to set up an area just for children with special needs. It was very well received. She felt that needed to be done every year. It gave the special needs children a sense of something special just for them and nobody was shoving them out of the way.

Councilman Hilton said the City gave away over 15,000 items in the Easter Egg Hunt. It was well attended.

Mayor Cragun stated that the Senior Center held their boutique on April 4<sup>th</sup> as well. He felt both events were well supported. He felt good about the direction the City was going in. He felt Miss Roy did a fantastic job at the Easter Egg Hunt and the Senior Boutique. She was a credit to the community.

Councilwoman Becraft asked that Miss Roy was collecting shoes on behalf of the Miss Utah and Miss American pageants. If anyone had shoes to donate, they could be brought to the Municipal Building.

Councilwoman Yeoman asked how one registered for Comcast Cares Day. Amy Mortenson, City Recorder, reported that there were forms available at the Municipal Building. Forms could also be filled out online, or printed out and brought to the Municipal Building. Registration forms needed to be submitted as soon as possible so t-shirts and food could be ordered. Comcast Cares Day would be held on April 25<sup>th</sup> at Sand Ridge Park at 7:00 a.m.

Mayor Cragun stated that the City had been informed that UDOT was studying 5600 South for lights between 1900 West and 2200 West. UDOT was finishing the environmental impact study and would be meeting with citizens. If anyone needed information, they could contact Amy Mortenson. This was a critical need and had been a long time coming.

#### 11. ADJOURN

**Councilwoman Becraft moved to adjourn at 6:33 p.m. Councilman Hilton, seconded the motion. Council members Becraft, Cordova, Hilton, and Yeoman voted "aye." The motion carried.**

Attest:

---

Willard Cragun  
Mayor

---

Amy Mortenson  
Recorder