

MINUTES OF THE APRIL 21, 2015, ROY CITY COUNCIL MEETING

1. Approval of the April 7, 2015, minutes
2. Presentation by Utah Risk Management Mutual Association
3. Consideration of an Interlocal Agreement between Weber County on behalf of the Weber County Clerk's Office, Elections Division, and Roy City for the purpose assisting the City in conducting the 2015 Primary and General Municipal Elections
4. Consideration of Resolution No. 1075 approving a job description and salary range for a part-time Heavy Equipment Operator
5. Consideration of a request for preliminary subdivision approval of Cragun Subdivision, a small two (2) lot subdivision located at approximately 5567 South 2300 West
6. City Manager's report
7. Public comments
8. Mayor and Council reports
9. Adjourn

Minutes of the Roy City Council Meeting held April 21, 2015, at 6:00 p.m. in the City Council Room of the Roy City Municipal Building.

The meeting was a regularly scheduled meeting designated by resolution. Notice of the meeting was provided to the *Standard Examiner* at least 24 hours in advance. A copy of the agenda was posted.

The following members were in attendance:

Mayor Willard Cragun	City Manager Andy Blackburn
Councilwoman Marge Becraft	City Attorney Clint Drake
Councilman John Cordova	Secretary Michelle Drago
Councilman Brad Hilton	
Councilman Dave Tafoya	
Councilwoman Karlene Yeoman	

Also present were: Carl Merino, Police Chief; Steve Parkinson, Planner; Les Cragun, Garrett MacArthur; Joe Paul; Madison Paine; Tiffany Russell; Jesse Dixon; Erick Dixon; Lella Argyle; Kambri Spinden; Scott Barton; Zackary Barton; Jake Jones; Mikala Pandoff; Tyler D., Hunter Carter; Jacob Litter; Stacey MacArthur; Brian Fowers; David Webb; Amy Webb; Garin Mahnke; Blake Lamb; Patrick Robello Andrew Sharon; Maria Vega; McKade Spendlove; and Paul Johnson.

Moment of Silence: Councilman Hilton

Pledge of Allegiance: Boy Scout Troop 263 – Jake Jones and Zackary Barton

Mayor Cragun welcomed students from Roy High School

1. APPROVAL OF THE APRIL 7, 2015, MINUTES

Councilman Cordova moved to approve the minutes of April 7, 2015, as written. Councilwoman Becraft seconded the motion. Council members Becraft, Cordova, Hilton, Tafoya, and Yeoman voted “aye.” The motion carried.

2. PRESENTATION BY UTAH RISK MANAGEMENT MUTUAL ASSOCIATION

Paul Johnson, URMMA, stated that Utah Risk Management Mutual Association was created in 1985 by an interlocal agreement between numerous Utah municipalities. URMMA only insured municipalities because of its forming documents. The interlocal agreement called out municipalities exclusively. Recently a small special service district requested permission to join URMMA. Before URMMA could even talk to the district, the interlocal agreement had to be amended to allow special service districts. Mr. Johnson said the Board of Directors was interested in insuring special services districts. Before the Board prepared the documents to amend the interlocal agreement, they asked that he approach each city council to see if there was any objection to allowing special service districts to join URMMA. Mr. Johnson said each City would have to agree to the

amendment as all changes to the interlocal agreement had to be unanimous. An affirmative response now did not mean a municipality would be required to approve the amendment to the interlocal agreement.

Mr. Johnson explained that special service districts were typically dedicated to one function. Whereas the cities they insured usually had their own water system, sewage system, and police and fire departments. Including special service districts would not be adding a different type of liability. They usually had less litigation than cities, but they could be sued and had been. Mr. Johnson said the special service district in question would have negligible effect on URMMA funds and none on the other cities. Cities paid their own losses. URMMA did not charge other cities for one city's loss. If the interlocal agreement was amended to allow special service districts, URMMA would vet each district individually. URMMA would look at their loss record and risk management culture. Would they be willing to reduce risk and make safety improvements? They would have to be willing to make their systems better and safer to reduce liability in order to be welcome with URMMA. Not everyone would fit with URMMA.

Mr. Johnson said the service district that made the request was a very small fire district surrounding the town of Enterprise. It did not have its own firefighting apparatus and only had one part-time employee. It contracted with Enterprise, who was insured by URMMA. Its chance of having much exposure wasn't great. In addition, State law granted fire fighters immunity for the purpose of fighting fires. They were not immune for accidents in route to a call. Paramedics had some immunity as well for providing medical care at the scene of an accident. He wasn't worried this special service district would have a lot of exposure that a larger district might have. URMMA's philosophy was that each entity paid back its losses. The only potential effect on URMMA funds was if there was a catastrophic loss. URMMA had a safety net for its members. In any given year if there was a big loss, a member's payments wouldn't go up more than 25% of the previous year. The loss was capped, and then URMMA reserves kicked in up to the point of self-insured retention. It was when the umbrella policy kicked in, which for small entities was \$250,000. URMMA paid a premium for \$6 million of coverage that didn't come out of its coffers. He felt adding special service districts would reduce operation costs for everyone overall. He asked if the City Council had any objection, at this point, to including special service districts.

Councilwoman Becraft asked if each special service district would be considered case by case. Mr. Johnson said URMMA would investigate, interview, and inspect each special service district. If the results were not favorable, URMMA would not accept them.

Councilman Tafoya felt the majority of special service districts would meet URMMA's qualifications. He felt it would come down to cost and whether URMMA could do better than their current insurance carrier.

Councilman Cordova asked how many special service districts there were. Mr. Johnson said there were about 430. He didn't expect special service districts to be beating URMMA's doors down.

Councilman Hilton asked if URMMA planned to recruit additional special service districts. Mr. Johnson anticipated adding five to six special service districts. If the amendment was approved, he would approach some special service districts.

Councilman Tafoya felt URMMA might be able to attract some small special service districts, but felt it would be hard to interest the larger ones. It would come down to whatever saved an entity the most money.

Mayor Cragun stated the URMMA came into existence because insurance rates escalated to the point cities could not afford to purchase liability insurance. URMMA had been good for the cities. He could understand why smaller entities would be looking for economical ways to do business. He wasn't opposed to allowing special service districts to join URMMA. He felt URMMA should move forward and bring an amendment back for the Council to consider.

3. CONSIDERATION OF AN INTERLOCAL AGREEMENT BETWEEN WEBER COUNTY ON BEHALF OF THE WEBER COUNTY CLERK'S OFFICE, ELECTIONS DIVISION, AND ROY CITY FOR THE PURPOSE OF ASSISTING THE CITY IN CONDUCTING THE 2015 PRIMARY AND GENERAL MUNICIPAL ELECTIONS

Andy Blackburn stated that the interlocal agreement formalized the City Council's decision to use the hybrid election option. The hybrid option included a mail-in ballot and polling places.

Councilman Tafoya moved to approve an interlocal agreement between Weber County on behalf of the Weber County Clerk's Office, Elections Division, and Roy City for the purpose of assisting the City in conducting the 2015 Primary and General Municipal Elections. Councilwoman Yeoman seconded the motion. A roll call vote was taken: Council members Cordova, Yeoman, Becraft, Tafoya, and Hilton voted "aye." The motion carried. (Copy filed for record).

4. CONSIDERATION OF RESOLUTION NO. 1075 APPROVING A JOB DESCRIPTION AND SALARY RANGE FOR A PART-TIME HEAVY EQUIPMENT OPERATOR

Andy Blackburn stated that the administration had discovered that five years ago a part-time position for a heavy equipment operator had been created. All positions had to be created by the City Council. The administration wanted to make sure the position was created correctly. The position was different than other similar positions. An employee in the Parks Department was using an \$80,000 mower, carried on a \$30,000 trailer, pulled

by a \$40,000 truck. Every day the employee serviced the equipment to make sure it was functioning correctly.

Councilman Cordova asked if this was a seasonal, part-time position. Mr. Blackburn said it was full time.

Councilman Hilton asked if there was someone filling the position now. Mr. Blackburn said there was. Because the Council was formally creating the position, the current employee would have to apply for the position just like everyone else. Councilman Hilton said the need was there, but it was currently being filled.

Councilwoman Yeoman said the job description said the position was seasonal. Mr. Blackburn verified with Travis Flint via text messaging that the position was not full time.

Mayor Cragun stated that the same seasonal, summer employee operated the street sweeper in the fall and took a load off of the Public Works Department.

Councilman Tafoya wanted to verify that approval of this job description would not add another employee. Mr. Blackburn said it would not. The Council would be approving the description of a job being done by a current employee.

Councilman Hilton moved to approve Resolution No. 1075 approving a job description for a part-time heavy equipment operator with the salary range to be set by the staff. Councilwoman Becraft seconded the motion. A roll call vote was taken: Council members Tafoya, Becraft, Yeoman, Cordova, and Hilton voted "aye". The motion carried. (Copy filed for record).

5. CONSIDERATION OF PRELIMINARY SUBDIVISION APPROVAL OF CRAGUN SUBDIVISION, A SMALL TWO (2) LOT SUBDIVISION LOCATED AT APPROXIMATELY 5567 SOUTH 2300 WEST

Steve Parkinson, Planner, stated that the City had received a request from Les Cragun for preliminary approval of a simple, two-lot subdivision located at 5567 South 2300 West. The property was zoned R-2, and there was a duplex on the north side of the property. The south portion was vacant. There was enough vacant land to subdivide for a single-family home. Mr. Parkinson said the property had curb, gutter, and sidewalk. The subdivision would not change much in the neighborhood, except eliminate weeds.

Councilwoman Yeoman felt the new lot would help clean up the area.

Councilwoman Yeoman moved to grant preliminary approval of the Cragun Subdivision located at approximately 5567 South 2300 West based on the staff's findings and subject to the conditions recommended by the staff and Planning Commission. Councilwoman Becraft seconded the motion. Council members Becraft, Cordova, Hilton, Tafoya, and Yeoman voted "aye." The motion carried.

6. CITY MANAGER'S REPORT

Andy Blackburn reminded the City Council about Comcast Cares Day on Saturday, April 25th, from 7:00 a.m. to 12:00 p.m. at Sandridge Park. Everyone attending needed to fill out an application. He asked that the Council return their applications to Amy Mortenson by Wednesday, April 22nd.

Councilwoman Yeoman stated that members of her neighborhood were holding a service project on the same morning. If they finished early could they come up to Sandridge Park? Mr. Blackburn said Comcast required that all participants submit an application. Councilman Hilton felt the applications were used by Comcast to determine the donation amount for the schools. There was a discussion about ways to make sure each participant had a signed application. Mr. Blackburn said he would talk to Amy Mortenson about a way citizens could turn in a late application.

Andy Blackburn stated that the Council members were welcome to attend a meeting with Randy Jeffries from UDOT regarding the closure of 1750 West at Riverdale Road. The meeting would be held on site on Wednesday, April 22nd, at 9:00 a.m. The City's traffic engineer, Dr. Joe Perrin, would also be at the meeting. UDOT was concerned about visibility for left hand turns and felt the seven existing business driveways complicated the situation for right-hand turns. Roy City had an alternative it wanted to propose.

Councilman Tafoya stated that he would not be able to attend the meeting. However, he was opposed to any change to the intersection. It had never been an issue before. Why was an issue now? Hundreds of citizens used it. Now there was southbound access to I-15, it was simple for people to turn left from 1750 West and then left again onto I-15. Yes, there was an occasional accident, and the City hoped no one was injured. This had never been a problem intersection. He felt forcing traffic to make a left hand turn at 5175 South 1900 West would be just as bad.

Andy Blackburn stated he Council was not making any decisions and it would be an informal, informative meeting. The City was making a formal pitch to UDOT, and it did have an expert who had a proposal.

Mayor Cragun wasn't happy about the proposed closure. He understood UDOT had some valid concerns, but so did the City. Seventeen Fifty (1750) West was a City road, not a State road. The changes should be dictated by the City. He felt Randy Jeffries was a rational, reasonable man. He felt UDOT would work with the City.

Councilman Cordova stated that ten to eleven years ago the City purchased land from the adjacent property owner to square up the 1750 West intersection. The land was not cheap. He didn't feel UDOT had taken that expenditure into consideration. Andy Blackburn said the City property was shown on the diagram to be presented to UDOT.

Andy Blackburn stated that there would be a combined work session with the Planning Commission on Tuesday, April 28th, at 6:00 p.m. to listen to a presentation from The Utah Sign Association and discuss the City's current Sign Ordinance.

Steve Parkinson said the Planning Commission had started discussing revisions to the Sign Ordinance and wanted to get additional information. He would arrange for a room with a screen where an informal meeting could be held.

7. PUBLIC COMMENTS

Brian Fowers, 2040 West 4350 South, asked about the status of North Park. He understood construction would begin in April. Mr. Blackburn said construction would not start in April. The City had not received funding it had hoped for. It had been able to work out another funding option and construction would be starting soon. Mr. Blackburn asked Mr. Fowers to contact him in the office on Wednesday, and he would have more information.

8. MAYOR AND COUNCIL REPORTS

Mayor Cragun thanked Police Chief Merino for his efforts. Several people had commented that he had been seen out in the community in his uniform. He asked that Council members report on the status of the Beautification Committee and economic development items.

Mayor Cragun stated that Garrett MacArthur, the representative from the Youth City Council, had to be excused early due to another commitment.

Councilwoman Becraft reported that bases for the new street lights were being installed along both sides of 1900 West. There would be a total of 40 lights. Councilwoman Yeoman said the new lights would replace the old lights. Councilwoman Becraft said the wall feature and sign were out to bid. The bids would be in near the end of the month.

Councilman Cordova stated that Mayor Cragun, Andy Blackburn, Councilman Hilton, and he met with some economic development consultants. Two planned to submit proposals to the City. One was a quite sharp and knowledgeable. Andy Blackburn would forward the proposals to the City Council when they were submitted. Councilman Hilton felt both consultants brought some great ideas to the table. He felt it would be in the best interest of the City to move forward with at least one of the proposals.

Andy Blackburn stated that Councilman Cordova had requested that the City adopt an ordinance prohibiting driving through a corner property to avoid waiting for a traffic signal. Such an action was not prohibited by State law. The City Attorney had written the ordinance. It would be presented at the next Council meeting. Councilman Cordova felt that drivers that cut through corner properties created traffic hazards.

Clint Drake, City Attorney, stated that if the Council passed the traffic regulation, an article should be included in the City's newsletter. Then someone who received a ticket couldn't say the City never notified the residents. Layton City had a similar ordinance.

Mayor Cragun said he met with the secondary water district to learn about the water situation. They said the City should be able to water most of the year. There were a number of water restrictions coming. He had asked that the City consider an ordinance that would prohibit watering between the hours of 10:00 a.m. and 6:00 p.m. to help conserve water. If secondary water was shut off early, the City needed to have regulations in place so the City didn't have to purchase treated water for citizens to water their lawns.

Councilman Hilton reported that Roy High School graduation was approaching. The City usually budgeted money to help with the graduation party. He asked McKade Spendlove to report on the party details.

McKade Spendlove, 4625 South 2575 West, stated that he was the Roy High School Senior Class President. This year the graduation party would be held at the Syracuse Fun Center on May 20th from 11:00 p.m. to 4:00 a.m. The party was just for seniors. Items would be raffled off throughout the night. The high school was asking if the City would be willing to contribute \$1,000 for the party as it had in the past. Andy Blackburn said the money was in the budget. He would have the staff cut a check and send it to the school.

9. ADJOURN

Councilman Cordova moved to adjourn at 6:46 p.m. Councilman Hilton, seconded the motion. Council members Becraft, Cordova, Hilton, Tafoya, and Yeoman voted "aye." The motion carried.

Attest:

Willard Cragun
Mayor

Amy Mortenson
Recorder