

MINUTES OF THE APRIL 19, 2016, ROY CITY COUNCIL MEETING

1. Approval of April 5, 2016, minutes
2. Consideration of approval to convert a portion of a static billboard to a digital billboard located at approximately 5990 South 1900 West
3. Consideration of Resolution No. 16-17 approving an interlocal agreement between Weber County and Roy City for Recreation, Arts, Museum and Parks ("RAMP") funding for North Park reconstruction
4. Consideration of Resolution No. 16-18 approving an interlocal agreement between Weber County and Roy City for Recreation, Arts, Museums and Parks ("RAMP") funding for a farmer's market
5. Consideration of a request for preliminary subdivision approval for Premier Funeral Holdings for a commercial subdivision located at 5355 South 1950 West
6. Discussion regarding Arts Council members
7. Discussion regarding new Roy City logo and light pole banners
8. City Manager's Report
9. Public comments
10. Mayor and Council reports
11. Adjourn

Minutes of the Roy City Council Meeting held April 19, 2016, at 6:00 p.m. in the City Council Room of the Roy City Municipal Building.

The meeting was a regularly scheduled meeting designated by resolution. Notice of the meeting was provided to the *Standard Examiner* at least 24 hours in advance. A copy of the agenda was posted.

The following members were in attendance:

Mayor Willard Cragun
Councilwoman Marge Becraft
Councilman Bob Dandoy
Councilman Brad Hilton
Councilman Dave Tafoya
Councilwoman Karlene Yeoman

City Manager Andy Blackburn
Secretary Michelle Drago

Also present were: Amy Mortenson, City Recorder; Mark Hansen, IT; Steve Parkinson, City Planner; Travis Flint, Parks and Recreation Director; Carl Merino, Police Chief; Connie Williamson; Kadee Williamson; Jake Hudson; Samantha Tilton; Codie Fast; Kendra Nielson; Marcey Woods; Maddi Mitchell; Lauren Sumner; Kaitlin Meline; Sue Matsuo; Tyrell Denny; and Greg Sagen.

Moment of Silence: Councilwoman Becraft

Pledge of Allegiance: Councilwoman Becraft

1. APPROVAL OF APRIL 5, 2016, MINUTES

Councilman Tafoya moved to approve the minutes of April 5, 2016, as written. Councilwoman Yeoman seconded the motion. Council members Becraft, Dandoy, Hilton, Tafoya, and Yeoman voted “aye.” The motion carried.

2. CONSIDERATION OF APPROVAL TO CONVERT A PORTION OF A STATIC BILLBOARD TO A DIGITAL BILLBOARD LOCATED AT APPROXIMATELY 5990 SOUTH 1900 WEST

Steve Parkinson stated that the owner of an existing static billboard located at 5990 South 1900 West had entered into an agreement with the City to convert it to digital. The agreement stipulated that the City Council approve the conversion.

Councilman Tafoya asked if the agreement would allow the City to advertise on the digital billboard. Mr. Parkinson said it did. The agreement outlined dates the City place advertisements.

Councilman Tafoya asked about the length of the agreement. Andy Blackburn said it was for ten years.

Councilman Hilton moved to approve the conversion of a billboard located at 5990 South 1900 West from static to digital subject to the conditions of the agreement. Councilwoman Becraft seconded the motion. Council members Becraft, Dandoy, Hilton, Tafoya, and Yeoman voted “aye.” The motion carried. (Copy filed for record).

3. CONSIDERATION OF RESOLUTION NO. 16-17 APPROVING AN INTERLOCAL AGREEMENT BETWEEN WEBER COUNTY AND ROY CITY FOR RECREATION, ARTS, MUSEUM AND PARKS (“RAMP”) FUNDING FOR NORTH PARK RECONSTRUCTION

Travis Flint, Parks and Recreation Director, stated that the City had applied for and received a Weber County “RAMPS” (Recreation, Arts, Museum, and Parks) Grant for ball park lights and amenities for George Wahlen North Park. Resolution No. 16-17 would approve the interlocal agreement with Weber County and allow Roy City to receive the \$150,000 grant.

Councilman Tafoya asked if the grant would cover the full cost of the amenities. Mr. Flint said it was about \$30,000 short of the full cost. However, the City planned to include the amenities in the park. So, the grant was a \$150,000 savings to the City.

Councilwoman Becraft asked in the City could meet the completion date. Mr. Flint said it could. If the City ran into problems, it could file an extension request with Weber County. He planned to meet the completion date.

Councilman Tafoya moved to approve Resolution No. 16-17 approving an interlocal cooperation agreement for “RAMP” (Recreation, Arts, Museum, and Parks) funding between Weber County and Roy City for North Park reconstruction. Councilman Hilton seconded the motion. A roll call vote was taken: Council members Dandoy, Yeoman, Hilton, Tafoya, and Becraft voted “aye.” The motion carried. (Copy filed for record).

4. CONSIDERATION OF RESOLUTION NO. 16-18 APPROVING AN INTERLOCAL AGREEMENT BETWEEN WEBER COUNTY AND ROY CITY FOR RECREATION, ARTS, MUSEUMS AND PARKS (“RAMP”) FUNDING FOR A FARMER’S MARKET

Travis Flint stated that the City applied for and received a \$6,000 grant for a farmer’s market, which would help local businesses, farmers, and members of the community. The City was partnering with Dan Musgrave from Ogden City and planned to hold markets every Saturday beginning August 13th through November 24th. The grant would be used to pay for advertising. Resolution No. 16-18 would approve the interlocal agreement with Weber County and allow the City to receive the grant money.

Andy Blackburn said Mr. Musgrave felt the market would only last through the end of September, which was when Ogden usually ended their market. Ogden City did not want to use their park for farmers' markets any longer so vendors that usually used Ogden's park would come to Roy. Dan Musgrave was not an Ogden City employee, but he had helped them set up the farmers' market.

Councilman Tafoya stated that Dan Musgrave used to run Ogden City's farmer's market. Ogden City chose to use a different vendor. Roy City's market would give Dan and his vendors somewhere else to go.

Councilman Dandoy asked about the proposed budget of \$19,000. Mr. Flint stated that he did not write the grant and was not familiar with its details. The City planned to hold a farmers' market with the \$6,000 it was receiving. The proposed budget was for a 'souped up' market. Roy City wanted to keep the cost of the market down as it had not budgeted or earmarked funds to cover it.

Andy Blackburn said the farmers' market would not have too much expense. The City would have to pay someone to oversee the market every Saturday at a cost of \$12 per hour. It could advertise the farmer's market through the digital billboard and the City's newsletter. This year's market would be experimental. If it was successful, funds for the market could be included in the FY2018 budget.

Councilman Dandoy felt farmer's markets were very popular. He felt Roy's market would be successful. He just wanted to make sure the City was prepared to carry the full cost in the coming year.

Travis Flint stated that if the market was successful, the City Council would have to decide if it wanted to include it in the FY2018 budget. He felt the market would benefit farmers and small businesses in the community. The market would be held at North Park at the same time as Little League Football so it would have built-in exposure. He was excited about the opportunity.

Councilman Dandoy asked if Parks and Recreation would oversee the market. Mr. Flint said the market would be a team effort with administration, but his department would be the point people.

Mayor Cragun felt the farmer's market would draw people to Roy. The City Council had committed to increasing the exposure of Roy City to people in the area and to bringing additional assistance to the merchants in the City. He felt the farmer's market would provide the City with economical exposure.

Councilman Dandoy liked the idea. He just wanted to make sure the City was prepared to support the market financially.

Mr. Flint said the City might apply for another RAMP grant if the market was successful.

Councilman Tafoya stated that the ultimate test would be how many people the market could attract. It would be difficult to compete with Ogden City. Roy City needed to draw a different crowd, such as Davis County residents.

Councilwoman Yeoman moved to approve Resolution No. 16-18 approving an interlocal cooperation agreement for “RAMP” funding between Weber County and Roy City for a farmer’s market. Councilman Dandoy seconded the motion. A roll call vote was taken: Council members Becraft, Hilton, Tafoya, Yeoman, and Dandoy voted “aye.” The motion carried. (Copy filed for record).

5. CONSIDERATION OF A REQUEST FOR PRELIMINARY SUBDIVISION APPROVAL FOR PREMIER FUNERAL HOLDINGS FOR A COMMERCIAL SUBDIVISION LOCATED AT 5355 SOUTH 1950 WEST

Steve Parkinson stated that the City had received a request for preliminary approval of a commercial subdivision located at 5355 South 1950 West, which was across the street from the CVS Pharmacy. There was an existing building on the site that had been vacant for several years. The site actually consisted of two separate parcels. The building was located on one parcel; the parking on another. One of the site plan requirements was to combine the parcels.

Councilman Dandoy stated that the subdivision would simply combined two existing parcels. Would the actual use be considered at a later date? Mr. Parkinson said the proposed funeral home was a permitted use in the Regional Commercial Zone. If the site plan complied with the Zoning Ordinance, the Council would not consider the use at a late date.

Councilman Hilton emphasized that this would be a funeral home, not a mortuary.

Councilwoman Yeoman asked if the site had enough parking. Mr. Parkinson said there was enough parking for the proposed use. This would be a small business. Premier Funeral Holdings catered to clients who needed small funeral services. The building would only have twelve to sixteen seats. There was sufficient parking on the site for that many seats.

Councilman Dandoy asked if the City needed to notify the adjoining residents about the proposed use. Mr. Parkinson said the residents were notified about the public hearing for the preliminary subdivision.

Councilman Dandoy asked if there was any public feedback at the Planning Commission’s hearing. Mr. Parkinson said there wasn’t. The concerns he had

addressed in phone calls were about whether the business would be doing cremations. He assured residents that cremations would not take place.

Mayor Cragun said there had been concerns about whether this business would be a full mortuary. He felt Mr. Parkinson had done a good job of addressing the neighbors' concerns.

Councilman Tafoya moved to grant preliminary approval of a commercial subdivision for Premier Funeral Holdings located at 5355 South 1950 West based on the staff's finding and subject to the conditions recommended by the staff and Planning Commission. Councilman Hilton seconded the motion. Council members Becraft, Dandoy, Hilton, Tafoya, and Yeoman voted "aye." The motion carried.

6. DISCUSSION REGARDING ARTS COUNCIL MEMBERS

Councilwoman Becraft stated that the City had received membership applications for the Arts Council from:

Nina Doxey – music teacher at Roy High School
Janet Roe – senior center art teacher
Monet Yep – Weber County Library Coordinator for Outreach Programs
Jean George
Gay Hearst
Lynette Satterfield
Terry Chugg

She said all seven were great applicants and felt all should be appointed to the board. However, the bylaws limited the Arts Council to five members.

Andy Blackburn suggested that the bylaws be amended to allow an Arts Council board without a definitive number.

Mayor Cragun asked Councilwoman Becraft to continue spearheading the Arts Council and that the bylaws be amended. If any Council members were interested in serving on the Arts Council they could contact Councilwoman Becraft.

Councilwoman Yeoman stated that the Roy Days Committee had discussed utilizing the Arts Council.

7. DISCUSSION REGARDING NEW ROY CITY LOGO AND LIGHT POLE BANNERS

Councilwoman Yeoman stated that more light poles for 1900 West had been ordered. They would be installed going north. When the new lights were in, there would be a total of 77 lights. The banners for the new light poles had been ordered using the logo and

designs selected by the Council. The Beautification Committee had been working with Alphagraphics to come up with a banner for Roy Days. The Committee wasn't really happy with the Roy Days' banners printed last year; they were too busy. They also weren't really happy with what Alphagraphics had put together. They wanted something simpler that could be staggered between the banners printed last year.

Councilman Dandoy asked if the banners would comply with the City's new Sign Ordinance. Steve Parkinson said they would. The Sign Ordinance allowed community signs. The Signs would be located on City-owned light poles and in the City's right-of-way.

Councilwoman Yeoman stated that the Committee would eventually like to get banners for Christmas and other seasons.

Councilman Tafoya stated that Roy Days had a variety of activities. He suggested that banners be made to advertise the individual events. They could be staggered between the signs printed last year.

Councilman Tafoya asked why the City wasn't using the logo approved by the Council. Amy Mortenson said the Council selected a logo, but it never authorized the staff to use it.

The City Council directed the City staff to begin using the new logo.

8. CITY MANAGER'S REPORT

Andy Blackburn, City Manager, reported that:

- The administration had tried several different routes to resolve the ownership issue with the State for the City sign in front of Harmon's. Chris Peterson, from UDOT, suggested that the City obtain a permit to use the property. Mr. Blackburn felt that was a workable solution. He planned to meet with Chris Peterson and the City Engineer on Thursday. Councilwoman Becraft wanted to attend. Mr. Blackburn said he would let her know the time of the meeting. Councilman Tafoya asked about the sign's design. Mr. Blackburn said City would be able to apply a fascia to the cement wall that was already there.
- There would be a ribbon cutting ceremony for the Busy Bees Playhouse on Wednesday, April 20th, at 2:30 p.m. They Mayor and Council members were invited. The Busy Bees Playhouse was located behind the Heritage Park Care Center.
- Weber School District had approved a payment of approximately \$90,000 to Roy City for their portion of the roundabout. The City would have to pay Weber School District \$100 to \$200 for a small portion of their property used in the roundabout.

- Mayor Cragun had received a letter from Weber County informing the City that in a year they would be moving their Justice Court from Roy City.

9. PUBLIC COMMENTS

There were none.

10. MAYOR AND COUNCIL REPORTS

Mayor Cragun stated that he had driven through the City and spoken with citizens and merchants. He asked for feedback regarding the City's beautification efforts. The consensus was positive. Citizens were pleased with the direction the City was heading. He appreciated the efforts of the Council and staff.

Councilman Tafoya stated that the North Davis Sewer District would be in Roy beginning June 1st to reline some older pipes. He would let Andy Blackburn know where they would be working. North Davis Sewer District would be holding an open house on Friday, June 17th from 10:00 a.m. to 2:00 p.m. The Council members were invited to attend along with the public.

Councilman Hilton stated that a citizen had called him regarding a culvert box in some new curb and gutter. Every time it rained, his yard flooded. He asked that the box be scoped. Councilman Hilton contacted Public Works because the City Manager was out of town. Public Works responded and scoped the box. It dead ended a few inches in. Ross Oliver cut the road and tied the box into the drain. Councilman Hilton asked that the City administration pass his gratitude on to Ross.

Councilman Hilton stated that he had been approached by the Boys and Girls Club about utilizing the Recreation Complex for about nine weeks in the summer just for swimming. They could only pay about \$1 per person. Travis Flint did not feel there would be a problem if the Boys and Girls Club came during open swim time. Mayor Cragun said the Boys and Girls Club did a lot of good in the community. They had asked that Brad Hilton be appointed to the Board as a City representative. He felt the more youth that were involved in wholesome activities the less the City's law enforcement would have to deal with them. Councilman Dandoy stated that the pool would be open any way. There would not be an additional expense to the City. Travis Flint did not anticipate the Boys and Girls Club would cost the City a penny more. Councilman Dandoy agreed the use of the Recreation Complex by the Boys and Girls Club was a good investment in the City's youth. Mayor Cragun said the City needed to let the Boys and Girls Club know that if the City ran into funding issues, the City would have to seek compensation. Councilman Tafoya pointed out that the City already provided a lot of the support to the Boys and Girls Club by paying for their power bill.

11.ADJOURN

Councilwoman Becraft moved to adjourn at 6:50 p.m. Councilman Dandoy seconded the motion. Council members Becraft, Dandoy, Hilton, Tafoya, and Yeoman voted “aye”.

Attest:

Willard Cragun
Mayor

Amy Mortenson
Recorder